

SAEC Leadership Committee Meeting Minutes

October 5, 2021

9:15 AM – 10:15AM

Zoom (Virtual On-Line Meeting)

Co-Chairs: Heather Keran and Jonna Schengel

In Attendance: Brian Brazier, Corcoran Joint Unified School District; Erika DeLaCruz, Farmersville Adult School; Victoria Guzman, Cutler Adult Education; Heather Keran, Hanford Adult School; Amalia Lopez, Lindsay Adult School; Barbara Marshall, SAEC; Lori Morton, Tulare Adult School; Tami Olson, Visalia Adult School; Mitch Rosin; Jonna Schengel, COS; John Werner, SAEC Director

	Discussion Topic	Outcome	Action
1	Opening Business		
1.1	Call to order	<ul style="list-style-type: none"> ● Called to order at 9:16am by Heather Keran 	
1.2	Establish Quorum	<ul style="list-style-type: none"> ● Quorum Established - Yes 	
1.3	Welcome and Introductions	<ul style="list-style-type: none"> ● Introduced everyone to Mitch Rosin, P2C Solutions, LLC. 	
2	Review and approval of Minutes from 09/23/21	<ul style="list-style-type: none"> ● Approval of minutes from September 23, 2021 	<ul style="list-style-type: none"> ● Motioned to approve minutes by Brian Brazier, Corcoran Joint Unified School District ● Seconded by Erika DeLaCruz, Farmersville Adult School ● Vote: <ul style="list-style-type: none"> ➢ Approve: All except for one ➢ Opposed: None ➢ Abstain: Jonna Schengel ➢ Motion Carried
3	Public Comment	<ul style="list-style-type: none"> ● Revision of agenda to put Mitch Rosin at the top 	
4	Information Items		
4.1	SAEC Three Year Plan 2022.25 – Mitch Rosina and John Werner	<ul style="list-style-type: none"> ● 6 sections to the 3-year plan <ul style="list-style-type: none"> ➢ Leadership will focus on sections 2 – 6 ➢ Documents are in the google drive based on each month ➢ 2nd meeting of each month Leadership will review the information gathered for the section of that month ● Section information gathering <ul style="list-style-type: none"> ➢ Information will be gathered from all sub committees ➢ Most can be done virtually 	

		<ul style="list-style-type: none"> ➤ January & February we will bring the SAEC partners in ➤ Each month has one reading assignment and a homework assignment ➤ Some months have 2 questions and some have 20 ➤ Sharing with staff is important. The more information we have the better ➤ Just need quick idea (brain dump) and Mitch will gather all information from everyone and write it up ➤ State has advised not to look at the last 2 years of data <ul style="list-style-type: none"> ● John Werner help facilitate by putting in the link that needs to be done when he sends out the meeting invite <ul style="list-style-type: none"> ➤ It was asked that it be done the Thursday prior to the meeting ➤ PD calendar will also be updated and it will send reminders ● Discussion on Distance Learning for ESL classes <ul style="list-style-type: none"> ➤ Visalia Adult uses Burlington English and the OWL ➤ Aztec Model 1 is also being revised ➤ Lindsay Adult uses Neptune Navigate for digital literacy 	
4.2	WIOA II – Heather Keran	<ul style="list-style-type: none"> ● Turn in budget in NOVA ● Due date for Q1 expenditure report is October 31st ● Also due on October 31 <ul style="list-style-type: none"> ➤ WIOA data integrity report ➤ Tops Enterprise employment earnings survey ➤ Perkins Q1 ● Will add due dates into PD calendar 	
4.3	Professional Development Needs	<ul style="list-style-type: none"> ● Admin site visits <ul style="list-style-type: none"> ➤ Visalia Adult will send out email of available dates <ul style="list-style-type: none"> ▪ Need to be vaccinated or present a negative COVID test ➤ Hanford Adult is still working on who can be on campus 	
4.4	Grant Opportunities – John Werner	<ul style="list-style-type: none"> ● ARPA: Good Jobs Challenge <ul style="list-style-type: none"> ➤ No news coming out of the central focus group ➤ We have enough need in our region to do it on our own ● CWA/EDD WIOA Title I Equity and Special Populations <ul style="list-style-type: none"> ➤ We are eligible individually or as a group 	

		<ul style="list-style-type: none"> ➤ Recommend that everyone read the solicitation for proposal and come back to this in the future ● Etp.ca.gov <ul style="list-style-type: none"> ➤ Etp money 50 million will available through the etp.gov website (not updated yet) ➤ For existing providers only <ul style="list-style-type: none"> ▪ Tulare Adult is the only one that qualifies ● MTIA – USDA Broadband <ul style="list-style-type: none"> ➤ 280 million pot of money with 300 million more likely to be thrown into the pot ➤ Money to be used to create regional broadband infrastructure with data that would be owned by the consortium or community college <ul style="list-style-type: none"> ▪ Value in data ➤ They want to see intersection of education and agriculture ➤ John will keep us informed as it develops 	
4.5	Reminders – John Werner	<ul style="list-style-type: none"> ● Member Effectiveness Reports Schedule for 2021.22 fiscal year <ul style="list-style-type: none"> ➤ October – John will share a whole consortium report ➤ November 2021 – Hanford Adult, Tulare Adult ➤ December 2021 – Visalia Adult, Corcoran Adult ➤ February 2022 – College of the Sequoias, Lindsay Adult ➤ March 2022 – Cutler-Orosi, Farmersville ● Governance Committee Meetings <ul style="list-style-type: none"> ➤ ESL: 1:30pm – 3:00pm - (Carmen Becerra) <ul style="list-style-type: none"> ▪ October 1, 2021 ▪ December 3, 2021 ▪ February 7, 2022 ▪ April 25, 2022 ➤ ABE/ASE: 1:00pm – 3:00pm - (Alida Mora) <ul style="list-style-type: none"> ▪ September 27, 2021 ▪ November 1, 2021 ▪ February 28, 2022 ▪ April 25, 2022 ➤ AWD: (Sylvia Perez) <ul style="list-style-type: none"> ▪ October 8, 2021 ▪ November 12, 2021 ▪ February 11, 2022 ▪ April 22, 2022 	

		<ul style="list-style-type: none"> ● Data Community of Practice meeting dates <ul style="list-style-type: none"> ➤ Q1: 10.22.21 @ 11:00am ➤ Q2: 01.21.22 @ 11:00am ➤ Q3: 04.29.22 @11:00am ➤ Q4: 07.08.22 @ 11:00am ● Due Dates <ul style="list-style-type: none"> ➤ https://caladulted.org/DueDates 	
4.6	Next Leadership Committee Meeting Agenda – Heather Keran	<ul style="list-style-type: none"> ● Next meeting will be 10/021/21 at 3:00pm <ul style="list-style-type: none"> ➤ Virtual meeting 	
4.11	Next SAEC Board Meeting on 10.05.21	<ul style="list-style-type: none"> ● Next meeting 11/02/2021 <ul style="list-style-type: none"> ➤ Virtual meeting ➤ Will send a link so slides can be built into PowerPoint for those do their Membership Effectiveness report 	
5	Action Items		
6	Adjournment	<ul style="list-style-type: none"> ● Meeting adjourned at 10:35am 	<ul style="list-style-type: none"> ● Motioned to adjourn meeting by Tami Olson, Visalia Adult School ● Seconded by Lori Morton, Tulare Adult School ● Vote: <ul style="list-style-type: none"> ➤ Approve: All ➤ Opposed: None ➤ Abstain: No ➤ Motion Carried