



## SAEC BOARD MEETING AGENDA

September 6, 2022, 8:00am – 9:00am

Virtual Meeting: Zoom

Co-Chairs: Brent Calvin and Yolanda Valdez

### Join Zoom Meeting

<https://us02web.zoom.us/j/83605927446?pwd=SjVac2FyMGhXYU9pMnVjVWttWXFJdz09>

Meeting ID: 836 0592 7446

Passcode: 910565

One tap mobile

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1. Opening Business
  - 1.1. Call to Order
  - 1.2. Establish Quorum
  - 1.3. Welcome and Introductions
  
2. Approval of Minutes –August 2, 2022
  - 2.1. [SAEC Board Meeting Minutes 08.02.22.docx](#)
  
3. Public Comment: General public comment on any Consortium related topic may be heard at this time. The Board asks that any public comment on an item listed on today's agenda be addressed at the time the item comes up for discussion by the Board. Please post any public comment using the chat function. Please begin your comments by posting your full name. Public comment will be read into the record by the Executive Director on behalf of the Board Chairs in the order they are entered into the chat window. Public comment shall be limited to 3 minutes per comment and 20 minutes for all comments.
  
4. Information items
  - 4.1. **William M. Maguy School of Education: Energy Careers Training**– Harl Buckridge, Program Manager CTE Programs
    - 4.1.1. [Board Agenda Item 4.1 William M. Maguy School of Education–Energy Careers Training Program](#)
    - 4.1.2. [Board Agenda Item 4.1 Supporting Document Energy Careers Training Flyer.pdf](#)

- 4.2. **WIOA Title II 2022 RFA Update**–Heather Keran
  - 4.2.1. [Board Agenda Item 4.2 WIOA Title II 2022 RFA Update.docx](#)
- 4.3. **SAEC Professional Development Summit 2022 Review**–Tami Olson
  - 4.3.1. [Board Agenda Item 4.3 SAEC Professional Development Summit 2022 Review.docx](#)
- 4.4. **SAEC Governance Update**–John Werner
  - 4.4.1. [Board Agenda Item 4.4 SAEC Report on Governance Update.docx](#)
- 4.5. **CAEP Technical Update**–John Werner
  - 4.5.1. [Board Agenda Item 4.5 CAEP Technical Update.docx](#)

5. Action Items

- 5.1 **SAEC Annual Plan 2022/23**--Brent Calvin or Yolanda Valdez
  - 5.1.1 [Board Agenda Item 5.1 SAEC Annual Plan 2022.2023.docx](#)
- 5.2 **Virtual Meeting in October**--Brent Calvin or Yolanda Valdez
  - 5.2.1 [Board Agenda Item 5.2 SAEC Virtual Board Meeting in October.docx](#)

6. Adjournment

Next Meeting: 10/04/2022 8AM via Zoom

## SAEC Consortium Board Meeting Minutes

August 2, 2022, 8:00am – 9:00am

College of the Sequoias: Sequoia Room 1  
915 South Mooney Blvd. Visalia, CA 93277

### In Attendance:

Carmen Becerra, SAEC Navigator; Brian Brazier, Corcoran Joint Unified School District; Harl Buckridge, Proteus; Brent Calvin, College of the Sequoias; Erika DeLaCruz, Farmersville Adult School; George Eddy, Exeter Unified School District; Laura Gonzalez, Woodlake Unified School District; Victoria Guzman, Cutler-Orosi Education Center; Barbara Marshall, Sequoias Adult Education Consortium; Lori Morton, Tulare Adult School; Eduardo Ochoa, Corcoran Joint Unified School District; Tami Olson, Visalia Adult School; Darin Pace, Exeter Unified School District; Adam Peck, Tulare WIB; Victor Rosa, Hanford Joint Unified High School District; Yolanda Valdez, Cutler-Orosi Joint Unified School District; Lucy VanScyoc, Tulare Joint Unified School District; John Werner, SAEC

	Discussion Topic	Outcome	Action
1	<b>Opening Business</b>		
1.1	<b>Call to Order</b>	<ul style="list-style-type: none"><li>Called to order by Brent Calvin at 8:04am</li></ul>	
1.2	<b>Establish Quorum</b>	<ul style="list-style-type: none"><li>Quorum Established</li></ul>	
1.3	<b>Welcome and Introductions</b>		
2	<b>Review and approval of meeting minutes:</b>	<ul style="list-style-type: none"><li>Minutes from May 3, 2022 SAEC Board Meeting</li></ul>	<ul style="list-style-type: none"><li>Motioned to approve minutes by George Eddy, Exeter Unified School District</li><li>Seconded by Victor Rosa, Hanford Joint Unified High School District</li><li>Vote: All approved None opposed Motion Carried</li></ul>
3	<b>Public Comment</b>	<ul style="list-style-type: none"><li>No Comments</li></ul>	
4	<b>Information Items</b>		

4.1	<b>SAEC Board Member Attendance and SAEC Attendance Policy Review</b> – John Werner	<ul style="list-style-type: none"> <li>● Went over attendance policy that was enacted by the SAEC Board in the pass</li> <li>● We will have one more in person board meeting in April 2023</li> <li>● Amend agenda authorizing a vote on zoom meetings for the rest of the year as number 5.7</li> </ul>	<ul style="list-style-type: none"> <li>● Motion to amend agenda to authorize zoom meetings by George Eddy, Exeter Unified School District</li> <li>● Seconded by Yolanda Valdez, Cutler-Orosi Joint Unified School District</li> <li>● Vote: All approved None opposed Motion Carried</li> </ul>
4.2	<b>SAEC Board and Committee Meeting Calendars 2022/23</b> – John Werner	<ul style="list-style-type: none"> <li>● Copies of calendars are in the agenda packets <ul style="list-style-type: none"> <li>➢ Calendars will be sent to all secretaries</li> <li>➢ CNA and Data CoP are not Governance Committee meetings but are attached for your information</li> </ul> </li> </ul>	
4.3	<b>Sunrise SAEC State of the Consortium and Member Effectiveness Reports</b> – John Werner	<ul style="list-style-type: none"> <li>● Member effectiveness reports are done every year as part of our Consortium evaluation <ul style="list-style-type: none"> <li>➢ This year they will take a deeper look at site-specific data</li> <li>➢ What persistence and engagements look like</li> </ul> </li> <li>● Question – What information would the SAEC Board like to hear about <ul style="list-style-type: none"> <li>➢ Follow ups with students as they leave the district and what happens to them 2 years down the road</li> <li>➢ Anything we can do to help the cause of attendance (Advocacy) <ul style="list-style-type: none"> <li>▪ Have students aware of programs and what they can do with it</li> <li>▪ Bring local electives to campuses</li> </ul> </li> <li>➢ Dollars leveraged</li> </ul> </li> </ul>	
4.4	<b>CAEP Technical Update</b> – John Werner	<ul style="list-style-type: none"> <li>● Sites are or have submitted student performance metric data for the State and WIOA</li> </ul>	

		<ul style="list-style-type: none"> <li>● Working on our Consortium Annual Plan <ul style="list-style-type: none"> <li>➤ Guidance has been behind schedule</li> <li>➤ State has given us a template</li> <li>➤ Due date has been moved to September 14<sup>th</sup></li> </ul> </li> </ul>	
5	<b>Action Items</b>		
5.1	<b>Amended SAEC Consortium Fiscal Allocation Declaration 2022/23</b> – Brent Calvin or Yolanda Valdez	<ul style="list-style-type: none"> <li>● PowerPoint presentation showed how the money was disbursed to each district <ul style="list-style-type: none"> <li>➤ COLA distribution is defined by policy</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● Motioned to amend CFAD by Victor Rosa, Hanford Joint Unified High School District</li> <li>● Seconded by Lucy VanScyoc, Tulare Joint Unified School District</li> <li>● Vote: All approved None opposed Motion Carried</li> </ul>
5.2	<b>Amended SAEC Memorandum of Understanding 2022/25</b> – Brent Calvin or Yolanda Valdez	<ul style="list-style-type: none"> <li>● Dollar values were changed in the MOU</li> <li>● MOU will now go before your local LEA's <ul style="list-style-type: none"> <li>➤ This will be emailed out to everyone with instructions on how to process it</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● Motioned to amend MOU by Eduardo Ochoa, Corcoran Joint Unified School District</li> <li>● Seconded by Yolanda Valdez, Cutler-Orosi Joint Unified School District</li> <li>● Vote: All approved None opposed Motion Carried</li> </ul>
5.3	<b>NCWE National Conference</b> – John Werner	<ul style="list-style-type: none"> <li>● Our 3-year plan gives permission to attend conferences at National, State and Local level <ul style="list-style-type: none"> <li>➤ Brought this one before the SAEC Board because it is out of state and is a new conference that has not been attended</li> <li>➤ Conference will be in Portland Oregon</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● Motioned to approve attendance of conference by George Eddy, Exeter Unified School District</li> <li>● Seconded by Victor Rosa, Hanford Joint Unified High School District</li> <li>● Vote: All approved None opposed Motion Carried</li> </ul>

5.4	<b>MOU: Connecting Adults to Success, Evaluation of Career Navigator Training Pilot</b> – John Werner	<ul style="list-style-type: none"> <li>● Connecting Adults to Success: Evaluation of Career Navigator Training <ul style="list-style-type: none"> <li>➤ Study will examine whether providing training to career navigators improves adult learners’ education and employment outcomes</li> <li>➤ We have been asked to participate in this program <ul style="list-style-type: none"> <li>▪ Our Navigators will be trained in this program</li> <li>▪ Data will be shared with sites</li> </ul> </li> <li>➤ This training also includes the counselors at the adult schools <ul style="list-style-type: none"> <li>▪ Individual sites will get MOU’s approved at their local boards in order to share student data</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● Motioned by Laura Gonzalez, Woodlake Unified School District</li> <li>● Seconded by Lucy VanScyoc, Tulare Joint Unified School District</li> <li>● Vote: All approved None opposed Motion Carried</li> </ul>
5.5	<b>WIOA II RFA 2022 Consultant Contract with PC2</b> – John Werner	<ul style="list-style-type: none"> <li>● Every 3 years sites have to renew their WIOA Title II <ul style="list-style-type: none"> <li>➤ August will start the application for prequalification to demonstrate that we can apply</li> <li>➤ After prequalification then the real application will be filled out that have 15 considerations <ul style="list-style-type: none"> <li>▪ These are labor intensive but bring in 6 – 9% of adult school available funds</li> </ul> </li> <li>➤ We will bring in a consultant to help with the application process (Mitch Rosin with PC2) <ul style="list-style-type: none"> <li>▪ Schools will apply individually but we work on the application process collaboratively</li> </ul> </li> <li>➤ Mitch Rosin has given us an estimate of \$17,000 before he had a chance to see the final RFA <ul style="list-style-type: none"> <li>▪ May come back to the SAEC Board with an adjustment</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● Motioned to approve consultant by George Eddy, Exeter Unified School District</li> <li>● Seconded by Victor Rosa, Hanford Joint Unified High School District</li> <li>● Vote: All approved None opposed Motion Carried</li> </ul>
5.6	<b>SAEC Board Co-Chair Selection 2022-2024</b> – John Werner	<ul style="list-style-type: none"> <li>● George Eddy voiced that we keep the same Co-Chairs</li> </ul>	<ul style="list-style-type: none"> <li>● Motioned to continue zoom meetings on condition that we are still allowed to hold them by Laura Gonzalez, Woodlake Unified School District</li> <li>● Seconded by George Eddy, Exeter Unified School District</li> <li>● Vote: All approved None opposed Motion Carried</li> </ul>

5.7	<b>SAEC Virtual Board Meeting 09/06/22 – Brent Calvin</b>	<ul style="list-style-type: none"> <li>● Voting to continue SAEC Board meetings virtually <ul style="list-style-type: none"> <li>➤ After vote John Werner will confirm that we are still in a state of emergency and are able to do zoom meetings <ul style="list-style-type: none"> <li>▪ If zoom meetings are no longer allowed we will meet in person next month</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● Motioned to accept Brent Calvin and Yolanda Valdez as SAEC Co-Chairs by Victor Rosa, Hanford Joint Unified High School District</li> <li>● Seconded by Eduardo Ochoa, Corcoran Joint Unified School District</li> <li>● Vote: All approved None opposed Motion Carried</li> </ul>
6	<b>Adjournment</b>	<ul style="list-style-type: none"> <li>● Next meeting 09/06/2022 at 8:00am</li> <li>● Adjourned meeting at 8:55am</li> </ul>	<ul style="list-style-type: none"> <li>● Motioned by George Eddy, Exeter Unified School District</li> <li>● Seconded by Victor Rosa, Hanford Joint Unified High School District</li> <li>● Vote: All approved None opposed Motion Carried</li> </ul>

SEQUOIAS ADULT EDUCATION CONSORTIUM  
OFFICE OF THE DIRECTOR

Encl. No. 4.1

Board Meeting Date of September 6, 2022

TO: Sequoias Adult Education Board  
FROM: John Werner, Executive Director  
PREPARED BY: John Werner, Executive Director  
APPROVED BY: John Werner, Executive Director  
PRESENTED BY: Harl Buckridge, Program Manager CTE Programs  
**AGENDA TITLE: William M. Maguy School of Education–Energy Careers Training Program**

**AGENDA SECTION:**

\_\_\_\_\_ Public Comment

X  Information Items: Public Interest Announcements/ Reports/Review/Status  
Updates/Recognitions/Board Discussion

\_\_\_\_\_ Action Items: Board Discussion/Action

**BACKGROUND/SUMMARY:**

Energy Careers Training is a grant funded training course in basic electrical, plumbing, weatherization, and HVAC skills. This is free training offered to disadvantaged workers. Most residents in our region qualify for this training based on the zip code alone. The other criteria are limited English, on public assistance, no high school diploma or GED, custodial single parent, aged-out or emancipated from foster care, chronically unemployed (27+ weeks), prior incarceration (1+ years), and below 50% of the area median income. The training is an eight-week in classroom cohort and is designed to provide an entry-level understanding and skill set in the four areas. For those students that have been involved in a career pathway program, there is a possibility of a five-week field-training program. It is a job shadow program with Proteus Energy Division or potentially one of our partners, allowing them to demonstrate their knowledge and skills, with a competency task book leading to a certificate.

**CONTRACT CHANGES:**

N/A

**RECOMMENDED ACTION:**

N/A

**FINANCIAL IMPACT:**

N/A

**ALIGNS TO SAEC IMPLEMENTATION PLAN:**

The SAEC Three Year Plan 2022-25 aligns the regional adult education system through the creation and enhancement of industry specific career pathways for target populations.



William M. Maguy  
School of Education

a Division of  **PROTEUS INC.**  
...for Education, Employment and Community Services



# ENERGY CAREERS TRAINING

Basic Weatherization, Electrical, Plumbing, and HVAC



8 weeks, 280 hours  
Monday-Friday 7:30 a.m. to 3 p.m.



Career Counseling & Industry Related  
Job Placement Assistance Available



Call to see if you qualify for this free program

**MISSION** To provide quality education through career and technical hands-on training and academic instruction that will empower students to obtain marketable skills that lead to employment and self-sufficiency.



SCAN ME

 CALL 559-471-4550

 1440 N Shirk Rd, Visalia, CA 93291

SEQUOIAS ADULT EDUCATION CONSORTIUM  
OFFICE OF THE DIRECTOR

Encl. No. 4.2

Board Meeting Date of September 6, 2022

TO: Sequoias Adult Education Board

FROM: John Werner, Executive Director

PREPARED BY: Heather Keran, Principal

APPROVED BY: John Werner, Executive Director

PRESENTED BY: Heather Keran, Principal

**AGENDA TITLE: WIOA Title II 2022 RFA Update**

**AGENDA SECTION:**

\_\_\_\_\_ Public Comment

Information Items: Public Interest Announcements/ Reports/Review/Status  
Updates/Recognitions/Board Discussion

\_\_\_\_\_ Action Items: Board Discussion/Action

**BACKGROUND/SUMMARY:**

The Workforce Innovation and Opportunity Act, Title II (WIOA) was signed into law on July 22, 2014. The Act reauthorized the Adult Education and Family Literacy Act (AEFLA), commonly referred to as WIOA II. WIOA II provides grant funding to agencies with programs that provide educational training and supportive services to individuals with barriers to employment so that those individuals may succeed in the labor market. As such, those programs offered by grant recipients must align with regional economic development needs and priorities. Funds are primarily used for adult literacy, English Language fluency, EL civics, and adult secondary education. Funds may be used in jail education settings and for English Language programs that also teach specific career technical skills simultaneously. Funds may not be used for career technical training that does not also contain an adult literacy component. WIOA II grant dollars can be used to supplement existing programs and fill gaps in existing programs.

The WIOA II RFA has two phases: 1) Demonstration of Effectiveness (DoE), and 2) main RFA. All SAEC K12 adult education programs are compiling data to demonstrate effectiveness and will soon. Once each receives eligibility confirmation, based on the DoE submission, from the California Department of Education, they may begin drafting their application to the grant.

**CONTRACT CHANGES:**

N/A

**RECOMMENDED ACTION:**

Status Report

**FINANCIAL IMPACT:**

N/A

**ALIGNS TO SAEC IMPLEMENTATION PLAN:**

Leveraging resources (CAEP Objective)

Board Meeting Date of September 6, 2022

TO: Sequoias Adult Education Board  
FROM: John Werner, Executive Director  
PREPARED BY: John Werner, Executive Director  
APPROVED BY: John Werner, Executive Director  
PRESENTED BY: Tami Olson, Visalia Adult School Principal

**AGENDA TITLE: SAEC Professional Development Summit 2022 Review**

**AGENDA SECTION:**

Public Comment

Information Items: Public Interest Announcements/ Reports/Review/Status  
Updates/Recognitions/Board Discussion

Action Items: Board Discussion/Action

**BACKGROUND/SUMMARY:**

SAEC member districts participate in a joint professional development in accordance with the California Adult Education Program Objectives and in accordance with the SAEC Three Year Plan. Each year SAEC hosts a regional adult education professional development summit to provide training to staff at all levels. This year, the event was offered virtually and over two days providing greater accessibility to staff. Sessions were offered on the evening of Thursday, August 18th to primarily serve evening and part-time staff. Sessions were offered on the morning of Friday August 26th to primarily serve day and full-time staff. Session topics were determined through staff survey, feedback from SAEC program area governance committees, and focus group discussion with the SAEC Leadership Committee. Presenters included experts from the California Adult Education Network Providers, local subject matter experts, and curriculum provider experts. The summit provided staff with access to presenters commonly found at state and national level professional development events. This year's event had approximately 79 attendees and 23 sessions, total. Session recordings and post event materials can be accessed at: <https://sequoiasadulthood.com/SAECPROFESSIONALDEVELOPMENT2022.asp>.

**CONTRACT CHANGES:**

N/A

**RECOMMENDED ACTION:**

N/A

**FINANCIAL IMPACT:**

None

**ALIGNS TO SAEC IMPLEMENTATION PLAN:**

SAEC Three Plan Describes shared professional development as a key strategy to supporting ongoing education and training of staff at all levels.

SEQUOIAS ADULT EDUCATION CONSORTIUM  
OFFICE OF THE DIRECTOR

Encl. No. 4.4

Board Meeting Date of September 6, 2022

TO: Sequoias Adult Education Board  
FROM: John Werner, Executive Director  
PREPARED BY: John Werner, Executive Director  
APPROVED BY: John Werner, Executive Director  
PRESENTED BY: John Werner, Executive Director

**AGENDA TITLE: SAEC Report on Governance Update**

**AGENDA SECTION:**

Public Comment

Information Items: Public Interest Announcements/ Reports/Review/Status  
Updates/Recognitions/Board Discussion

Action Items: Board Discussion/Action

**BACKGROUND/SUMMARY:**

SAEC updates its MOU and Report on Consortium Governance every year. The SAEC Board has taken action to approve both documents for this fiscal year and is awaiting each individual member district board to take action to approve both documents at the LEA level. All members must return a signed MOU, a signed Report on Consortium Governance, a copy of the board meeting agenda and minutes from the LEA board meeting when the documents were approved. All can be submitted via email to Barbara Marshall at [bmarshall@vusd.org](mailto:bmarshall@vusd.org).

**CONTRACT CHANGES:**

N/A

**RECOMMENDED ACTION:**

N/A

**FINANCIAL IMPACT:**

N/A

**ALIGNS TO SAEC IMPLEMENTATION PLAN:**

SAEC governance and fiscal documents will maintain alignment with education code and CAEP policy.

SEQUOIAS ADULT EDUCATION CONSORTIUM  
OFFICE OF THE DIRECTOR

Encl. No. 4.5

Board Meeting Date of September 6, 2022

TO: Sequoias Adult Education Board  
FROM: John Werner, Executive Director  
PREPARED BY: John Werner, Executive Director  
APPROVED BY: John Werner, Executive Director  
PRESENTED BY: John Werner, Executive Director  
**AGENDA TITLE: California Adult Education Program Technical Update**

**AGENDA SECTION:**

\_\_\_\_\_ Public Comment

X  Information Items: Public Interest Announcements/ Reports/Review/Status  
Updates/Recognitions/Board Discussion

\_\_\_\_\_ Action Items: Board Discussion/Action

**BACKGROUND/SUMMARY:**

Periodic technical updates provide the SAEC Board and Partners with information regarding overall CAEP program compliance and policy changes. Specific topics will include: Due Dates, Professional Development Resources, and Events.

**CONTRACT CHANGES:**

N/A

**RECOMMENDED ACTION:**

N/A

**FINANCIAL IMPACT:**

N/A

**ALIGNS TO SAEC IMPLEMENTATION PLAN:**

Periodic technical updates provide the SAEC Board information for successful management and implementation of the SAEC Annual Plans.

SEQUOIAS ADULT EDUCATION CONSORTIUM  
OFFICE OF THE DIRECTOR

Encl. No. 5.1

Board Meeting Date of September 6, 2022

TO: Sequoias Adult Education Board  
FROM: John Werner, Executive Director  
PREPARED BY: John Werner, Executive Director  
APPROVED BY: John Werner, Executive Director  
PRESENTED BY: Brent Calvin, Superintendent/President, College of the Sequoias  
Yolanda Valdez, Superintendent, Woodlake Unified School District

**AGENDA TITLE: SAEC 2022/23 Annual Plan**

**AGENDA SECTION:**

Public Comment

Information Items: Public Interest Announcements/ Reports/Review/Status  
Updates/Recognitions/Board Discussion

Action Items: Board Discussion/Action

**BACKGROUND/SUMMARY:**

Each program year the Sequoias Adult Education Consortium must submit an annual plan in accordance with CA Education Code 84830. The SAEC Annual Plan 2022/23 (Program Year 7) will be submitted to the CAEP Office via NOVA on or before September 14, 2022. The SAEC Annual Plan describes the actions (strategies) SAEC and its members will take in 2022/23 to enhance the delivery of adult education services in the region and address regional needs in the adult education system. It is aligned to the SAEC Three Year Plan and applicable state law. All member districts are bound to the implementation of the plan and the Program Assurances.

Once the SAEC Board takes action to approve the plan, the SAEC Executive Director inputs and submits the plan into the NOVA online system. SAEC Member representatives then approve the plan in the NOVA online system.

**CONTRACT CHANGES:**

N/A

**RECOMMENDED ACTION:**

Approve

**FINANCIAL IMPACT:**

N/A

**ALIGNS TO SAEC IMPLEMENTATION PLAN:**

SAEC Annual Plan 2022/23 is aligned to the SAEC Regional Comprehensive Plan

SEQUOIAS ADULT EDUCATION CONSORTIUM  
OFFICE OF THE DIRECTOR

Encl. No. 5.2

Board Meeting Date of September 6, 2022

TO: Sequoias Adult Education Board  
FROM: John Werner, Executive Director  
PREPARED BY: John Werner, Executive Director  
APPROVED BY: John Werner, Executive Director  
PRESENTED BY: Brent Calvin, Superintendent/President, College of the Sequoias  
**AGENDA TITLE: SAEC Virtual Board Meeting in October**

**AGENDA SECTION:**

Public Comment

Information Items: Public Interest Announcements/ Reports/Review/Status  
Updates/Recognitions/Board Discussion

Action Items: Board Discussion/Action

**BACKGROUND/SUMMARY:**

In March of 2020, The COVID-19 pandemic impacted the ability of the SAEC Board and governance committees to meet in person. At that time and through Executive Order, California Governor Newsom provided relief to public agencies with regards to holding public meetings virtually and Brown Act compliance. That Executive Order ended September 30, 2021.

On September 16, 2021, Governor Newsom signed Assembly Bill 361 (2021-2022) ("AB361"), which incorporated into California state law some aspects of the teleconferencing rules that have been applied by Executive Order to local public agencies during the COVID-19 pandemic. Notably, because AB 361 included an urgency measure, the law was immediately effective as of the date of the Governor's signature. AB 361 provides that it sunsets on January 1, 2024.

Per AB361, the SAEC Board may continue to meet virtually, but will need to decide, vote, to meet virtually prior to the virtual meeting. SAEC Executive Director John Werner will describe other AB361 consideration criteria to holding virtual meetings during discussion of this item and recommends the Board take action to approve that the SAEC Board meet virtually at the next regularly scheduled board meeting on October 4, 2022.

**CONTRACT CHANGES:**

N/A

**RECOMMENDED ACTION:**

Approve

**FINANCIAL IMPACT:**

N/A

**ALIGNS TO SAEC IMPLEMENTATION PLAN:**

The SAEC Board and Governance Committees will hold regular meetings in accordance with the SAEC Comprehensive Plan, Annual Plans, and Governance Document