



HUMAN RESOURCES & DEVELOPMENT

TULARE COUNTY

CAREER OPPORTUNITIES

Week of June 26, 2017

A separate application and supplemental application must be completed for each recruitment. Human Resources & Development must receive applications and any other required materials by the filing deadline. Applications must be submitted online at: www.co.tulare.ca.us/hrd. Incomplete and late applications will be disqualified. These recruitments will establish employment lists to fill vacancies in departments and locations throughout Tulare County.

BUILDING SYSTEMS TECHNICAIN

\$3,514 - \$4,283 Monthly

FILING DEADLINE: 06/24/17

Current vacancy with General Services. Operate, maintain and repair boilers, heaters, pumps, valves and associated equipment. Maintain and update system records and documentation. Requires the equivalent of the completion of the twelfth grade, preferably supplemented by training in heating, ventilation and refrigeration systems AND Four (4) years increasingly responsible experience in mechanical trades performing boiler room, mechanical room and systems maintenance work.

CHILDREN SERVICES WORKER- SPANISH BILINGUAL

\$2,676-\$3,262 Monthly

FILING DEADLINE: 07/03/17

Explain program purpose, rules and regulations to applicants and recipient families; interview applicants for CCS benefits to obtain information required to determine eligibility. equivalent to completion of 30 units of college level study in the health sciences, social sciences or closely related field OR direct and specific program experience may be substituted on a one (1) year of direct/specific experience for one (1) year of college, plus one (1) year of public contact experience in interviewing clients or determining eligibility for services.

CONSTRUCTION & MAINTENANCE WORKER I

\$2,375 - \$2,894 Monthly

CONTINUOUS: MAY CLOSE AT ANYTIME

Multiple vacancies with the County Road Yards located in Visalia, Dinuba, Porterville, and Terra Bella. Duties will include but not be limited to: Patching damaged road areas with asphaltic materials; clear brush and debris and level areas in road and refuse construction sites. Requires the equivalent of a 12th grade education.

IT DESKTOP TECHNICIAN, I/II

I: \$3,048 - \$3,715 II: \$3,541 - \$4,315 Monthly

FILING DEADLINE: CONTINUOUS

One current vacancy with the Information Communications Technology Department located in Visalia. Vacancy may be filled at the I or the II level. This is a continuous recruitment. First review of applications will be June 17, 2017. Serves as a single point of contact for users to receive support and maintenance within the department or agency desktop computing environment. Installs, diagnoses, repairs and upgrades personal computer hardware and equipment to ensure optimal workstations performance. Requires completion of two years of college coursework in computer science or related field or completion of a certified IT program from a computer/business school **Level I** : OR two (2) years work experience, including hands-on hardware troubleshooting experience. **Level II**: AND three (3) years work experience, including hands-on hardware troubleshooting experience OR one (1) year as an IT Desktop Technician.

RETIREMENT SPECIALIST I/II

I: \$3,465 - \$4,221; II: \$3,742 – 4,561 Monthly

FILING DEADLINE: 06/27/17

One vacancy with Tulare County Retirement Office in Visalia. Respond orally or in writing to a wide variety of retirement benefit questions for active, deferred, and retired members, clearly articulating their various options so members can make informed retirement planning choices. Requires: a Bachelor's degree from an accredited college or university in public or business administration, accounting or a related field; one year of experience performing payroll processing or retirement related field and proficiency with personal computer operations and software programs; **Level II**: Two years of experience performing duties comparable to those of a Retirement Specialist I; additional years of experience performing pension payroll processing, active membership administration, and disability claims/hearing processes exhibiting proficiency with operations, personal computer, and software programs may substitute for the education requirement on a year for year basis.



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T U L A R E C O U N T Y

PROMOTIONAL RECRUITMENTS

Promotional recruitments are open only to current Tulare County employees with regular or probationary status.

CONTINUOUS RECRUITMENTS

Applications for the following positions will be accepted on a continuous basis. These recruitments may **CLOSE AT ANY TIME WITHOUT FURTHER NOTICE**. Qualified applicants will be placed on continuous employment lists and are eligible for consideration for six months.

CONSTRUCTION & MAINTENANCE WORKER I	\$2,375 - \$2,894 Monthly
DEPUTY DISTRICT ATTORNEY I-IV	\$56,412 - \$104,285 Annually
EH AG & STANDARDS INSPECTOR AIDE	\$11.30 Hourly
EH ENGINEERING AIDE I	\$14.61 Hourly
EH IT SYSTEMS & PROCEDURES ANALYST I	\$24.51 Hourly
EH LAW CLERK – DISTRICT ATTORNEY	\$19.05 Hourly
ENGINEER IV	\$88,897 - \$108,342 Annually
IT CLIENT SPECIALIST I/II	\$43,593 - \$61,926 Annually
OFFICE ASSISTANT III – BILINGUAL	\$2,225 - \$2,712 Monthly
PROBATION CORRECTIONAL OFFICER I	\$2,921 - \$3,561 Monthly
PROBATION OFFICER I	\$3,141 - \$3,821 Monthly

Additional employment opportunities available with the Sheriff's Department and the Health & Human Services Agency (HHSa). For more information please go to <http://agency.governmentjobs.com/tulare/default.cfm> or contact them directly.

Tulare County Sheriff's Department
Personnel and Training Division
5959 S. Mooney Boulevard
Visalia, CA 93277
Business: (559) 735-1825 or 1-800-757-9907
Fax: (559) 737-4682
Website: <http://www.tularecounty.ca.gov/sheriff/index.cfm/recruitment>

Tulare County Health and Human Services Agency (HHSa)
5957 S. Mooney Boulevard
Visalia, CA 93277
Business: (559) 624-8450
Fax: (559) 713-3704
Email: humanres@tularehhsa.org
Website: <http://www.tchhsa.org>

Tulare County does not discriminate on the basis of race, religion, color, national origin, sex, age or handicap in any of its programs or activities.

Human Resources & Development
2900 West Burrel, Visalia, CA. 93291 (559) 636-4900

APPLY ONLINE AT: www.co.tulare.ca.us/hrd