

SAEC Leadership Committee Meeting
 Visalia Unified School District, Room 2
 Meeting 04/03/18, 10:00 am – 12:00 pm
 Co-chairs: Heather Keran & Thad Russell

In Attendance:

Robert Gonzales, Cutler-Orosi Joint Unified School District; Heather Keran, Hanford Adult School; Lori McClintick, Visalia Adult School; Michael Niehoff, College of the Sequoias; Thad Russell, College of the Sequoias; John Werner, Sequoias Adult Education Director.

	Discussion Topic	Outcome	Action
1	Opening Business		
1.1	Call to Order	<ul style="list-style-type: none"> John Werner called the meeting to order and welcomed all to the meeting at 10:15 am 	
1.2	Welcome and Introductions	<ul style="list-style-type: none"> No introductions were made since everyone knew each other 	
2	Review and approval of meeting minutes:	<ul style="list-style-type: none"> Approval of minutes for March 22, 2018 	<ul style="list-style-type: none"> Motioned by Heather Keran, Hanford Adult School Seconded by Robert Gonzales, Cutler-Orosi Joint Unified School District Vote: All approved, None opposed, Motion Carried
3	Public Comment	<ul style="list-style-type: none"> Lori McClintick, Visalia Adult School was congratulated for doing a good presentation These presentations help the Board to know where we are at and it helps to audit/evaluate ourselves 	
4	Information Items		
4.1	Professional Development	<ul style="list-style-type: none"> Got a commitment from Aztec to do another training free of charge <ul style="list-style-type: none"> ➤ Larriann, Tulare Adult is working on a survey from the last meeting ➤ Would like to see an evening and daytime training ➤ Late September would be a good time from training ➤ John Werner will get hold of Adam at Aztec and work on a training date and program Edgenuity training <ul style="list-style-type: none"> ➤ We have 3 or 4 more days of training available 	

		<ul style="list-style-type: none"> ➤ Advanced vs Basic training <ul style="list-style-type: none"> ▪ Basic training would be good to have at the beginning of the next school year ▪ Would like an advance training a little later ➤ Need to remind trainers to use the word student instead of kids ➤ Larriann will get hold of Edgenuity for training <ul style="list-style-type: none"> ▪ Want a beginning and advanced training ▪ Want a day and evening training ➤ John Werner will pull together a group of master users, get a space and then build their outcomes (Motivating the Adult Learner) • Stand Out <ul style="list-style-type: none"> ➤ Would like to do a training <ul style="list-style-type: none"> ▪ They do different topics ▪ They like to show case books they want to sell ▪ No charge ▪ Steve does the training or they bring the author ➤ Good to have an evening training <ul style="list-style-type: none"> ▪ If we have a date far enough out we can reserve a spot for training • Big Interview <ul style="list-style-type: none"> ➤ Access to the SAEC Big Interview site is open for business ➤ Navigators want to get into classrooms to show students but train teachers at the same time. <ul style="list-style-type: none"> ▪ Navigators will be approaching teachers at the adult schools ▪ Emily and Lisette would be the ones to approach at COS until director position is filled ➤ Link for Big Interview is on the SAEC website <ul style="list-style-type: none"> ▪ This will send students to the SAEC Big Interview site ▪ Have students use the organization code 0676 • Adult Education Summit <ul style="list-style-type: none"> ➤ Historically it showed what a consortium is. Focus is now changing ➤ It was decided to do one mid-year after all the professional development ➤ True session based professional development ➤ Mitch Rosin has a presentation regarding how learners are different now compared to 10 – 20 years ago ➤ Ideas <ul style="list-style-type: none"> ▪ Instructional license instead of millennial license ▪ Good teaching is good teaching 	<ul style="list-style-type: none"> • Will bring a blank schedule to the next meeting so we can start planning
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		<ul style="list-style-type: none"> ▪ Addressing skills and cultural changes ▪ Skills sets vs getting a college degree ▪ Grand session on augmented reality training ➤ Need to survey staff to see what they are interested in ➤ County Office of Education would like to pair off with us <ul style="list-style-type: none"> ▪ Will see if we can find some dates that will work for both of us 	
4.2	SAEC Board Meeting Agenda	<ul style="list-style-type: none"> • Went over Governance Documents • Voted on the CFAD today • John Werner asked the State to unlock NOVA so they could change the reps. <ul style="list-style-type: none"> ➤ Currently he can get into it but cannot modify ➤ Hanford said it is locked up and cannot get in <ul style="list-style-type: none"> ▪ John Werner will check on it 	•
5	Action Items	• N/A	
6	Discussion Items		
6.1	SAEC 2018/18 Governance Document Draft	• Governance Document and MOU takes care of by-laws	
6.2	SAEC 2018/19 MOU Draft Review	<ul style="list-style-type: none"> • Had a good discussion on MOU • Will need to go before the local school boards after passed by SAEC Board <ul style="list-style-type: none"> ➤ Governance document will go with it but can be under the same BAI ➤ Will need Board Member and Board President signature on MOU 	
6.3	Leadership Committee Co-Chair Selection Process	<ul style="list-style-type: none"> • Discussion on choosing Leadership Committee Co-Chairs <ul style="list-style-type: none"> ➤ Jennifer Vega La Serna needs to be replaced ➤ Heather Keran will continue as co-chair • Nomination for Thad Russell to be co-chair 	<ul style="list-style-type: none"> • Thad Russell Nominated by Lori McClintick, Visalia Adult School • Seconded by Heather Keran, Hanford Adult School • Vote: All approved, None opposed, Motion Carried

6.4	Leadership Committee Meeting Agenda for April 19, 2018	<ul style="list-style-type: none"> • Meeting will be at the Tulare PD Center, 329 North K Street • Add to agenda <ul style="list-style-type: none"> ➤ Professional Development – Summit ➤ Discussion of final drafts and documents ➤ NOVA 	<ul style="list-style-type: none"> • Please let John Werner if you want to add anything else to the agenda. Submit a week in advance
	Other Discussion		
7	Adjournment	<ul style="list-style-type: none"> • Adjourned at 11:43am 	