



ADULT EDUCATION CONSORTIUM

SAEC Leadership Committee Meeting

August 23, 2018 2:30pm - 4:30pm

Visalia Learning Center, Room 12

630 South Atwood. Visalia, CA 93277

Co-Chairs: Heather Keran and Thad Russell

1. Opening Business
 - 1.1. Call to Order
 - 1.2. Welcome and Introductions
2. Approval of Minutes - Minutes from 7/19/18 and 08/07/18
3. Public Comment – General public comment on any SAEC related topic may be heard at this time. The SAEC Leadership Committee asks that any public comment on an item listed on today's agenda be addressed at the time the item comes up for discussion by the SAEC Leadership Committee. Pursuant to SAEC Policy the SAEC Leadership Committee may limit individual comments to no more 3 minutes and individual topics to 20 minutes. Please begin your comments by stating your name.
4. Information Items:
 - 4.1. NOVA—fiscal reporting process and due dates
 - 4.2. Navigator Update—schedule review
 - 4.3. Member Effectiveness Reporting Schedule 2018/19 Review—Order: 9/4 Hanford and Tulare; 10/2 Cutler, Corcoran and Lindsay; 11/6 Visalia and COS
 - 4.4. David Cookingham Marketing
5. Action Items:
 - 5.1. N/A
6. Discussion Items:
 - 6.1. FIELD Partnership Application—FIELD President, David Villarino, communications to member agencies.
 - 6.2. Finalize Aztec Training: Beginners. PM session and evening session.
 - 6.3. HSD Graduation Requirements
 - 6.4. 2017/18 SAEC Data Review
 - 6.5. September 4, 2018 SAEC Board Meeting Agenda
 - 6.6. Leadership Committee Meeting Agenda for 9/4/2018 10am meeting
7. Adjournment