

SAEC Leadership Committee Meeting Minutes

February 1, 2021

9:15

9:15AM– 10:15AM

Zoom (Virtual On-Line Meeting)

Co-Chairs: Heather Keran and Jonna Schengel

In Attendance: Brian Brazier, Corcoran Adult School; Erika DeLaCruz, Farmersville Adult School; Victoria Guzman, Cutler-Orosi Adult Education; Heather Keran, Hanford Adult School; Amalia Lopez, Lindsay Adult School; Barbara Marshall, SAEC; Lori Morton, Tulare Adult School; Mitch Rosin, Tami Olson, Visalia Adult School; Jonna Schengel, College of the Sequoias; Larriann Torrez, Porterville Adult, John Werner, SAEC Director

	Discussion Topic	Outcome	Action
1	Opening Business		
1.1	Call to order	<ul style="list-style-type: none"> ● Called to order at 9:16am by Heather Keran 	
1.2	Establish Quorum	<ul style="list-style-type: none"> ● Quorum Established – No Quorum 	
1.3	Welcome and Introductions		
2	Approval of Minutes/Notes	<ul style="list-style-type: none"> ● Approval of Minutes from 12/16/21 and the Notes from 01/20/22 	<ul style="list-style-type: none"> ● Motioned to approve minutes by Tami Olson, Visalia Adult School ● Seconded by Jonna Schengel, College of the Sequoias ● Abstained: Brian Brazier, Corcoran Joint Unified School District ● Vote: <ul style="list-style-type: none"> ➢ Approve: All ➢ Opposed: None ➢ Motion Carried
3	Public Comment		
4	Action Items	<ul style="list-style-type: none"> ● Virtual meeting for the February <ul style="list-style-type: none"> ➢ No action taken 	
5	Information Items		
5.1	SAEC Three Year Plan 2022.25 – John Werner and Mitch Rosin	<ul style="list-style-type: none"> ● Assessment Data for this January Objectives and Strategies to overcome Barriers <ul style="list-style-type: none"> ➢ Reminder sent a week ago to complete this assessment ➢ Got feedback from a few schools 	

		<ul style="list-style-type: none"> ➤ Corcoran staff is not vested because they are part-time <ul style="list-style-type: none"> ▪ Suggested that they could pay them to come in for extra days ● Assessment Data for February will be Activities and Outcomes <ul style="list-style-type: none"> ➤ February questions are asking what you want to do and where you want to be as a consortium <ul style="list-style-type: none"> ▪ How do you see it happening in the next 3 months, 6 months etc ▪ They made it a timeline sequence ➤ You can self-identify and Mitch will augurate your answers ● Each school will meet with Mitch at the Visalia Adult School campus on March 22nd or 23rd <ul style="list-style-type: none"> ➤ Mitch will schedule a time slot to have a one-on-one with each committee member to discuss what plans they have in mind <ul style="list-style-type: none"> ▪ John Werner will follow up with Mitch by email 	
5.2	CAEP Funding 2022	<ul style="list-style-type: none"> ● Governor's budged released <ul style="list-style-type: none"> ➤ Highlights <ul style="list-style-type: none"> ▪ LCFF Cost-of-Living adjustments 5.33 percent ▪ AB1491 passed the Assembly ▪ Healthcare Vocational Training - 130 million one-time Proposition 98 General Fund <ul style="list-style-type: none"> ○ To develop HealthCare program for ESL students ▪ Things may look different in the May Revised ● Consortium needs to approve CFAD by May 2, 2022, two weeks before the May Revised <ul style="list-style-type: none"> ➤ Might need to do an amendment to the CFAD ● Question was asked regarding graduation ceremony budget <ul style="list-style-type: none"> ➤ Most use CAPE dollars 	
5.3	Deliverables – Heather Keran	<ul style="list-style-type: none"> ● WIOA <ul style="list-style-type: none"> ➤ CDE Adult Ed Office has two vacancies that should fill soon ➤ HSD Paypoint concerns: CDE is studying discrepancies in paypoints. New software may be causing accounting glitches ➤ WIOA (Title I) State Plan is up for review. Comment window open until 2.14.21. 	

		<ul style="list-style-type: none"> ▪ The CWDB State Plan on the CWDB website for 30-day public comment period. Comments accepted until 5 p.m. on Monday, February 14, 2022. Must be submitted in writing by email to WIOAStatePlan@cwdb.ca.gov . ▪ SAEC has a consortium co-chair on the Tulare WDB. ▪ WDBs must work with Adult Education on referral and support of clients/students to fiscal resources. <ul style="list-style-type: none"> ➤ TE has made some changes to the data wizards to make them process data faster. ➤ Statewide WIOA II Data Trends <ul style="list-style-type: none"> ▪ AEFLA Learner decreased last year. ▪ Persisters: Federal Table 4 and 4C. Distance learners are persisting comparable to in-person learners ▪ Learner Primary and Secondary Goals: ASE outcomes are highest. ESL Goals decreased (makes sense due to enrollment). Get a Job goal has increased. ➤ TE staff will be developing, or building out, data tables on barriers in the Adult Ed data portal. ➤ https://www.cde.ca.gov/sp/ae/fg/wioa21.asp ➤ Deliverables for 2021-22 https://www.cde.ca.gov/sp/ae/fg/wioa21datadocsched.asp <ul style="list-style-type: none"> ▪ Everything was due January 31, 2022 	
5.4	CAEP – John Werner	<ul style="list-style-type: none"> ● CAEP Due Dates <ul style="list-style-type: none"> ➤ https://caladulthood.org/DueDates 	
5.5	SAEC Navigator Calendar Modification for 2022.23	<ul style="list-style-type: none"> ● Navigators are currently 12-month employees <ul style="list-style-type: none"> ➤ Potential shift to 11-month or 11-month enhanced employees <ul style="list-style-type: none"> ▪ Navigators requested this change ▪ Winter break and summer is slow for the adult schools ➤ John still needs to meet with HR <ul style="list-style-type: none"> ▪ Will bring back to Leadership for approval when he knows more 	
5.6	Professional Development Needs – Heather Keran	<ul style="list-style-type: none"> ● Edgenuity contract expires this summer <ul style="list-style-type: none"> ➤ John will reach out to them to get an estimate for the next 3 years ➤ Diane with Visalia Adult School revised/updated Algebra 1 and other math courses <ul style="list-style-type: none"> ▪ Total of 3 or 4 were updated and are in the sandbox 	

		<ul style="list-style-type: none"> ➤ Will bring more discussion on Edgenuity at the next meeting ● Asked schools to start thinking about professional development for August 2022 	
5.7	John Werner out in February	<ul style="list-style-type: none"> ● John will be out February 25 to approximately March 12th <ul style="list-style-type: none"> ➤ Will not be able to facilitate SAEC Board meeting on March 1st ➤ Will make Heather the host for the meeting and let Brent and Yolanda carry it 	
5.8	Reminders – John Werner	<ul style="list-style-type: none"> ● Member Effectiveness Reports Schedule for 2021.22 fiscal year <ul style="list-style-type: none"> ➤ October – John will share a whole consortium report ➤ November 2021 – Hanford Adult, Tulare Adult ➤ December 2021 – Visalia Adult, Corcoran Adult ➤ February 2022 – College of the Sequoias, Lindsay Adult <ul style="list-style-type: none"> ▪ Jonna and Amalia did a good job today ➤ March 2022 – Cutler-Orosi, Farmersville <ul style="list-style-type: none"> ▪ John will create master slide deck for them ● Governance Committee Meetings <ul style="list-style-type: none"> ➤ ESL: 1:30pm – 3:00pm - (Carmen Becerra) <ul style="list-style-type: none"> ▪ October 1, 2021 ▪ December 13, 2021 ▪ February 7, 2022 ▪ April 25, 2022 ➤ ABE/ASE: 1:00pm – 3:00pm - (Alida Mora) <ul style="list-style-type: none"> ▪ September 27, 2021 ▪ November 1, 2021 ▪ February 28, 2022 ▪ April 25, 2022 ➤ AWD: (Sylvia Perez) <ul style="list-style-type: none"> ▪ October 8, 2021 ▪ November 12, 2021 ▪ February 11, 2022 ▪ April 22, 2022 ● Data Community of Practice meeting dates <ul style="list-style-type: none"> ➤ Q1: 10.22.21 @ 11:00am ➤ Q2: 01.21.22 @ 11:00am ➤ Q3: 04.29.22 @ 11:00am ➤ Q4: 07.08.22 @ 11:00am 	

5.9	Next Leadership Committee Meeting Agenda – Heather Keran	<ul style="list-style-type: none"> ● Next meeting will be 02/17/22 at 3:00 – 4:00PM <ul style="list-style-type: none"> ➢ Virtual meeting ➢ Tami Olson will not be able to make the meeting 	
5.9	Next SAEC Board Meeting	<ul style="list-style-type: none"> ● Next meeting 03/01/2022 <ul style="list-style-type: none"> ➢ Virtual meeting ➢ John will not be able to run the meeting and will give hosting ability to Heather Keran 	
6	Adjournment	<ul style="list-style-type: none"> ● Meeting adjourned at 10:28am 	<ul style="list-style-type: none"> ● Motioned to approve minutes by Brian Brazier, Corcoran Joint Unified School District ● Seconded by Lori Morton, Tulare Adult School ● Vote: <ul style="list-style-type: none"> ➢ Approve: All ➢ Opposed: None ➢ Motion Carried