

**SAEC Consortium Board Meeting**  
 College of the Sequoias Hospital Rock Room 133  
 Meeting 08/06/16, 8:00 - 10:00 am  
 Co-chairs: Stan Carrizosa and Sarah Koligian

**In Attendance:**

John Arriola, Corcoran Joint Unified School District; Wende Ayers, ABLE Industries, Melissa Calvero, Visalia Adult School; Stan Carrizosa, College of the Sequoias; Dennis Doane, Lindsay Unified School District; Robert Hudson, Alpaugh Unified School District; Heather Keran, Hanford Adult School; Sarah Koligian, Tulare Joint Union School District; Rich Merlo, Corcoran Joint Unified School District; Todd Oto, Visalia Unified School District; Darin Pace, Exeter Unified School District; Thad Russell, College of the Sequoias; Frank Silveira, Farmersville Unified School District; Drew Sorensen, Woodlake Unified School District; Larriann Torrez, Tulare Joint Unified School District; Jennifer Vega La Serna, College of the Sequoias; John Werner, Sequoias Adult Education Consortium Director;

	Discussion Topic	Outcome	Action
1	<b>Opening Business</b>		
1.1	<b>Call to Order</b>	Sarah Koligian called the meeting to order, welcomed all to the meeting at 8:08 am.	
1.2	<b>Establish Quorum</b>	Quorum Established	
1.3	<b>Welcome and Introductions</b>	All present introduced themselves and the school or place they represent.	
2	<b>Review and approval of meeting minutes: July 26, 2016</b>	Minutes from July 26, 2016 SAEC Board meeting reviewed. No corrections.	<ul style="list-style-type: none"> <li>• Motion moved by Frank Silveira, Farmersville Unified School District</li> <li>• Seconded by Robert Hudson, Alpaugh Unified School District</li> <li>• Vote: All approved, None opposed, Motion Carried.</li> </ul> <p><b>Proxy Vote:</b> By Drew Sorensen for Cutler-Orosi Joint Unified School District</p>
3	<b>Public Comment</b>	No public comments were made.	
4	<b>Information Items</b>		

	Discussion Topic	Outcome	Action
4.1	<b>AEBG Update – John Werner</b>	<p>Reviewed from last week.</p> <ul style="list-style-type: none"> <li>Expenditures and Progress Report has been submitted and verified. <ul style="list-style-type: none"> <li>--We have expended 82 percent of our funds</li> </ul> </li> <li>Report to Legislature due September 30. <ul style="list-style-type: none"> <li>--The data that we record in our fiscal report will influence funding decisions that Sacramento makes during the months of October and November.</li> </ul> </li> </ul> <p>\$25M Data and Accountability</p> <ul style="list-style-type: none"> <li>State allocated approximately \$250,000 to \$300,000 to our consortium for data and accountability in 2016/17. <ul style="list-style-type: none"> <li>--We want to coordinate our plans with those outside of our consortium.</li> <li>--Ideas include: Professional Development, hire outside agency to do an evaluation of our plan, and an accountability program.</li> </ul> </li> <li>Use AEBG regional allocation formula to calculate consortia allocations.</li> <li>Will be tracked in the current online system under its own grant code.</li> <li>Will connect to new State system in the near future.</li> <li>Student data instructions, guidance, and tables will be out soon.</li> <li>Data Collection Goals. <ul style="list-style-type: none"> <li>--Goals were set in 2015-16</li> <li>--We have graphs and charts that demonstrate meeting these goals.</li> <li>--The state has told us to fill them out to the best of our ability for 2015/16. Less flexibility in 2016/17.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Leadership Committee will start discussion.</li> <li>Encouraged by Board to look into accountability program but keep it adaptable so it can work with program the state creates.</li> </ul>
5	<b>Action Items</b>		
5.1	<b>Leadership Committee Appointment</b>	<ul style="list-style-type: none"> <li>Recommendation to approve members to the Leadership Committee. <ul style="list-style-type: none"> <li>--Jennifer Vega La Serna, CoChair, College of the Sequoias; Heather Keran, CoChair, Hanford Adult School; John Arriola, Corcoran Adult School; Laura Barba, Cutler-Orosi Adult School; Melissa Calvero, Visalia Adult School; Dennis Doane, Lindsay Unified School District; Thad Russell, College of the Sequoias; Larriann Torrez, Tulare Adult School; John Werner, Director of Sequoias Adult Education Consortium.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Motion moved by Frank Silveira, Farmersville Unified School District</li> <li>Seconded by Robert Hudson, Alpaugh Unified School District</li> <li>Vote: All approved, None opposed, Motion Carried.</li> </ul> <p><b>Proxy Vote:</b> By Drew Sorensen for Cutler-Orosi Joint Unified School District</p>

	Discussion Topic	Outcome	Action
5.2	<b>SAEC 2016/17 Governance Document</b>	<ul style="list-style-type: none"> <li>• Recommendation to approve change to reflect the structure. <ul style="list-style-type: none"> <li>--Money will no longer flow through VUSD. It will come directly from the County Office of Education and be split out as identified on the CFAD.</li> <li>--VUSD will continue to coordinate fiscal reports to the state.</li> <li>--Indirect costs may be taken. No more than 5% for allowable rate.</li> </ul> </li> <li>• Corrections to be noted before approval. <ul style="list-style-type: none"> <li>--Typo were noted</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Motion was made with corrections noted.</li> <li>• Motion moved by Drew Sorensen, Woodlake Unified School District</li> <li>• Seconded by Todd Oto, Visalia Unified School District</li> <li>• Vote: All approved, None opposed, Motion Carried.</li> </ul> <p><b>Proxy Vote:</b> By Drew Sorensen for Cutler-Orosi Joint Unified School District</p>
5.3	<b>SAEC Annual Plan 2016/17 (Year 2)</b>	<ul style="list-style-type: none"> <li>• Recommendation to approve Annual Plan with corrections from second reading on July 26, 2016.</li> <li>• Questions. <ul style="list-style-type: none"> <li>--Can plan be voted on without all fiscal tables? (yes)</li> <li>--Do we need to spend in money in all 7 program areas? (no)</li> </ul> </li> <li>• Corrections to be noted before approval. <ul style="list-style-type: none"> <li>--COS needs to be taken out of Objective 4, drive license training.</li> <li>--Typo were noted</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Motion was made with corrections noted.</li> <li>• Motion moved by Drew Sorensen, Woodlake Unified School District</li> <li>• Seconded by Rich Merlo, Corcoran Joint Unified School District</li> <li>• Vote: All approved, None opposed, Motion Carried.</li> </ul> <p><b>Proxy Vote:</b> By Drew Sorensen for Cutler-Orosi Joint Unified School District</p>
6	<b>Discussion Items</b>	None	
7	<b>Adjournment</b>	Next meeting will be Tuesday, September 6, 2016 at 8:00 a.m. at COS, Board Room 1. Adjourned at 8:53 a.m.	