

SAEC Board Meeting Minutes
 College of the Sequoias Hospital Rock Room 133
 Meeting 11/06/18, 8:00 - 10:00 am
 Co-chairs: Brent Calvin & Yolanda Valdez

In Attendance:

Carmen Becerra, SAEC Navigator; Carla Calhoun, CSET; Brent Calvin, College of the Sequoias; Randy DeGraw, Farmersville Unified School District; William Fishbough, Hanford Joint Union School District; Alfonso Gamino, Woodlake Unified School District; Robert Gonzales, Cutler-Orosi Joint Unified School District; Brian Griffin, Lindsay Unified School District; Tim Hire, Exeter Unified School District; Heather Keran, Hanford Adult School; Ken Kurts, Proteus – WMSE; Janine Medina, SAEC Navigator; Rich Merlo, Corcoran Joint Unified School District; Tami Olson, Visalia Adult School; Todd Oto, Visalia Unified School District; Adam Peck, Workforce Investment Board of Tulare County; Tony Rodriguez, Tulare Joint Union High School District; Thad Russell, College of the Sequoias; Larriann Torrez, Tulare Joint Unified School District; Yolanda Valdez, Cutler-Orosi Joint Unified School District; Jennifer Vega La Serna, John Werner, Sequoias Adult Education Director; Edward William, Tulare County Library; Nicola Wissler, Visalia Chamber; Craig Wheaton, Tulare County Office of Education;

	Discussion Topic	Outcome	Action
1	Opening Business		
1.1	Call to Order	<ul style="list-style-type: none"> Brent Calvin called the meeting to order and welcomed all to the meeting at 8:03 am. 	
1.2	Establish Quorum	<ul style="list-style-type: none"> Quorum Established 	
1.3	Welcome and Introductions	<ul style="list-style-type: none"> All present introduced themselves and the school or place they represent. 	
2	Review and approval of meeting minutes:	<ul style="list-style-type: none"> Minutes from October 2nd, 2018 SAEC Board Meeting reviewed. 	<ul style="list-style-type: none"> Motioned by Todd Oto, Visalia Unified School District Seconded by Tim Hire, Exeter Unified Superintendent Vote: All approved None opposed Motion Carried
3	Public Comment	<ul style="list-style-type: none"> No Comments 	
4	Information Items		
4.1	California Adult Education Administrators Association Board	<ul style="list-style-type: none"> CCAIE California Council for Adult Ed <ul style="list-style-type: none"> ➤ Change in the Board – J. Werner was elected as President-Elect at the State Level until June 2019 ➤ CCAIE video played 	

	Update – John Werner	<ul style="list-style-type: none"> ➤ J. Werner will be meeting with LAO, Dept. of Finance and legislators in early November to discuss legislative and funding changes for AEP. 	
4.2	K12 Strong Workforce Program – Jennifer Vega La Serna & Thad Russell	<ul style="list-style-type: none"> • Funds for career technical training. Flow through CCCCCO to K12 <ul style="list-style-type: none"> ➤ Each region will get an amount of money and a committee will review and approve proposals on programs multiple districts and multiple agencies will have input ➤ All funding is strictly K-12 and they will be annual projects with 30 months to use the funds ➤ Applications for funds are due March 15, 2019 • Committee to decide who will get funds has not been set in place • More details to come 	
4.3	Hanford Adult School Member Effectiveness Report – Heather Keran	<ul style="list-style-type: none"> • Barriers: <ul style="list-style-type: none"> ➤ Funding ➤ Transiency ➤ Childcare ➤ Transportation ➤ Inflexibility of employers ➤ Homelessness ➤ Mental Health Issues and Addiction ➤ • Changes <ul style="list-style-type: none"> ➤ Federal Progress Monitoring ➤ Implementation of eTesting for CASAS tests ➤ Added a part-time counselor ➤ School Resource Officer ➤ Added new ABE classes in English and math ➤ Online Learning Options - Lexia Power Up ➤ Kings County Day Reporting Center – a joint program development with probation, JTO, HAS – July 2019 • Success <ul style="list-style-type: none"> ➤ WASC Accreditation – Full self study starts in 2019/20 ➤ ESL classes practicing COAAPPs in the community- classroom w/o walls ➤ ESL instructor was chosen to attend and become a trainer of trainer by California Adult Literacy Professional Development Project (CALPRO) this summer. ➤ Sharing digital badging and civic integration initiatives with our local senator, Andy Vidak. Putting faces to the cause... 	

4.4	Tulare Adult School Member Effectiveness Report – Larriann Torrez	<ul style="list-style-type: none"> • Barriers <ul style="list-style-type: none"> ➤ Funding ➤ Childcare ➤ Transportation • Changes <ul style="list-style-type: none"> ➤ Elimination of two adult school Independent Study Teachers- effective June 8, 2018 ➤ Did not fill the part-time Work Based Learning Coordinator position at TAS ➤ Moved to a two hour Block Schedule for the 2018-19 school year ➤ Prep Time Approved-Full time teachers receive one hour of prep per day ➤ New Day Spanish GED Class (Tulare Maple Campus) ➤ New Integrated English Literacy and Civics Education (IELCE) Class under WIOA <ul style="list-style-type: none"> • Custodian Training Program ➤ Approved Pearson VUE Testing Center for the National Nurses Aide Assessment through the Mission College Regional Testing Center ➤ New Restorative Nurse Assistant (RNA) Class Starting Spring of 2019 • Success <ul style="list-style-type: none"> ➤ Employment Training Provider (ETP) Grant Review on August 28, 2018-Approved for additional funding for the 2019-2020 school year ➤ TAS College Fair on October 17, 2018-12 colleges participated ➤ Fifty ESL Students received CPR & First Aid Certification on November 1, 2018 as part of EL Civics 	
4.5	SAEC Fiscal Report 2017/18 – John Werner	<ul style="list-style-type: none"> • 2017/18 Fiscal Report on AEP Funds presented to the SAEC Board <ul style="list-style-type: none"> ➤ 2017/18 Budget: \$9,940,969 ➤ 2017/18 Expenditures: \$9,513,759 ➤ 2017/18 Carry-Over: \$427,210 ➤ 2018/19 Allocation: \$9,523,242 ➤ 2018/19 Budget: \$9,950,452 	
4.6	SAEC Three Year Plan Strategy Review – Carmen Becerra	<ul style="list-style-type: none"> • Regional demographic and employment data reviewed • Strategy Activity: Gallery Walk <ul style="list-style-type: none"> ➤ 17 strategies ➤ Board Members provided discussed and provided input on each strategy 	

4.7	California Adult Education Program Technical Update - John Werner	<ul style="list-style-type: none">• Shared upcoming due dates for November, December and January	
5	Action Items	<ul style="list-style-type: none">• N/A	
6	Adjournment	<ul style="list-style-type: none">• Brent Calvin adjourned meeting at 9:56 am<ul style="list-style-type: none">➤ Next scheduled Board Meeting: December 4, 2018 at 8:00am at COS	