

SAEC Board Meeting
 College of the Sequoias Board Room 1
 Meeting 12/05/17, 8:00 - 10:00 am
 Co-chairs: Stan Carrizosa & Drew Sorensen

In Attendance:

Cecilia Arellano, Farmworker Institute; John Arriola, Corcoran Joint Unified School District; Wende Ayers, ABLE Industries; Carmen Becerra, SAEC ESL Navigator; David Boswell, AZTEC Software; Stan Carrizosa, College of the Sequoias; Maribel Delgado, SAEC Healthcare Navigator; Dennis Doan, Lindsay Unified School District; Maria Flores, Farmworker Institute; Robert Gonzales, Cutler-Orosi Joint Unified School District; Ken Kurts, Proteus – WMSE; Gladys Nazario, Visalia Adult School; Michael Niehoff, College of the Sequoias; Todd Oto, Visalia Unified School District; Darin Pace, Exeter Unified School District; Don Rhyne, SAEC ABE Navigator; Tony Rodriguez, Tulare Joint Union Unified School District; Thad Russell, College of the Sequoias; Gurminder Sangha, COS/CCCCO; Michelle Silva, Proteus; Mary Taylor, Corcoran Joint Unified School District; Larriann Torrez, Tulare Joint Unified School District; Yolanda Valdez, Cutler-Orosi Joint Unified School District; John Werner, Sequoias Adult Education Director; Nicola Wissler, Visalia Chamber; Craig Wheaton, Tulare County Office of Education.

	Discussion Topic	Outcome	Action
1	Opening Business		
1.1	Call to Order	<ul style="list-style-type: none"> Stan Carrizosa called the meeting to order and welcomed all to the meeting at 8:00 am. 	
1.2	Establish Quorum	<ul style="list-style-type: none"> Quorum Established 	
1.3	Welcome and Introductions	<ul style="list-style-type: none"> All present introduced themselves and the school or place they represent. 	
2	Review and approval of meeting minutes:	<ul style="list-style-type: none"> Minutes from November 7, 2017 SAEC Board Meeting reviewed. 	<ul style="list-style-type: none"> Motioned by Tony Rodriguez, Tulare Joint Union Unified School District Seconded by Todd Oto, Visalia Unified School District Vote: All approved, None opposed, Motion Carried
3	Public Comment	<ul style="list-style-type: none"> Gurminder Sangha – He has received a grant and will offer 2 cohorts in automation for instructors It will be in the area of training students in manufacturing There will be no cost for the training Will send an email to everyone when it is available 	

4	Information Items		
4.1	College of the Sequoias Update – Stan Carrizosa	<ul style="list-style-type: none"> • Localizing Statewide Initiatives • AB19 <ul style="list-style-type: none"> ➤ Board of Governor’s Waiver will become Promise Grant ➤ Tuition-free college for all student for their first year ➤ Appropriation expected in Governor’s January, 2018 state budget ➤ Must participate in all of the following: <ul style="list-style-type: none"> ▪ Establish an early commitment to college program <ul style="list-style-type: none"> • COS has TK Collaborative and SAEC ▪ Partner with high schools to improve high school student preparation and reducing the need for college-level remediation <ul style="list-style-type: none"> • COS has dual enrollment ▪ Utilize assessment and placement that include multiple measures <ul style="list-style-type: none"> • COS has Basic Skills and Strengthening Opportunity Grant • Students in Math and English scoring low will be put in a class one level up with a support class ▪ Participate in Guided Pathways Grant Program <ul style="list-style-type: none"> • COS is completing the required self-assessment document that is due in December ▪ Maximize student’s need-based financial aid by leveraging the California Promise Grant and completion of the FAFSA (or CA Dream Act Application) <ul style="list-style-type: none"> • This is COS standard practice ▪ The college participates in the federal student loan program <ul style="list-style-type: none"> • This is COS standard practice • Guided Pathways <ul style="list-style-type: none"> ➤ Proven model used across the country ➤ A framework to organize existing efforts ➤ An opportunity to do a gap analysis ➤ Fill in gaps, maximize cumulative impact ➤ How can it help us further transform our district? <ul style="list-style-type: none"> ▪ Better align high school exit and college entry standards ▪ Improve assessment and placement measures <ul style="list-style-type: none"> • Support classes will help keep students from failing • Staff development 	

		<ul style="list-style-type: none"> ▪ Early academic and career advising (meta-majors) <ul style="list-style-type: none"> • Counsel students on challenges of impacted classes. • Help them to look at other opportunities in the same field of interest • Bring in industry to show what other opportunities are out there • Help the students to succeed by giving a reality check ▪ Enrolling for success (15 units/semester) <ul style="list-style-type: none"> • FT students need to do 15 units a semester to complete in 2 years • Show students how they can complete in 2 years ▪ Shorten paths in developmental Math and English <ul style="list-style-type: none"> • COS has a path to get students through Math and English in one year • Use of support classes ▪ Clear maps to completion (sequenced) in two years <ul style="list-style-type: none"> • Make scheduling of classes possible for students to complete in 2 years ▪ Augmented and supplemental instruction (co-requisite) <ul style="list-style-type: none"> • Questions <ul style="list-style-type: none"> ➤ Other colleges at same level as COS? <ul style="list-style-type: none"> ▪ Everyone is at different levels ➤ What does the data show? <ul style="list-style-type: none"> ▪ The more the high schools are understood by the community college and the community college is understood by the high schools we will be stronger ▪ Professional development is important 	
4.2	Cutler-Orosi Adult School Member Report – Robert Gonzales	<ul style="list-style-type: none"> • Current Programs at Cutler-Orosi and Woodlake. Only had 2 classes in the past now that has increased <ul style="list-style-type: none"> ➤ Adult Basic Education ➤ Adult Secondary Education <ul style="list-style-type: none"> ▪ High School Diploma ▪ General Education Development (GED) English ➤ English as a Second Language <ul style="list-style-type: none"> ▪ EL Civics and Citizenship preparation 	

		<ul style="list-style-type: none"> • Barriers <ul style="list-style-type: none"> ➤ Language – Slows students down from getting into other classes ➤ Transportation ➤ Career Technical Education ➤ Career Opportunities • Changes <ul style="list-style-type: none"> ➤ Full-time instructors – 1 in ASE and 1 in ESL ➤ Stand Out Curriculum – They now have multiple levels with the help of the consortium ➤ Implementation of Chromebooks <ul style="list-style-type: none"> ▪ A technology coach through the high school district is working with their staff ➤ No contract with Proteus ➤ Now have online learning options <ul style="list-style-type: none"> ▪ Aztec Software and Edgenuity • Successes <ul style="list-style-type: none"> ➤ Cutler-Orosi Adult School went from 72 students to 197 <ul style="list-style-type: none"> ▪ 46 are enrolled in Intermediate/Advanced PM class ▪ 15 in Citizenship classes ➤ Credential staff in Cutler-Orosi and Woodlake ➤ Collaboration with Cutler-Orosi Family Education Center ➤ Stand Out training ➤ AEBG Accountability training ➤ CASAS & TOPspro training ➤ ABE/ASE meeting in Cutler-Orosi ➤ Collaboration with SAEC Consortium 	<ul style="list-style-type: none"> • Yolanda Valdez thanked Robert Gonzales and the Consortium
4.3	College of the Sequoias Member Report – Thad Russell	<ul style="list-style-type: none"> • Together and separately we work with our partners <ul style="list-style-type: none"> ➤ Levels of integrations that we did not have before • Structure - Allocation smaller than what adult schools receive <ul style="list-style-type: none"> ➤ ESL Counselor <ul style="list-style-type: none"> ▪ New position ▪ Meets with approximately 650 students each academic year ➤ Basic Skills <ul style="list-style-type: none"> ▪ Used to support special education skills ▪ Upgraded classroom facilities ▪ Professional development ➤ Contextualization <ul style="list-style-type: none"> ▪ Welding – partnership between VAS and COS for ABE 	

		<ul style="list-style-type: none"> ➤ Curriculum development <ul style="list-style-type: none"> ▪ Training resource center (not for credit) <ul style="list-style-type: none"> • Created VESL curriculum which will be piloted in January at COS-Tularegnments will be handed off to other adult schools • Barriers – <ul style="list-style-type: none"> ➤ AEBG Office consistency ➤ CTE data analysis has been pulled into committees in Sacramento to help with some of the issues ➤ Chancellors offices are moving to integrate systems they already use • Changes <ul style="list-style-type: none"> ➤ VESL ➤ Non-credit welding – working with VAS adult school <ul style="list-style-type: none"> ▪ Non-credit course gets tax payer support through COS ▪ COS will help support VAS <ul style="list-style-type: none"> • COS is not taking over the welding program. Still functions and looks as the VAS welding program • Funding mechanism is behind the scenes. It is an accounting impact ▪ Still working on all the details 	<ul style="list-style-type: none"> • It was noted that it worked the other way around with the ESL program. Adult schools helped COS out.
4.4	Corcoran Adult School Member Report – John Arriola	<ul style="list-style-type: none"> • Current Structures <ul style="list-style-type: none"> ➤ High School Diploma classes day and evening ➤ ESL in Alpaugh for the second year ➤ Started a GED class this year ➤ Citizenship and ESL classes in the evening ➤ All classes are taught by credential teachers ➤ Aztec for evening classes ➤ Goal: Raise graduation rates by the end of the year and increase Citizenship pass rates • Barriers <ul style="list-style-type: none"> ➤ Attendance ➤ Getting students to work harder and accomplish more in class ➤ Childcare for our adult school students ➤ Transportation to CTE classes for adults at the COS-Tulare campus <ul style="list-style-type: none"> ▪ Had a tour last year of COS for the students 	<ul style="list-style-type: none"> • Support of all the adult schools and Consortium has helped to guide Corcoran

		<ul style="list-style-type: none"> • Changes <ul style="list-style-type: none"> ➤ Aztec program for evening students ➤ GED classes for students ➤ CASAS report system up and running • Successes – They are geared to increasing graduation rates and doing their reports on time with the Nova system <ul style="list-style-type: none"> ➤ Standards-based lessons/Edgenuity program ➤ Objective: Aztec program for adults ➤ GED classes in the evening to help increase graduation rates ➤ CASAS reporting system up and running ➤ Hire the right people for the night classes 	<ul style="list-style-type: none"> • It was noted that the use of the SAEC navigators helped with the successes. John Arriola stated that Carmen Becerra has been a big help <ul style="list-style-type: none"> ➤ Posters ➤ Working with adults, ➤ Recruiting adults for the evening classes • Contact with the high schools and finding who will not graduate will help the students with the transition to the adult school • Coordinating with other community events to celebrate will help the community see what the adult school can do for them
5	Action Items	<ul style="list-style-type: none"> • None 	
6	Discussion Items		
6.1	SAEC Board Meeting 1.2.18	<ul style="list-style-type: none"> • January 2, 2018 SAEC Board meeting attendance <ul style="list-style-type: none"> ➤ Reschedule or cancel ➤ Some schools not back by then ➤ No Action items to present • Next SAEC Board Meeting will be February 6, 2018 	<p>Motion to cancel January 2, 2018 meeting.</p> <ul style="list-style-type: none"> • Motioned by Yolanda Valdez, Cutler-Orosi Joint Unified School District • Seconded by Tony Rodriguez, Tulare Joint Union Unified School District • Vote: All approved, None opposed, Motion Carried

	<p>Other discussion items</p>	<ul style="list-style-type: none"> • Reminder that Technology plans are due January 31st <ul style="list-style-type: none"> ➤ If they have not been started need to start now ➤ You will need to complete a Computer and Professional Development survey • ESL classes will be starting on January 16th at the COS campus • Stan Carrizosa's power point presentation will be emailed from the SAEC office 	
<p>7</p>	<p>Adjournment</p>	<ul style="list-style-type: none"> • Next meeting will be February 6, 2018 at 8:00 a.m. at COS, in the Sequoias Room 1 • Meeting adjourned at 9:19 a.m. 	