

Porta-Potties

YARD SUPERVISOR JOB DESCRIPTION

REPORTS TO: Department Manager/Operations Manager

FLSA STATUS: Non-Exempt - Hourly

WORK SCHEDULE: Schedule may vary according to the needs of the location or department.

SUMMARY: Supervise workers on the proper procedures of removing waste. Will train workers on procedures for install, and take down of fence, while practicing safety; observe and direct the proper procedures for inspecting equipment, structures, or materials to identify the cause of errors or other problems or defects with portable toilets. Perform related work independently with minimum supervision, exercising judgment and initiative.

DUTIES AND RESPONSIBILITIES:

- Follow and apply prescribed safety procedures, and comply with federal laws regulating waste disposal methods.
- Follow and apply rules and regulations to proper cleaning of contaminated equipment or areas for re-use, using detergents and solvents, sandblasters, filter pumps and steam cleaners and safety equipment..
- Perform inspections and schedule maintenance for septic trucks, delivery trucks, trailers and yard equipment.
- Determine routine maintenance and assign tasks to workers, including but not limited to assigning proper tools needs to do a job, and controlling operations of equipment or systems needed.
- Monitor and assessed the performance of workers, and submits recommendations for improvements or takes corrective action.
- Follow appropriate safety procedures when transporting or handling materials.
- Servicing of units, arranging of units according to OSHA requirements.
- Install, replace or change parts according to unit specifications.
- Supervise the activities of workers engaged in cleaning, repairing units.
- Plan, develop and implement safety programs and activities.
- Inspect physical conditions of yard, equipment, maintenance and repairs as necessary.
- Report vehicle defects, accidents, traffic violations, or damage to the vehicle.
- Engage and follow proper procedures of pump operation as instructed.
- Communicate with management and other works via telephone, or radiotelephones.
- Promotes available company services and products.
- Promote clean and safe working conditions
- **Ensures profitability of company services and products, including developing marketing operations, for the department.**

- Knowledgeable and supportive of all company policies and directives.
- Train new hire route drivers on route and proper service of units
- Ride along with route drivers for route and spot checks
- **Other duties and responsibilities that may be added or assigned by management.**

ESSENTIAL FUNCTIONS:

- Ability to maintain effective communication with management.
- Ability to perform job with the knowledge of policies, procedures, and strategies to promote effective, local and state operations for the safety data, and property.
- Operate heavy equipment and process material accurate.
- Ability to operate machines and tools, including their designs, uses, repair, and maintenance.
- Ability to identify, remove, transport or dispose of waste materials.

EDUCATION:

- Any combination of education and experience, demonstrating the required skill and knowledge for successful performance of assigned duties.
- One-year Supervisory experience/skills.
- One-year experience in mechanical related industry.

CERTIFICATES, LICENSES, REGISTRATIONS:

- Ability to obtain and renew any certificates, licenses, registrations required by law or management for the position.
- Clean DMV Report

SKILLS REQUIRED:

- Must have mechanical aptitude. Be physically able to work in various weather conditions. Climb and lift ladders, be able to work around cleaning products and equipment for chemical toilet service and repair.
- Effective communication skills, organization and planning skills.
- Must be able to follow oral and written instructions, use proper judgment relating to customer's property and job performance.
- Must be able to enforce safety rules; protective apparel, liquid splash protective clothing, personal protective suits, and protective eye lens.
- Understand the principles of safety rules and regulations of working with waste materials, according to OSHA requirements.

ABILITIES:

- To perform this job successfully, individual must be able to perform each essential duty satisfactorily. The requirements listed are the representative of the knowledge, skill and/or ability required. Position requires the ability to sit or stand for long periods of time; move fingers and hands, ability to stoop, crawl, bend, twist, reach, and crouch. Perform the essential duties with minimal or no supervision. Lift and carry up to 50 lbs.

Employee Acknowledgement:

Signature _____ **Date:** _____
Print _____