

SAEC Leadership Committee Meeting Notes

January 20, 2021

3:00PM – 4:00PM

Zoom (Virtual On-Line Meeting)

Co-Chairs: Heather Keran and Jonna Schengel

In Attendance: Erika DeLaCruz, Farmersville Adult School; Victoria Guzman, Cutler-Orosi Adult Education; Barbara Marshall, SAEC; Mitch Rosin, Tami Olson, Visalia Adult School; Jonna Schengel, College of the Sequoias; Larriann Torrez, Porterville Adult, John Werner, SAEC Director

	Discussion Topic	Outcome	Action
1	Opening Business		
1.1	Call to order	<ul style="list-style-type: none"> ● Called to order at 3:06pm by Jonna Schengel 	
1.2	Establish Quorum	<ul style="list-style-type: none"> ● Quorum Established – No Quorum 	
1.3	Welcome and Introductions		
2	Review and approval of Minutes from 12/16/21	<ul style="list-style-type: none"> ● Did not have enough in attendance to approve minutes. <ul style="list-style-type: none"> ➢ Will be moved to the next meeting on February 1, 2022 ➢ Notes will be taken for this meeting 	
3	Public Comment	<ul style="list-style-type: none"> ● The CWDB State Plan website for 30-day public comment period. Comments accepted until 5 p.m. on Monday, February 14, 2022. Must be submitted in writing by email to WIOAStatePlan@cwdb.ca.gov 	
4	Action Items	<ul style="list-style-type: none"> ● Virtual meeting for the February <ul style="list-style-type: none"> ➢ No action taken 	
5	Information Items		
5.1	SAEC Three Year Plan 2022.25 – John Werner and Mitch Rosin	<ul style="list-style-type: none"> ● Assessment Data for this January Objectives and Strategies to overcome Barriers <ul style="list-style-type: none"> ➢ Currently have input from Visalia, Corcoran and Hanford ● Assessment Data for February will be Activities and Outcomes ● Assessment Data for March is an administrative section about Funds and Resources <ul style="list-style-type: none"> ➢ Mitch will rely on your final NOVA submission reports ● If there is anything different from the reports please let Mitch know 	

		<ul style="list-style-type: none"> ● Mitch Rosin would like to sent a date to meet with Leadership Committee individually <ul style="list-style-type: none"> ➢ Date set by committee will be on the Visalia Adult School campus on March 22nd and 23rd ➢ Mitch will schedule a time slot to have a one-on-one with each committee member to discuss what plans they have in mind <ul style="list-style-type: none"> ▪ The level of detail for discussion is suggested to be at a higher level than a weaker one ● 3 PLC's are scheduled <ul style="list-style-type: none"> ➢ State offering guidance in writing the 3-year plan ➢ First one is schedule for January 21, 2022 from 12:00 – 1:30pm <ul style="list-style-type: none"> ▪ 	
5.2	CAEP Funding 2022	<ul style="list-style-type: none"> ● Governor's budged released <ul style="list-style-type: none"> ➢ Looking at a 5.3 percent for COLA for adult education ➢ Approximately a 150 million dollars for ESL Career Technical Training may be moved to CAEP budget <ul style="list-style-type: none"> ▪ Only one-time money ▪ Maybe what is needed to start IET programs for WIOA ➢ 1491 moved through Assembly with a lot of yes votes <ul style="list-style-type: none"> ▪ Could put a consortium at risk if a large school is carrying over a lot of money ▪ Want to add technical support for consortiums ➢ LAO Budget conversation to adjust funding mechanism in California <ul style="list-style-type: none"> ▪ May get a performance based add on ➢ SB68 <ul style="list-style-type: none"> ▪ Trying to define what a FT student is in adult education 	
5.3	Deliverables – Heather Keran	<ul style="list-style-type: none"> ● WIOA <ul style="list-style-type: none"> ➢ https://www.cde.ca.gov/sp/ae/fq/wioa21.asp ➢ Deliverables for 2021-22 <ul style="list-style-type: none"> https://www.cde.ca.gov/sp/ae/fq/wioa21datadocsched.asp 	
5.4	CAEP – John Werner	<ul style="list-style-type: none"> ● We are at the end of quarter 2 <ul style="list-style-type: none"> ➢ Calendar has a description of everything ● High School letter of authenticity <ul style="list-style-type: none"> ➢ Keran Heather sent something out to everyone explain what it was ● CAEP Due Dates <ul style="list-style-type: none"> ➢ https://caladulted.org/DueDates 	

5.5	Professional Development Needs – Heather Keran	<ul style="list-style-type: none"> ● Edgenuity contract expires this summer <ul style="list-style-type: none"> ➢ John will reach out to them to get an estimate for the next 3 years ➢ Porterville is willing to join in with the schools if it will help lower the cost ● Reminder that the CAEAA conference is coming up on February 3rd <ul style="list-style-type: none"> ➢ Registration and membership fees can be done at the same time for a discount ➢ You can use CAEP money for this 	
5.6	Navigator Schedule Updates – John Werner	<ul style="list-style-type: none"> ● We are down to 3 Navigators ● Recommended that we do not fly the 4th Navigator position <ul style="list-style-type: none"> ➢ Use the money savings for a one-time above-based funding for schools <ul style="list-style-type: none"> ▪ Funds could be used to help smaller district add in IET and then they could hopefully fund the program from the 150 million that may come from the Governor’s budget ➢ Money after that will need to be used to fund the current Navigator positions ➢ Noted that we have worked with 3 Navigators for the majority of the year anyway ● The HSE/ABE committee will need to be handed over to someone <ul style="list-style-type: none"> ➢ Suggestions <ul style="list-style-type: none"> ▪ One of the current Navigators ▪ Visalia new AP of Student Services could help ● Changes will be reflected in our 3-year plan <ul style="list-style-type: none"> ➢ Will bring to the SAEC Board in April to give us time to finalize what Leadership wants to do 	
5.7	Reminders – John Werner	<ul style="list-style-type: none"> ● Member Effectiveness Reports Schedule for 2021.22 fiscal year <ul style="list-style-type: none"> ➢ October – John will share a whole consortium report ➢ November 2021 – Hanford Adult, Tulare Adult ➢ December 2021 – Visalia Adult, Corcoran Adult ➢ February 2022 – College of the Sequoias, Lindsay Adult ➢ March 2022 – Cutler-Orosi, Farmersville ● Governance Committee Meetings <ul style="list-style-type: none"> ➢ ESL: 1:30pm – 3:00pm - (Carmen Becerra) <ul style="list-style-type: none"> ▪ October 1, 2021 	

		<ul style="list-style-type: none"> ▪ December 13, 2021 ▪ February 7, 2022 ▪ April 25, 2022 ➤ ABE/ASE: 1:00pm – 3:00pm - (Alida Mora) <ul style="list-style-type: none"> ▪ September 27, 2021 ▪ November 1, 2021 ▪ February 28, 2022 ▪ April 25, 2022 ➤ AWD: (Sylvia Perez) <ul style="list-style-type: none"> ▪ October 8, 2021 ▪ November 12, 2021 ▪ February 11, 2022 ▪ April 22, 2022 <ul style="list-style-type: none"> ● Data Community of Practice meeting dates <ul style="list-style-type: none"> ➤ Q1: 10.22.21 @ 11:00am ➤ Q2: 01.21.22 @ 11:00am ➤ Q3: 04.29.22 @ 11:00am ➤ Q4: 07.08.22 @ 11:00am ● If you have new staff that you want to attend any of the above meetings let Barbara Marshall know so she can add them to the contact list 	
5.8	Next Leadership Committee Meeting Agenda – Heather Keran	<ul style="list-style-type: none"> ● Next meeting will be 02/01/22 at 9:15 – 10:15 AM <ul style="list-style-type: none"> ➤ Virtual meeting 	
5.9	Next SAEC Board Meeting	<ul style="list-style-type: none"> ● Next meeting 02/01/2022 <ul style="list-style-type: none"> ➤ Virtual meeting ➤ Jonna Schengel will present 2 informational items 	
6	Adjournment	<ul style="list-style-type: none"> ● Meeting adjourned at 4:26pm 	