

SAEC Consortium Board Meeting
 College of the Sequoias Board Room 1
 Meeting 9/05/17, 8:00 - 10:00 am
 Co-chairs: Stan Carrizosa & Drew Sorensen

In Attendance:

Cecilia Arellano, Farmworker Institute; John Arriola, Corcoran Joint Unified District; Stan Carrizosa, College of the Sequoias; Liset Caudillo, Proteus; Dennis Doane, Lindsay Unified School District; Maria Flores, Farmerworker Institute; Maribel Guzman, Kings County Human Services Agency; Robert Gonzales, Cutler-Orosi Joint Unified School District; John Lehn, Kings County JTO; Lori Morton, Tulare County Office of Education; Gladys Nazario, Visalia Adult School; Michael Niehoff, College of the Sequoias; Todd Oto, Visalia Unified School District; Darin Pace, Exeter Unified School District; Michelle Pengilly, Exeter Unified School District; Jennifer Reimer, Tulare County Office of Education; Tony Rodriguez, Tulare Joint Union Unified School District; Tom Rooney, Lindsay Unified School District; Thad Russell, College of the Sequoias; Paul Sevillano, Farmersville USD, Assistant Superintendent; Drew Sorensen, Woodlake Unified School District; Mary Taylor, Corcoran Joint Unified School District; Manda Timblin, Proteus-Education; Larriann Torres, Tulare Joint Unified School District; Pedro Uribe, Proteus; Yolonda Valdez, Cutler-Orosi Joint Unified School District; Chrissy Walter, SAEC Navigator; John Werner, Sequoias Adult Education Director

	Discussion Topic	Outcome	Action
1	Opening Business		
1.1	Call to Order	Stan Carrizosa called the meeting to order and welcomed all to the meeting at 8:02 am.	
1.2	Establish Quorum	Quorum Established	
1.3	Welcome and Introductions	All present introduced themselves and the school or place they represent.	
2	Review and approval of meeting minutes:	<ul style="list-style-type: none"> • Notes from July 11, 2017 SAEC Board meeting reviewed. • Minutes from August 1. 2-18 SAEC Board Meeting reviewed. 	<ul style="list-style-type: none"> • Motioned by Todd Oto, Visalia Unified School District • Seconded by Tom Rooney, Lindsay Unified School District • Vote: All approved, None opposed, Motion Carried • Record shows August 1, 2017 are notes taken at the meeting because we did not have a quorum
3	Public Comment	<ul style="list-style-type: none"> • Introduction of Christine (Chrissy) Walter our new Advance Manufacturing Navigator. <ul style="list-style-type: none"> ➤ She is a joint effort between the SAEC and VAS 	

	Discussion Topic	Outcome	Action
4	Information Items		
4.1	Visalia Adult School and Tulare County Sheriff's Department Jail Education Career Technical Education Program Update – Joh Werner	<ul style="list-style-type: none"> • This is a relationship between VAS and Tulare County Sheriff Department and Tulare County Probation and Workforce Investment Board <ul style="list-style-type: none"> ➤ Career Technical Education in the Tulare County Jail (AC/DC Systems) with Basic Skills as needed ➤ Job Readiness Preparation Inclusive ➤ Wrap Services begin pre-release and extend post release ➤ Students will be in class 3 hours a day 2 days a week for 4 months ➤ 96 students per year 	<ul style="list-style-type: none"> • Job description and technical pieces still need to be put into place.
4.2	Workforce Investment Board of Kings County Phase II Memorandum of Understanding – John Werner	<ul style="list-style-type: none"> • Phase 1 Due: June 30, 2016 <ul style="list-style-type: none"> ➤ Core partners entered into an MOU re: AJCC shared services and customers—a vision for the system • Phase 2 Due: December 21, 2017 <ul style="list-style-type: none"> ➤ Determines how to best support job center system delivery via sharing of resources and costs • SAEC Role <ul style="list-style-type: none"> ➤ Community Partner ➤ Non-mandated under federal law 	
4.3	College of the Sequoias Successor Superintendent/ President Update – Stan Carrizosa	<ul style="list-style-type: none"> • Update on the recruitment process for the College of the Sequoias new Superintendent/President <ul style="list-style-type: none"> ➤ Fall semester will be the advertising period <ul style="list-style-type: none"> ▪ Nationally advertised ▪ Consultant is Dr. Tom Harris ➤ Public Forums scheduled for staff and public ➤ Position will close in November after input gathering <ul style="list-style-type: none"> ▪ Stake holder panel interviews candidates ▪ Technical panel will do the second part of the interview process ▪ COS Board interviews finalists • AEBG/adult education experience will be an important consideration 	<ul style="list-style-type: none"> • First Round - January 2018 • Finalist - end of January 2018 • Announcement - February 2018
5	Action Items		

	Discussion Topic	Outcome	Action
5.1	Affirmation of SAEC 2017-18 Annual Plan – John Werner	<ul style="list-style-type: none"> • We did not have quorum to take a vote on the annual plan last month <ul style="list-style-type: none"> ➤ We had the meeting then an email went out to voting members for a vote so annual plan could be turned in by due date • Formatting changes between the released template and the AEBG Annual Plan Portal. Number of text fields in each section fixed in portal. • Fiscal Management Section: The released template asked for an accounting of AEBG 00215/16 Allocation funds (\$1.8 million) only. The portal asked for an accounting of all 2015/16 AEBG funds (\$9.1 million) • No Content Change • Board action to affirm plan as submitted 	<ul style="list-style-type: none"> • Content stays the same even with the changes <p>Motion to approve</p> <ul style="list-style-type: none"> • Motioned by Tom Rooney, Lindsay Unified School District • Seconded Todd Oto, Visalia Unified School District • Vote: All approved, None opposed, Motion Carried.
5.2	Workforce Investment Board of Tulare County Phase II Memorandum of Understanding – John Werner	<ul style="list-style-type: none"> • Tulare WIB submitted Phase II to the state workforce development board pending SAEC Board action <ul style="list-style-type: none"> ➤ Confirms we are a community partner ➤ Demonstrates type of services by type, provider, and cost sharing amounts between mandated and core WIB partners ➤ No fiscal impact to SAEC ➤ SAEC enjoined as a community partner • Page 13 of WIB MOU Amended and noted in meeting 	<p>Motion to approve</p> <ul style="list-style-type: none"> • Motioned by Tom Rooney, Lindsay Unified School District • Seconded by Yolanda Valdez, Cutler-Orosi Joint Unified School District • Vote: All approved, None opposed, Motion Carried.
6	Discussion Items	<ul style="list-style-type: none"> • It was suggested that we have the various adult education programs share their successes. • The Board stated they would like to hear more about the Velocity Summer Tour 	
7	Adjournment	<ul style="list-style-type: none"> • Next meeting will be Tuesday, October 3, 2017 at 8:00 a.m. at COS, Board Room 1. • Meeting adjourned at 8:56 a.m. 	