



Consortium Board Meeting

10.4.22

1.0 Opening Business

1.1 Call to Order

1.2 Establish Quorum

1.3 Welcome and Introductions

1.0 Opening Business

SAEC 2022/23 Member Representative Attendance

	Rep	8/2	9/6							Total Days Absent
Alpaugh	Troy Hayes	A	P							1
Corcoran Joint	Eduardo Ochoa	P	P							0
Cutler-Orosi	Yolanda Valdez*	P	P							0
Exeter	George Eddy	P	A							1
Farmersville	Paul Sevillano/Sergio Chavez	A	P							1
Hanford	Victor Rosa	P	P							0
Lindsay	Tom Rooney	A	P							1
Sequoias CCD	Brent Calvin*	P	P							0
Tulare	Lucy Van Scyoc	P	P							0
Visalia	Kirk Shrum	A	P							1
Woodlake	Laura Gonzalez	P	P							0

Agenda: Consortium Board Meeting

1.0 Opening Business

2.0 Approval of Minutes – September 6, 2022

3.0 Public Comment

4.0 Information Item:

4.1 **Tulare County Economic Outlook** - Adam Peck, Executive Director, WIB Tulare County

4.2 **SAEC 2020/21 Report: 2021.22 Enrollment and Fiscal Expenditure**—John Werner

4.3 **SAEC RISDS Report: The Impact of Adult Education Navigators**—Carmen Beccera and Maribel Delgado

4.4 **SAEC Governance Update**—John Werner

4.5 **CAEP Technical Update**—John Werner

5.0 Action Items:

5.1 **Virtual Meeting October 4, 2022**—Brent Calvin or Yolanda Valdez

6.0 Adjournment

2.0 Approval Minutes: August 2, 2022

2.1 Review of Minutes

2.2 Discussion

2.3 Action

3.0 Public Comment



General public comment on any Consortium related topic may be heard at this time. The Board asks that any public comment on an item listed on today's agenda be addressed at the time the item comes up for discussion by the SAEC Board. Please post any public comment using the chat function. Please begin your comments by posting your full name. Public comment will be read into the record by the SAEC Executive Director on behalf of the Board Chair(s) in the order they are entered into the chat window. Public comment shall be limited to 3 minutes per comment and 20 minutes for all comments.

4.0 Information Items:

4.1 Tulare County Economic Outlook - Adam Peck, Executive Director, WIB Tulare County

4.0 Information Items:

4.2 SAEC Report: 2021.22 Enrollment and Fiscal Expenditure- John Werner

COS: 604 unduplicated ESL Non Credit Students

Corcoran Adult School: 90

Cutler-Orosi: 80

Farmersville: 46

Hanford Adult School: 676

Lindsay Adult School: 217

Tulare Adult School: 1,158

Visalia Adult School: 3,075

TOTAL: 5,342

4.0 Information Items:

4.2 SAEC Report: 2021.22 Enrollment and Fiscal Expenditure- John Werner

2022.23 Year to Date (YTD) Expenditure									
	Corcoran	Cutler-Orosi	Farmersville	Hanford	Lindsay	COS	Tulare	Visalia	TOTAL
	\$320,264	\$333,033	\$98,919	\$872,905	\$95,580	\$278,395	\$3,194,028	\$6,884,053	\$12,077,177
Object Code									
1000 - Instructional Salaries	\$74,643	\$88,828	\$10,719	\$292,568	\$24,891	\$82,730	\$1,343,489	\$2,366,488	\$4,284,356
2000 - Non-Instructional Salaries	\$16,058	\$27,932	\$3,633	\$90,931	\$11,954	\$62,002	\$311,531	\$719,227	\$1,243,268
3000 - Employee Benefits	\$29,342	\$44,388	\$2,387	\$145,908	\$8,863	\$51,542	\$723,266	\$1,357,138	\$2,362,834
4000 - Supplies and Materials	\$26,723	\$4,149	\$12,257	\$18,435	\$10,773	\$0	\$171,611	\$234,106	\$478,054
5000 - Other Operating Expenses and Services	\$3,493	\$14,882	\$280	\$90,674	\$10,188	\$13,891	\$262,837	\$324,994	\$721,239
6000 - Capital Outlay	\$0	\$0	\$7,500	\$0	\$0	\$3,436	\$15,225	\$48,476	\$74,637
7000 - Other Outgo	\$0	\$10,054	\$0	\$33,857	\$2,867	\$0	\$0	\$221,861	\$268,639
Indirect Costs	\$0	\$0	\$0	\$0	0	\$0	\$0	\$28,040	\$28,040
	\$150,259	\$190,233	\$36,776	\$672,373	\$69,536	\$213,601	\$2,827,959	\$5,300,330	\$9,461,067
Percent of Budget Expended	47%	57%	37%	77%	73%	77%	89%	77%	78%

4.0 Information Items:

4.3 SAEC RISDS Report: The Impact of Adult Education Navigators—Carmen Becerra and Maribel Delgado

2021-2022

Navigator Impact & Outreach



LINDSAY
ADULT SCHOOL

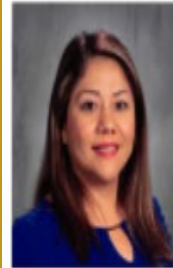


Navigators:



Carmen Becerra
ESL
(559) 563-3072
cbecerra01@vusd.org

Adult Ed Navigator



Maribel Delgado
Health
(559) 280-8317
mdelgado@vusd.org

Health Care Navigator

Delgado

Locations

Fall 2022

ESL Navigator (Vacant)

- ❖ Cutler-Orosi Adult School
- ❖ Family Education Center
- ❖ Farmersville Adult School
- ❖ Lindsay Adult School
- ❖ Visalia Adult School
- ❖ Woodlake Family Resource Center

Maribel Delgado

- ❖ Corcoran Adult School
- ❖ Tulare Adult School
- ❖ Visalia Adult School
- ❖ Employment Connection
- ❖ Pixley

Carmen Becerra

- ❖ Visalia Adult School
- ❖ Probation Connection Center
- ❖ Farmersville Adult School
- ❖ HiSET testing
- ❖ Bob Wiley Jail
- ❖ South County Detention Center

Outreach

- **Resource Fairs**
 - College/Job Fairs
 - Community Events
 - Training Connect - WIB & EC (virtual)
 - Stakeholder meetings
 - CONNECT Meeting
 - Partnership Meetings in different communities
 - Flyer Distribution
 - New Program Awareness

4851

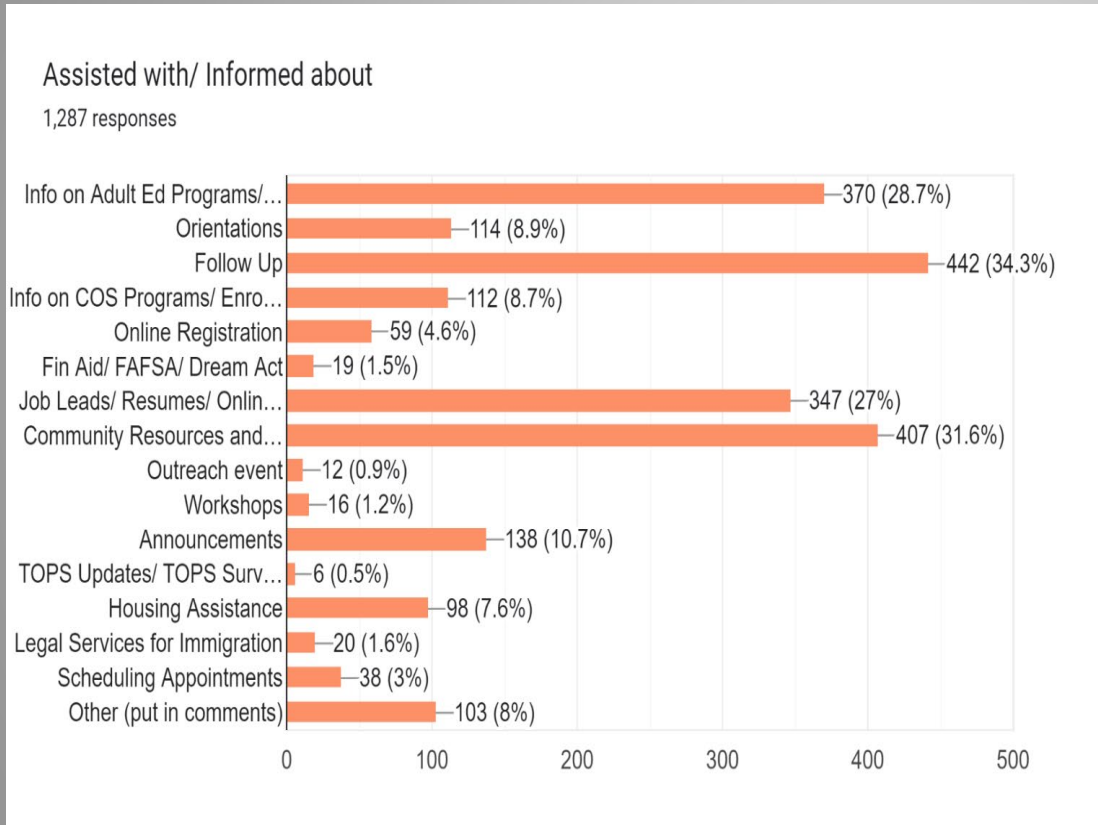
Points of Service

July 2021 - June 2022

Student Barriers

- Homelessness
- Affordable Housing
- Bill Assistance
- Financial resources
- Food
- Medical
- Daycare
- Technology
- Internet Access
- Transportation
- Right to Work
- Job Search/ Online Platforms
- Justice Involved
- EDD
- Language
- Pre-requisites
- Enrollment

Student Support



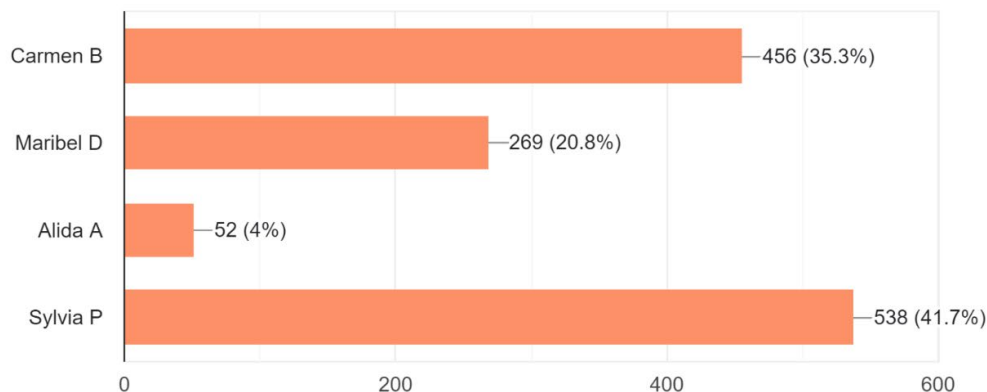
- Follow ups - 6%
- Info on Programs - 4%
- Community Resources - 2%
- Job Leads - 1%
- Online Registration - 1%

DATA Factors

- Class presentations
- Size of school sites
- Enrollment numbers per site
- Student enrollment
- Class Announcements
- Orientations
- In class VS. Virtual
- Hybrid
- Referrals
- Phone Calls
- Follow Ups

Students supported for the end of school year 21 -22

Navigators:
1,291 responses

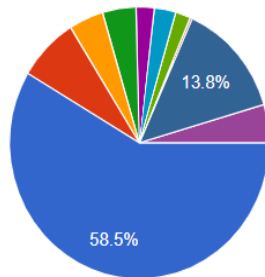


Students School Sites Contacts

Fall 21/22

School Site:

791 responses

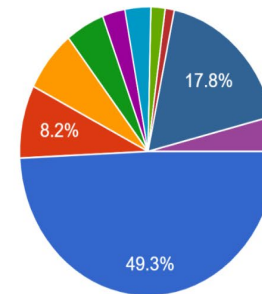


- Visalia Adult School
- Tulare Adult School
- Cutler-Orosi Adult School
- Farmersville Adult School
- Corcoran Adult School
- Lindsay Adult School
- Hanford Adult School
- College of the Sequoias
- High School
- None
- Other

Fiscal year totals, 21/22

School Site:

1,226 responses



- Visalia Adult School
- Tulare Adult School
- Cutler-Orosi Adult School
- Farmersville Adult School
- Corcoran Adult School
- Lindsay Adult School
- Hanford Adult School
- College of the Sequoias
- High School
- None
- Other

School Enrollments

Farmersville
78

Corcoran
90

Hanford
676

Cutler Orosi
80

July 1, 2021 -
June 30, 2022

Lindsay
217

Tulare
1,158

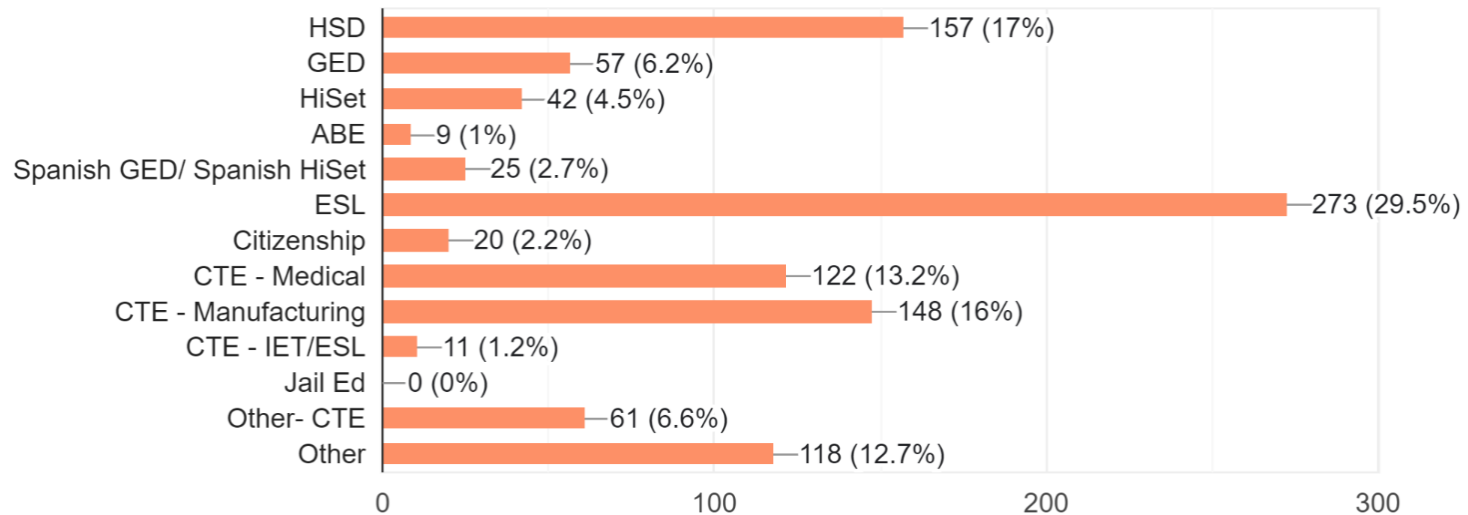
COS
604
ESL Non Credit Students

Visalia
3075

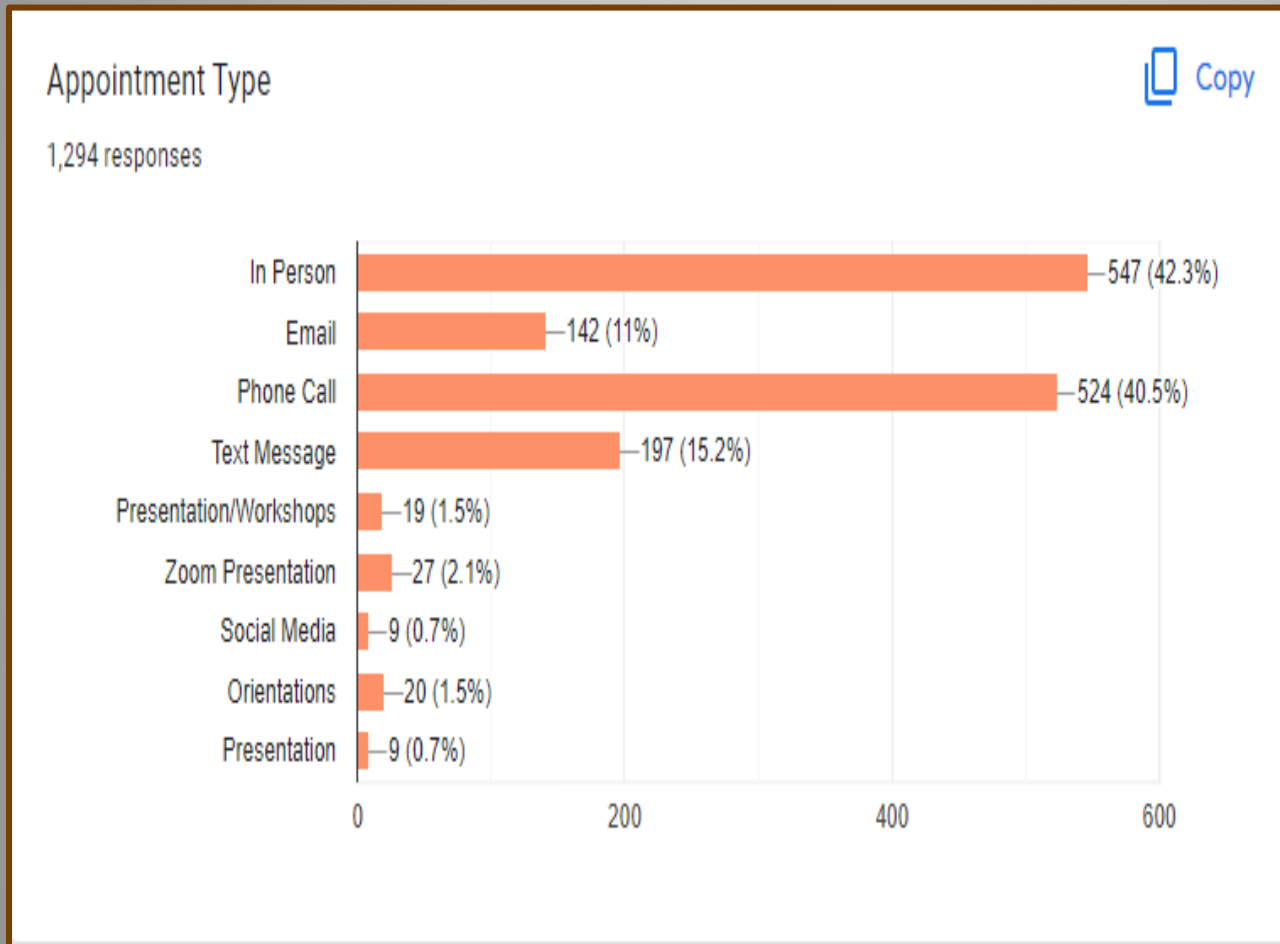
Service Provision by Program

Program Enrolled

926 responses



Appointment Type

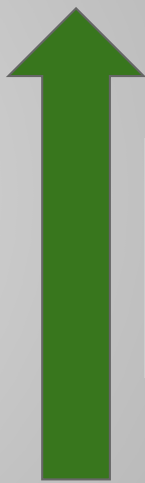
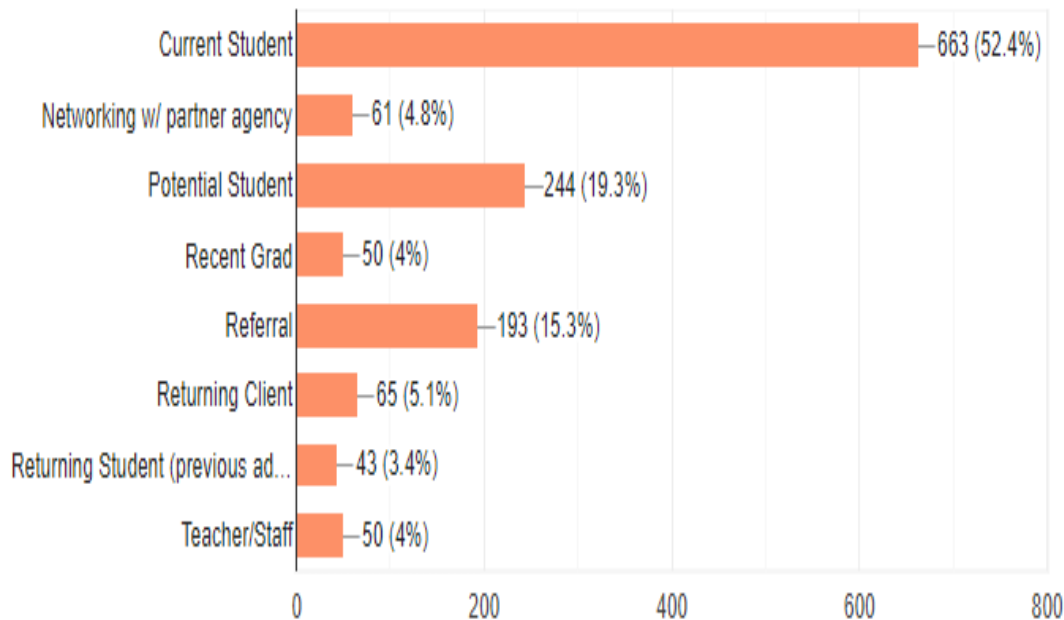


In person: 4%
Phone calls: 2%

Client Type

Client Type:

1,265 responses

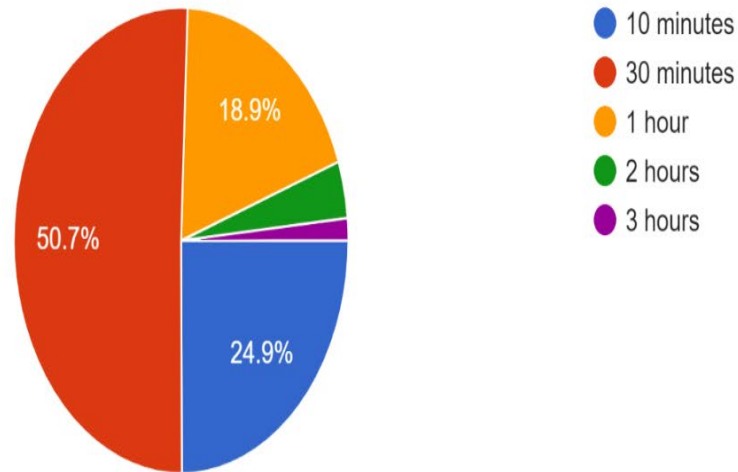


Numbers increased:
Potential Student - 6%
Referral - 3%
Returning Clients - 2%

Average time Spent On Appointment

Time Spent w/ client

1,292 responses



How to leverage a Navigator

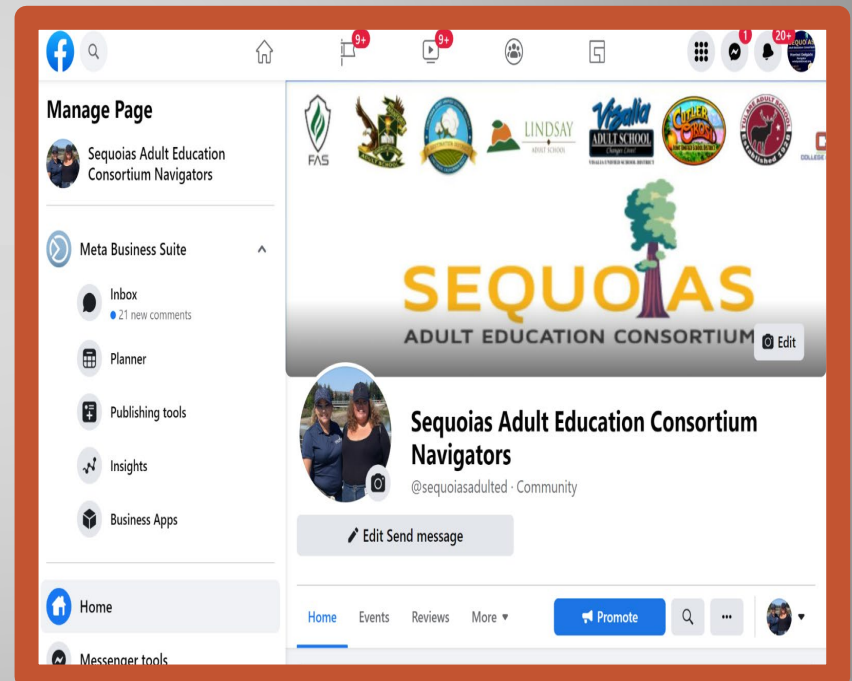
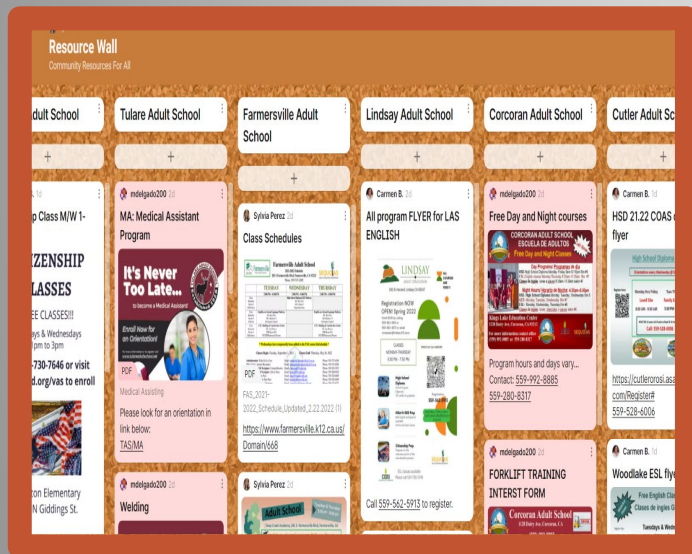
- Staff Referrals
- Class presentations
- Take us into consideration when planning.
- Welcoming Staff
- Flexible with pop in announcements.

Navigator Barriers

- Program Schedule
- Clinicals/offsites/class location
- ~~Access to students~~
- Missed Appointments
- Awareness of Support Services.
- Multiple sites per navigator.

Navigator student/staff connections

Resource Wall Social Media



<https://padlet.com/sperez031/ofxeehzsyuxkf4bo> <https://www.facebook.com/sequoiasadulthood>

Student Feedback

“Thank you for everything and always bringing resources into the classroom! Thanks to you I have a job that I love at Joanns in Visalia! I couldn't have done this without your help!” **translated from Spanish**

Maria Carrillo - FAS Student

“I am getting more experience, in speaking on the phone and interacting with customers...I feel like my English is getting better.”

Bertoldo Zaragoza -ECVisalia

Teacher Feedback

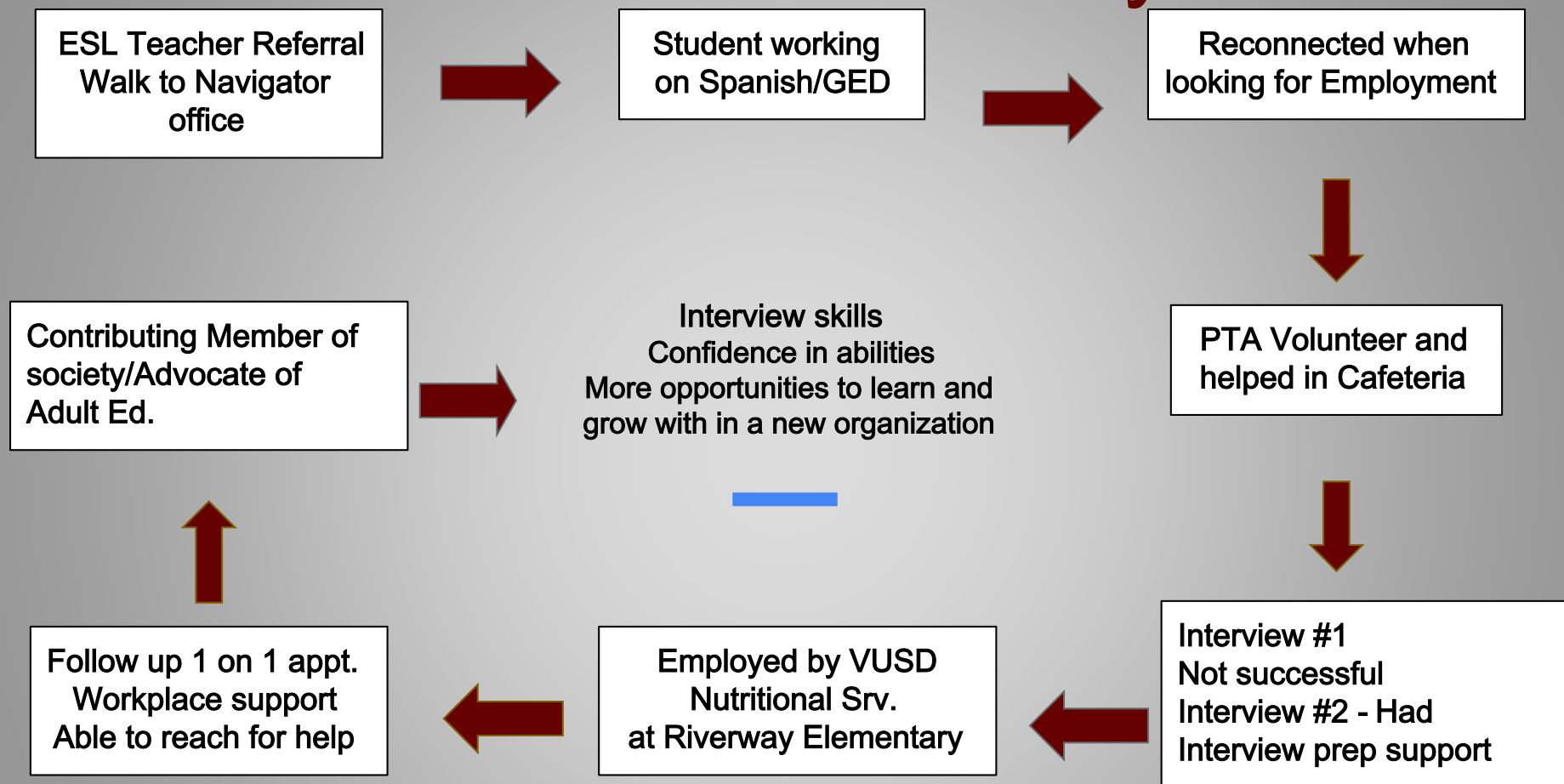
The Navigators that I've worked with over the years have been a great asset in helping students enroll in the adult education programs and serve as liaisons for other functions that are available through the consortium. I'm thinking about the time you helped Maria with interview prep for her job & the advertising of jobs to our students!

R. Paez- FAS &
COAS

Navigator's are such a necessary resource for me. Students have many unusual questions and ideas. I can spend time doing research for each of these students or I can refer them to a navigator who may have already dealt with the situation or question a dozen times. My thing is instruction, and the navigators do their thing. They help our students navigate their lives so that students can dedicate their time with me to instruction.

R. Conwell-TAS

Student Success Story

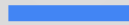


"Navigator made me feel comfortable. Super super great services! Thanks to her help I now have a job. Working at Riverway Elementary School. I am super happy, and I want to talk and keep on practicing my English. I feel comfortable, I like working with kids and keeping busy. The kids make eye contact with me when I greet them, and that is what I like the most about my new job!" ~ Rosalia R.

Navigator work beyond direct student facing services

- **Facilitate Program Area Committee Meetings**
 - Prepare and present for PD's
 - Participate in PLC's
 - Secure outside resources /awareness of program
 - Conference with instructional staff on programs
 - Provide student voice
 - Engage Super Region collaboration
 - Engage partner collaboration

Any Questions?



Thank you!

4.0 Information Items:

4.4 SAEC Governance Update—John Werner

Requesting from each school district: 2022.2025 Agenda, MOU,
Governance Document, Minutes

SCHOOL DISTRICT	AGENDA	REVISED MOU	GOVERNANCE DOCUMENT	MINUTES
ALPAUGH	x	X	Pending	X
COLLEGE OF THE SEQUOIAS	X	X	X	
CORCORAN	X	X	X	X
CUTLER-OROSI		Pending	Pending	
EXETER	X	X	X	
FARMERSVILLE				
HANFORD	X	X	X	X
LINDSAY	X	X	X	X
TULARE	X	X	X	X
VISALIA	X	X	X	X
WOODLAKE	X	X	X	X

4.0 Information Items:

4.5 Adult Education Technical Update—John Werner

Due Dates

DEADLINE

* Items with an asterisk are consortium deliverables

August 2022

- **Aug 1:** Employment and Earnings Followup Survey

September 2022

- **Sep 1:** 20/21 and 21/22 Member Expense Report due in NOVA (Q4)
- **Sep 14:** Annual Plan for 2022/23 due in NOVA * (Extended for 2022)
- **Sep 30:** July 1, 2021 to June 30, 2022 Program Area Report (Instructional Hours and Expenses by Program Area; estimates only) in NOVA
- **Sep 30:** 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q4) *
- **Sep 30:** End of Q1

October 2022

- **Oct 30:** 22/23 Member Program Year Budget and Work Plan due in NOVA (Extended for 2022)
- **Oct 31:** Student data due in TOPSPRO (Q1)
- **Oct 31:** Employment and Earnings Followup Survey

November 2022

- **Nov 30:** 22/23 Member Program Year Budget and Work Plan certified by Consortia in NOVA * (Extended for 2022)

December 2022

- **Dec 1:** July 1, 2021 to June 30, 2022 Program Area Report (Instructional Hours and Expenses by Program Area; actuals) in NOVA and Certified by Consortium*
- **Dec 1:** 20/21, 21/22 & 22/23 Member Expense Report Due in NOVA (Q1)
- **Dec 31:** 20/21, 21/22 & 22/23 Member Expense Report certified by Consortia in NOVA (Q1) *
- **Dec 31:** End of Q2

4.0 Information Items:

4.5 Adult Education Technical Update—John Werner

Legislative Update...

AB 1491 by Assemblymember Kevin McCarty (D-Sacramento) – Adult education: consortia: carryover of allocated funds.

Signed into law 9.25.22

20% carryover cap on consortium allocation.

Language contains special safety reliefs for planned carryover and corrective action planning. Applies to consortium total. Guidance language pending.

4.0 Information Items:

4.6 Adult Education Technical Update—John Werner Professional Development



<https://caladulthood.org/Educators>

<https://caladulthood.org/Administrators>



<http://www.calpro-online.org/>



<https://calendar.google.com/calendar?cid=YmJzOXA1b2Q3YmdhYjNqOXJsNzBkbGcxb29AZ3JvdXAuY2FsZW5kYXIuZ29vZ2xlLmNvbQ>



<https://otan.us/>

5.0 Action Items:

5.1 Virtual Meeting November 1, 2022–Brent or Yolanda

- AB361 was signed into law by the Governor on 9/17
- AB361 allows public meetings to continue virtually as they have until 2024.
- One difference though is that the board must vote to hold their next meeting virtually. We did not have to do this before AB361. The vote must happen within 30 days of the planned meeting.
- We will now have a standing action item on our agendas to approve virtual meetings so we can be compliant with the law.

6.0 Adjournment:

Next Meeting: 11/1/2022 @ 8AM via Zoom