

SAEC Consortium Board Meeting
 College of the Sequoias Board Room 1
 Meeting 6/06/17, 8:00 - 10:00 am
 Co-chairs: Stan Carrizosa and Sarah Koligian

In Attendance:

Carmen Becerra, SAEC ESL Navigator; Carla Calhoun, CSET; Melissa Calvero, Visalia Adult School; Maribel Delgado, SAEC Healthcare Navigator; Robert Gonzales, Cutler-Orosi Joint Unified School District; Heather Keran, Hanford Adult School; Sarah Koligian, Tulare Joint Union High School District; Janine Medina, Proteus; Todd Oto, Visalia Unified School District; Adam Peck, Workforce Investment Board of Tulare County; Jennifer Reimer, Tulare County Office of Education; Don Rhyne, SAEC ABE Navigator; Tony Rodriguez, Tulare Joint Union Unified School District; Tom Rooney, Lindsay Unified School District; Thad Russell, College of the Sequoias; Joy Soares, TK Collaborative – TCOE; Drew Sorensen, Woodlake Unified School District; Amanda Timblin, Proteus-Education; Larriann Torres, Tulare Joint Unified School District; Yolanda Valdez, Cutler-Orosi Joint Unified School District; Darla Wegener, Tulare County Librarian; John Werner, Sequoias Adult Education Director; Edmund William, Tulare County Library

	Discussion Topic	Outcome	Action
1	Opening Business		
1.1	Call to Order	Sarah Koligian called the meeting to order, welcomed all to the meeting at 8:03 am.	<ul style="list-style-type: none"> Noted that Stan Carrizosa would not be here today.
1.2	Establish Quorum	Quorum Established	
1.3	Welcome and Introductions	All present introduced themselves and the school or place they represent.	
2	Review and approval of meeting minutes:	Minutes from April 18, 2017 SAEC Board meeting reviewed.	<ul style="list-style-type: none"> Motioned by Drew Sorensen, Woodlake Unified School District Seconded by Todd Oto, Visalia Unified School District Vote: All approved, None opposed, Motion Carried
3	Public Comment	<ul style="list-style-type: none"> None 	

	Discussion Topic	Outcome	Action
4	Information Items		
4.1	Carpenter's Local 1109 – Scott Lewis	<ul style="list-style-type: none"> • Apprenticeship provides a variety of training for the Construction Industry • Apprenticeship offers instruction in the industries current design needs • Union & Contractor Benefits <ul style="list-style-type: none"> • Journeyman Advancement courses held at time of contractors request • Training can be done off campus • Free training to all union members • Trained employee's • More work production • Key Benefits <ul style="list-style-type: none"> • Skilled work force contributes to faster work without costly call-backs • Trained personnel are knowledgeable in the systems & procedures. • General contractor will be more confident with your shop capabilities • Benefits to Community <ul style="list-style-type: none"> • Career opportunities • Skilled work force • Community members able to give back • Workers with benefits (They do not tax social services) • Benefits to the Apprentice <ul style="list-style-type: none"> • Paid on the job training • No cost for school • Regular pay raises • Union benefits • College credits • Opportunity for college degree • Becoming a productive member of the community 	
4.2	Technical Update – John Werner		
4.2.1	2017-18 & 2018-19 Intent to Award Letter	<ul style="list-style-type: none"> • Formal letter stating that consortia will be funded. 	

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4.2.2	2017-18 & 2019-19 Preliminary Allocation Schedule	<ul style="list-style-type: none"> • Shows allocation schedule for all consortia's <ul style="list-style-type: none"> • Sequoia Adult Education Consortium <ul style="list-style-type: none"> ▪ 2017 – 2018: \$9,129,557 ▪ 2018 – 2019: \$9,129,557 	
4.2.3	AEBG Field Teams	<ul style="list-style-type: none"> • Data and Accountability is made up of representatives from K-12 adult schools, community college credit programs, community college noncredit programs, CDE and the Chancellor's Office • There are 3 committees. We have someone in each committee which will help to give a voice in the valley <ul style="list-style-type: none"> • Data and Accountability Committee <ul style="list-style-type: none"> ▪ John Werner, Sequoia Adult Education Consortium is part of this committee • CTE Assessment Committee <ul style="list-style-type: none"> ▪ Andrew Carter, COS is part of this committee • ABE / ASE / ESL Committee <ul style="list-style-type: none"> ▪ Jodi Loeffler, Bakersfield Adult School is part of this committee 	<ul style="list-style-type: none"> • John Werner will have a Data & Accountability meeting this Thursday. He will then take what he learns and share it at the Data and Accountability Committee meeting in Sacramento.
4.2.4	Critical Dates	<ul style="list-style-type: none"> • Jun 20: 2016-17 AEBG budget revision (6/15 from members) • Jul 31: 2015-16 Period 4 – Activities January 1, 2017 – July 31, 2017 Expenses and Progress Report Due • Jul 31: 2016-17 Period 2 – Activities January 1, 2017 – July 31, 2017 Expenses and Progress Report Due • Aug 01: End-of-Year Data, TOPSpro Enterprise Due / DIR Postmarked • Aug 15: Annual Plan Due 	
5	Action Items		

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5.1	SAEC 2017-18 Memorandum of Understanding – John Werner	<ul style="list-style-type: none"> • Highlights <ul style="list-style-type: none"> • Combines visionary approach of the first MOU with administrative approach of the second MOU (Overall) • Defines Provider Member and Beneficiary Member relationship and roles (Section 4) • Names all SAEC Committees (Section 10) • Defines • RISDS 2017/18 Funding Level (Section 12) • Adds outcomes to Allowable Uses (Section 14) • Cleans up Education Code Citations • When approved, each member will need to take it to their USD Boards and have it approved. <ul style="list-style-type: none"> • John Werner needs a copy with original signatures 	<p>Motion to approve and take back to Board Meetings</p> <ul style="list-style-type: none"> • Motioned by Tom Rooney, Lindsay Unified School District • Seconded Yolanda Valdez, Cutler-Orosi Joint Unified School District • Vote: All approved, None opposed, Motion Carried.
6	Discussion Items		
6.1	SAEC Board 2017-18 Co-Chair Election – John Werner	<ul style="list-style-type: none"> • Recognition of 2016/17 Co-Chairs Sarah Koligian, Ed.D. and Stan Carrizosa 	<ul style="list-style-type: none"> • At the July SAEC Board Meeting we will elect co-chairs for the 2017/18 year
	SAEC 2017-18 Annual Plan – John Werner	<ul style="list-style-type: none"> • Expanded course offerings in adult education <ul style="list-style-type: none"> • Original plan asked for 107 new classes, we are at 55 with having only received half the needed funding. • Cutler-Orosi has an instructor for their class and is no longer using Proteus • We have a greater coordination of offsite ESL classes • Lindsay Adult School <ul style="list-style-type: none"> ▪ Lindsay would like to have an adult school in their area instead of depending on Tulare Adult School ▪ AEBG funds will be used for classroom activities. Administrative and support cost be provided by Lindsay. ▪ 2017/2018 <ul style="list-style-type: none"> ➢ Tulare Joint Unified School District allocates funds to Lindsay Unified School District as a subcontract ➢ Lindsay Unified School District implements AEBG Data Tracking and AEBG Compliance ➢ Lindsay Unified School District activities align to Consortium plans ➢ Lindsay Unified School District goes live by September 1, 2017 	

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6.2	SAEC 2017-18 Annual Plan – John Werner cont...	<ul style="list-style-type: none"> ▪ 2018/2019 <ul style="list-style-type: none"> ➢ Lindsay direct funded by 18/19 ▪ Road Blocks <ul style="list-style-type: none"> ➢ WIOA Title II – 3 year loss of potential funds ➢ Accreditation – Not current accredited but it is an easy fix ➢ AEBG Technical Compliance – Requires monitoring and frequent communication • Online Pathway Mapping Tool <ul style="list-style-type: none"> • Add new pathways (Public Infrastructure, Public Safety) • Minor corrections and updates (EMT in Health) • Additional classroom demonstrations in ESL • Embed regional economic outlook data as a resource to LEAs • Regional Integrated Service Delivery System <ul style="list-style-type: none"> • Expanded coordination efforts between partners and members <ul style="list-style-type: none"> ▪ Partner with TCOE to connect AWD students to employment and employment referral services ▪ Additional Opportunity to support inter agency awareness • New Navigator • Expand COS tours all students & ESL Counseling @ COS <ul style="list-style-type: none"> • Coordinate COS ESL guidance with site visits • Coordinate general COS services for al site visits • Translation of Assessments <ul style="list-style-type: none"> • On hold pending CCCO Common Intake Assessment • Administer the CELSA (Combined English Lanugage Skills Assessment) to Adult Education Students and map ESL assessment alignment • Embed Computer Skills into all Program Areas <ul style="list-style-type: none"> • Adult schools identified ISTE standards in their 2017 TDLPs • Develop instructional practices to support standards listed in TDLPs • Leverage OTAN training resources for staff 	
7	Adjournment	<ul style="list-style-type: none"> • Next meeting will be Tuesday, July 11, 2017 at 8:00 a.m. at COS, Board Room 1. Meeting adjourned at 9:52 a.m. 	