

SAEC Consortium Board Meeting
College of the Sequoias Hospital Rock Room 133
Meeting 07/26/16, 8:00 - 10:00 am
Co-chairs: Stan Carrizosa and Sarah Koligian

In Attendance:

Wende Ayers, ABLE Industries; Laura Barba, Cutler-Orosi Joint Unified School District; Carla Calhoun, CSET; Melissa Calvero, Visalia Adult School; Liset Caudillo, Proteus; Fidela Cisneros, Kings County HAS Employment in Training; Robert Hudson, Alpaugh Unified School District; Sarah Koligian, Tulare Joint Unified School District; Todd Oto, Visalia Unified School District; Adam Peck, Workforce Investment Board of Tulare County; Frank Silveira, Farmersville Unified School District; Drew Sorensen, Woodlake, Unified School District; Larriann Torrez, Tulare Joint Unified School District; Jennifer Vega La Serna, College of the Sequoias; Darla Wegener, Tulare County Library; John Werner, Sequoias Adult Education Consortium Director;

	Discussion Topic	Outcome	Action
1	Opening Business		
1.1	Call to Order	Sarah Koligian called the meeting to order, welcomed all to the meeting at 8:06 am.	
1.2	Establish Quorum	Quorum Established	
1.3	Self-introductions	All present introduced themselves and the school or place they represent.	
2	Review and approval of meeting minutes: June 7, 2016	Minutes from June 7, 2016 SAEC Board meeting reviewed. No corrections.	<ul style="list-style-type: none"> • Motion moved by Robert Hudson, Alpaugh Unified School District • Seconded by Todd Oto, Visalia Unified School District • Vote: All approved, None opposed, Motion Carried.
3	Public Comment	No public comments were made.	
4	Information Items		
4.1	Technical Update – John Werner	<ul style="list-style-type: none"> • Reviewed due dates and items we are working on. • Annual plan original template was pulled off of website and replace with new one. • State allocated approximately \$250,000 to our consortium for data and accountability in 2016/17. Plan due in December. • State is interested on how super regions are coming together. We all have different management programs. • Looking at Federation System vs Single System (monolithic). 	<ul style="list-style-type: none"> • Leadership Committee will start discussion. • J. Werner will be attending a work groups

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4.1	Technical Update – John Werner cont...	<ul style="list-style-type: none"> • State has given us 3 new terms: <ul style="list-style-type: none"> • Adults: Adult served by adult ed. No instructional time threshold. • Student: Adult who received 1 or more hours of instruction. • Participant: Adult who received 12 hours or more of instructional time • Brief overview of AEBG Data and Accountability—Aim of data collection is to look at total impact of adult ed. and to develop consortia capacity 	
5	Action Items	<ul style="list-style-type: none"> • None 	
6	Discussion Items		
6.1	SAEC Annual Plan 2016/17 (Year 2) – John Werner	<ul style="list-style-type: none"> • First read by SAEC Board, partners, and public was done in April. <ul style="list-style-type: none"> --AEBG Office changed the template July 13. --Objective narrative areas shifted. New activity tables were added. The activities listed in these new tables are aligned to the SAEC Regional Comprehensive Plan. • New governance document needed to reflect SAEC shift to direct fund fiscal structure. <ul style="list-style-type: none"> --VUSD is will be responsible for fiscal and data coordination through the SAEC RISDS (Director's Office) --Change in name: From Task Force to Leadership Committee. • Section 1—General SAEC information. <ul style="list-style-type: none"> --Corrections to contact information. --Correction to Library core services and partner successes. • Section 2 - Executive Summary <ul style="list-style-type: none"> --Board requested a more positive tone and a message of collaboration during the April read. Added. --Recommendation: Add language Region Integrated Service Deliver System. 	<ul style="list-style-type: none"> • Plan had to be re-written to fit the new template. • Add Navigator information. • Add for final read. • Adult training will be added into plan. • Add summary information about stake holders and partners. • Editing corrections made.

	Discussion Topic	Outcome	Action
6.1	SAEC Annual Plan 2016/17 (Year 2) – John Werner cont...	<ul style="list-style-type: none"> • Section 3 – Expenditures <ul style="list-style-type: none"> --Currently collecting information from our members. CFAD set member allocations. Member fiscal detail coming. --Recommendation: Add language about service for adults who tutor school aged children. Add language about partner/stakeholder participation. • Section 4 – Plan Review and Update <ul style="list-style-type: none"> --Summarizes 2015/16 success and challenges. Articulates 2016/17 planned activities. --Discussion about SAEC use of data and data management systems: Monolithic system vs federated system. • Section 5 – Assurances and signature 	
7	Adjournment	Next meeting will be Tuesday, August 2, 2016 at 8:00 a.m. at COS, Hospital Rock Room 133. Adjourned at 9:25 a.m.	