



SAEC BOARD MEETING AGENDA

August 1, 2023, 8:00am – 9:30am
College of the Sequoias: Sequoia Room 1

Co-Chairs: Brent Calvin and Yolanda Valdez
In person meeting. No Zoom link available.

1. Opening Business

Call to Order

Establish Quorum

Welcome and Introductions

2. Approval of Minutes – May 5, 2023

[SAEC Board Meeting Minutes 05.02.23.docx](#)

3. Public Comment: General public comment on any Consortium related topic may be heard at this time. The Board asks that any public comment on an item listed on today's agenda be addressed at the time the item comes up for discussion by the Board. Pursuant to SAEC Policy the Board may limit individual comments to no more 3 minutes and individual topics to 20 minutes. Please begin your comments by stating your name.

4. Information item

4.1. **SAEC Board Member Attendance and SAEC Attendance Policy Review**--John Werner

4.1.1. [Board Agenda Item 4.1 SAEC Board Member Attendance and SAEC Attendance Policy Review.docx](#)

- [Board Agenda Item 4.1 Supporting Document SAEC Board Member Attendance and SAEC Attendance Policy Review.pdf](#)

4.2. **SAEC Board and Committee Meeting Calendars 2023/24**--John Werner

4.2.1. [Board Agenda Item 4.2 SAEC Board Meeting Calendar 2023-2024 and SAEC Leadership Meeting Calendar 2023-2024.docx](#)

- [BAI 4.2 Supporting Document 2023.24 SAEC Board Meeting Calendar Board Approved on 02.07.2023.pdf](#)
- [BAI 4.2 Supporting Document 2023.24 SAEC Leadership Committee Meeting Calendar Board Approved on 02.07.2023.pdf](#)

4.3. **Sunrise SAEC State of the Consortium and Member Effectiveness Reports–**

John Werner

- 4.3.1. [Board Agenda Item 4.3 Sunrise SAEC State of the Consortium and Member Effectiveness.docx](#)

4.4. **CAEP Technical Update--John Werner**

- 4.4.1. [Board Agenda Item 4.4 CAEP Technical Update.docx](#)

5. Action Items

5.1. **SAEC Amended Fiscal Allocation Declaration (CFAD) 2023/24**

- 5.1.1. [Board Agenda Item 5.1 Amended SAEC Consortium Fiscal Allocation Declaration 2023.24.docx](#)
- [Board Agenda Item 5.1 Supporting Document Amended SAEC CFAD 2023.24.pdf](#)

5.2. **SAEC Amended Memorandum of Understanding 2023/26**

- 5.2.1. [Board Agenda Item 5.2 SAEC Amended Memorandum of Understanding 2023.26.docx](#)
- [Board Agenda Item 5.2 Supporting Document: SAEC Amended Memorandum of Understanding 2023.26.docx](#)

6. Adjournment

- 6.1. Next Meeting: 10/03/23, 8:00AM-9:30AM in person at COS, Sequoias Room 1

SAEC Consortium Board Meeting Minutes

May 2, 2023, 8:00am – 9:45am

College of the Sequoias: Sequoia Room 1

Co-Chairs: Brent Calvin and Yolanda Valdez

In Attendance:

Brian Brazier, Corcoran Joint Unified School District; George Eddy, Exeter Unified School District; Laura Gonzales, Woodlake Unified School District; Victoria Guzman, Cutler-Orosi Adult School; Heather Keran, Hanford Adult School; Amalia Lopez, Lindsay Adult School; Barbara Marshall, Sequoias Adult Education Consortium; Lori Morton, Tulare Adult School; Tami Olson, Visalia Adult School; Adam Peck, WIB; Tom Rooney, Lindsay Unified School District; Jonna Schengel, College of the Sequoias; Kirk Shrum, Visalia Unified School District; Yolanda Valdez, Cutler-Orosi Joint Unified School District; Lucy Van Scyoc, Tulare Joint Union High School District (by phone); Arturo Villarreal, Farmersville Adult School

	Discussion Topic	Outcome	Action
1	Opening Business		
1.1	Call to Order	<ul style="list-style-type: none">Called to order by Yolanda Valdez at 8:10am	
1.2	Establish Quorum	<ul style="list-style-type: none">Quorum Established	
1.3	Welcome and Introductions		
2	Review and approval of meeting minutes:	<ul style="list-style-type: none">Minutes from April 11, 2023	<ul style="list-style-type: none">Motioned to approve minutes by Tom Rooney, Lindsay Unified School DistrictSeconded by Laura Gonzales, Woodlake Unified School DistrictVote: All approved None opposed Motion Carried
3	Public Comment	<ul style="list-style-type: none">No Comments	
4	Information Items		
5	Action Items		

5.1	SAEC Report on Consortium Governance 2023-2024 – Yolanda Valdez	<ul style="list-style-type: none"> • Voting to approve 2023-2024 SAEC Consortium Governance Document <ul style="list-style-type: none"> ➤ 	<ul style="list-style-type: none"> • Motioned to approve by George Eddy, Exeter Unified School District • Seconded by Kirk Shrum, Visalia Unified School District • Vote: All approved None opposed Motion Carried
5.2	SAEC Memorandum of Understanding 2023-2023 – Yolanda Valdez	<ul style="list-style-type: none"> • Voting to approve 2023-2023 SAEC Memorandum of Understanding 	<ul style="list-style-type: none"> • Motioned to approve by Laura Gonzales, Woodlake Unified School District • Seconded by Kirk Shrum, Visalia Unified School District • Vote: All approved None opposed Motion Carried
5.3	SAEC Fiscal Allocation Declaration (CFAD) 2023/24 – Yolanda Valdez	<ul style="list-style-type: none"> • Voting to approve 2023-2024 SAEC Fiscal Allocation Declaration (CFAD) 	<ul style="list-style-type: none"> • Motioned to approve by Tom Rooney, Lindsay Unified School District • Seconded by George Eddy, Exeter Unified School District • Vote: All approved None opposed Motion Carried
5.2	Adjournment	<ul style="list-style-type: none"> • Next meeting 08/01/2023 at 8:00am <ul style="list-style-type: none"> ➤ In person at COS, Sequoias Room 1 • John will send out instructions to approve CFAD in NOVA • Governance Documents and MOU do not need to go to your LEA's until June <ul style="list-style-type: none"> ➤ Amendment will be voted on if COLA is changed ➤ Barbara Marshall will email documents and instructions to each site • Adjourned meeting at 8:20am 	<ul style="list-style-type: none"> • Motioned to adjourn meeting by George Eddy, Exeter Unified School District • Seconded by Kirk Shrum, Visalia Unified School District • Vote: All approved None opposed Motion Carried

SEQUOIAS ADULT EDUCATION CONSORTIUM
OFFICE OF THE DIRECTOR

Encl. No. 4.1

Board Meeting Date of August 1, 2023

TO: Sequoias Adult Education Board

FROM: John Werner, Executive Director

PREPARED BY: John Werner, Executive Director

APPROVED BY: John Werner, Executive Director

PRESENTED BY: John Werner, Executive Director

AGENDA TITLE: SAEC Board Member Attendance and SAEC Attendance Policy Review

AGENDA SECTION:

_____ Public Comment

 X Information Items: Public Interest Announcements/ Reports/Review/Status
Updates/Recognitions/Board Discussion

_____ Action Items: Board Discussion/Action

BACKGROUND/SUMMARY:

SAEC Member Representatives are expected to attend SAEC Board meetings. The SAEC Board adopted an attendance policy for member representatives and described it in Section 14 of the SAEC Report on Governance Compliance of Rules and Procedures. The SAEC Executive Director will review the SAEC Attendance Policy and procedures used to keep the board informed with regards to member representative attendance.

CONTRACT CHANGES:

N/A

RECOMMENDED ACTION:

N/A

FINANCIAL IMPACT:

N/A

ALIGNS TO SAEC IMPLEMENTATION PLAN:

The SAEC Board and Governance Committees will hold regular meetings in accordance with the SAEC Comprehensive Plan, Annual Plans, and Governance Document

14. How will members join, leave, or be dismissed from the consortium?

The Consortium will adhere to the membership guidelines as defined by education code, the SAEC Report on Governance Compliance of Rules and Procedures and the SAEC Memorandum of Understanding.

Considerations for dismissal from the Consortium include:

- The member no longer wishes to provide services consistent with the adult education plan;
- The member cannot provide services that address the needs identified in the adult education plan; or
- The member has been ineffective in providing services that address the needs identified in the adult education plan, and reasonable interventions have not resulted in improvement.

In addition to the considerations specified in education code:

- Regular attendance is expected at monthly Consortium meetings. Each designated Member representative is expected to attend every SAEC Board meeting.

General SAEC Board Meeting Attendance:

A member may miss not more than five (5) meetings in a fiscal year. After a third (3rd) absence, the SAEC Executive Director shall notify the Member Designee, the AEBG Program Monitor, and the SAEC Board Co-Chairs shall prepare a written notice detailing the SAEC governance rule regarding attendance, a record of the designee's attendance, and corrective action. At a meeting of the fourth (4th) absence, the written notice shall be read into the official SAEC Board minutes as an information item and delivered via United States Postal Service to the Member Agency's Governing Board and the AEBG Program Monitor with a Domestic Return Receipt. At a meeting of the fifth (5th) absence, the SAEC Board shall take official action to dismiss the Member Agency from the Consortium for Member ineffectiveness and failure to attend. The terms and conditions described above shall pertain to general SAEC Board meeting attendance in a fiscal year regardless of absence sequence or absences in series.

Chronic or Consecutive Absenteeism:

In the event that a Member designee is absent from four (4) or more consecutive SAEC Board meetings, the Member Agency will forfeit their participation and membership in the Consortium by default.

Four (4) or more consecutive absences from SAEC Board meetings demonstrates that the Member Agency is not effective. Member effectiveness shall not be limited solely to SAEC Board meeting attendance. After the second (2nd) consecutive absence, the SAEC Executive Director shall notify the Member Designee, the AEBG Program Monitor, and the SAEC Board Co-Chairs shall prepare a written notice detailing the SAEC governance rule regarding attendance, a record of the designee's attendance, and corrective action. At the meeting of the third (3rd) consecutive absence, the written notice shall be read into the official SAEC Board minutes as an information item and delivered

via United States Postal Service to the Member Agency's Governing Board and the AEBG Program Monitor with a Domestic Return Receipt. At the meeting of the fourth (4th) consecutive absence, the SAEC Board shall take official action to dismiss the Member Agency from the Consortium for Member ineffectiveness and failure to attend.

- Dismissal from or admission to the Consortium shall be accomplished with a simple majority vote from the Consortium.
- If the member initiates leaving the Consortium, SAEC will require the member's Governing Board approval.
- If the Consortium initiates dismissal, the Consortium will inform the member's Superintendent and Governing Board and follow due process.
- SAEC Members may be dismissed from SAEC for failure to demonstrate member effectiveness.
- If the Consortium dismisses a Member, the Consortium Executive Direct shall notify the AEBG Project Monitor immediately.
- A record of intervention steps and dismissal actions shall be kept in the official minutes of Consortium Board Meetings.
- Dismissal from the Consortium is final and shall remain in effect for the remainder of the applicable or current 3 year planning period.

SEQUOIAS ADULT EDUCATION CONSORTIUM
OFFICE OF THE DIRECTOR

Encl. No. 4.2

Board Meeting Date of August 1, 2023

TO: Sequoias Adult Education Board

FROM: John Werner, Executive Director

PREPARED BY: John Werner, Executive Director

APPROVED BY: John Werner, Executive Director

PRESENTED BY: Brent Calvin, Superintendent/President COS

AGENDA TITLE: SAEC Board Meeting Calendar 2023-2024
SAEC Leadership Committee Calendar 2023-2024

AGENDA SECTION:

_____ Public Comment

 X Information Items: Public Interest Announcements/ Reports/Review/Status
Updates/Recognitions/Board Discussion

_____ Action Items: Board Discussion/Action

BACKGROUND/SUMMARY:

The SAEC Board creates a calendar of meetings for each fiscal year. The SAEC Board meetings are in person. The 2023/24 Calendar reflects changes to the Board's historic meeting schedule to accommodate the return to in person meetings and a reduction in the number of meetings per year. Meetings in 2023/24 will be one and one half hour in length.

The SAEC Leadership Committee will begin meeting in person after regularly scheduled Board meetings and virtually for its regularly scheduled meetings which occur on the third Thursday of each month. Leadership Committee meetings which follow Board meetings will be extended in length from one and one half hours to two hours. The length of their Thursday meetings will not change. The 2023/24 Calendar reflects changes to the Leadership Committees historic meeting schedule as adjusted for changes to the Boards 2023/24 meeting schedule.

CONTRACT CHANGES:

N/A

RECOMMENDED ACTION:

N/A

FINANCIAL IMPACT:

N/A

ALIGNS TO SAEC IMPLEMENTATION PLAN:

The SAEC Board and Governance Committees will hold regular meetings in accordance with the SAEC Comprehensive Plan, Annual Plans, and Governance Document.

2023-2024

Sequoias Adult Education Consortium Board Meetings

Date	Time	Location	Comments
08/01/23	8:00 am – 9:30am	COS - In Person Sequoias Rm 1	<ul style="list-style-type: none"> ➤ Annual plan due 8/15 ➤ CFAD Amendment
10/03/23	8:00 am – 9:30am	COS - In Person Sequoias Rm 1	<ul style="list-style-type: none"> ➤ Member effectiveness reports ➤ State of the Consortium ➤ RISDS Navigator Impact Report
11/07/23	8:00 am – 9:30am	COS - In Person Sequoias Rm 1	<ul style="list-style-type: none"> ➤ Member effectiveness reports
02/06/24	8:00 am – 9:30am	COS - In Person Sequoias Rm 1	<ul style="list-style-type: none"> ➤ Member effectiveness ➤ Sunrise 2023.24 Governance Policy ➤ Calendars
04/02/24	8:00am – 9:30am	COS - In Person Sequoias Rm 1	<ul style="list-style-type: none"> ➤ Day After Spring Break ➤ Governance Policy Discussion
05/07/24	8:00am – 9:30am	COS - In Person Sequoias Rm 1	<ul style="list-style-type: none"> ➤ CFAD Action ➤ MOU Action ➤ SAEC Rept. on Gov. Action ➤ SAEC: 2023.24 Calendars Action

Revised: 02/07/23

2023-2024

Sequoias Adult Education Consortium Leadership Committee Meetings

Date	Time	Location	Comments
07/20/23	3:00pm – 4:30pm	Zoom	➤ 2023.24 SAEC Annual Plan Draft
08/01/23	9:45am – 11:45am	In Person	➤ 2023.24 Member Budgets and Workplans
08/24/23	3:00pm – 4:30pm	Zoom	➤ 2023.24 Member Budgets and Workplans ➤ Member Effectiveness Report Discussion - Data Outcomes ➤ 2022.23 Program Area Report
09/21/23	3:00pm – 4:30pm	Zoom	➤ 2023.24 Member Workplans and Budgets ➤ Member Effectiveness Report Discussion - Data Outcomes ➤ 2022.23 Program Area Report Loaded
10/03/23	9:45am – 11:45am	In Person	
10/26/23	3:00pm – 4:30pm	Zoom	
11/07/23	9:45am – 11:45am	In Person	
11/16/23	3:00pm – 4:30pm	Zoom	
12/14/23	3:00pm – 4:30pm	Zoom	➤ 2024.25 Governance Policy Discussion
01/25/24	3:00pm – 4:30pm	Zoom	➤ 2024.25 Governance Policy Discussion
02/06/24	9:45am – 11:45am	In Person	➤ 2024.25 Governance Policy Discussion
02/22/24	3:00pm – 4:30pm	Zoom	➤ 2024.25 Governance Policy Discussion
03/21/24	3:00pm – 4:30pm	Zoom	➤ 2024.25 Governance Policy Discussion
04/02/24	9:45am – 11:45am	In Person	➤ Day After Spring Break ➤ 2024.25 Governance Policy Discussion
04/25/24	3:00pm – 4:30pm	Zoom	➤ 2024.25 Governance Policy Final Drafts
05/07/24	9:45am – 11:45am	In Person	
05/23/24	3:00pm – 4:30pm	Zoom	
06/20/24	3:00pm – 4:30pm	Zoom	➤ Held as a meeting time, but may be cancelled.

Thursday's meetings are held before Co-chair meetings. This means it will change between the 3rd and 4th Thursday of each month unless it is near a holiday, then it may be the 2nd Thursday.

REVISED: 02/07/2023

SEQUOIAS ADULT EDUCATION CONSORTIUM
OFFICE OF THE DIRECTOR

Encl. No. 4.2

Board Meeting Date of August 1, 2023

TO: Sequoias Adult Education Board

FROM: John Werner, Executive Director

PREPARED BY: John Werner, Executive Director

APPROVED BY: John Werner, Executive Director

PRESENTED BY: Brent Calvin, Superintendent/President COS

AGENDA TITLE: SAEC Board Meeting Calendar 2023-2024
SAEC Leadership Committee Calendar 2023-2024

AGENDA SECTION:

_____ Public Comment

 X Information Items: Public Interest Announcements/ Reports/Review/Status
Updates/Recognitions/Board Discussion

_____ Action Items: Board Discussion/Action

BACKGROUND/SUMMARY:

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The SAEC Leadership Committee will begin meeting in person after regularly scheduled Board meetings and virtually for its regularly scheduled meetings which occur on the third Thursday of each month. Leadership Committee meetings which follow Board meetings will be extended in length from one and one half hours to two hours. The length of their Thursday meetings will not change. The 2023/24 Calendar reflects changes to the Leadership Committees historic meeting schedule as adjusted for changes to the Boards 2023/24 meeting schedule.

CONTRACT CHANGES:

N/A

RECOMMENDED ACTION:

N/A

FINANCIAL IMPACT:

N/A

ALIGNS TO SAEC IMPLEMENTATION PLAN:

The SAEC Board and Governance Committees will hold regular meetings in accordance with the SAEC Comprehensive Plan, Annual Plans, and Governance Document.

SEQUOIAS ADULT EDUCATION CONSORTIUM
OFFICE OF THE DIRECTOR

Encl. No. 4.4

Board Meeting Date of August 1, 2023

TO: Sequoias Adult Education Board

FROM: John Werner, Executive Director

PREPARED BY: John Werner, Executive Director

APPROVED BY: John Werner, Executive Director

PRESENTED BY: John Werner, Executive Director

AGENDA TITLE: California Adult Education Program Technical Update

AGENDA SECTION:

_____ Public Comment

 X Information Items: Public Interest Announcements/ Reports/Review/Status
Updates/Recognitions/Board Discussion

_____ Action Items: Board Discussion/Action

BACKGROUND/SUMMARY:

Periodic technical updates provide the SAEC Board and Partners with information regarding overall CAEP program compliance and policy changes. Specific topics will include: Due Dates, Professional Development Resources, Policy changes and Events.

CONTRACT CHANGES:

N/A

RECOMMENDED ACTION:

N/A

FINANCIAL IMPACT:

N/A

ALIGNS TO SAEC IMPLEMENTATION PLAN:

Periodic technical updates provide the SAEC Board information for successful management and implementation of the SAEC Annual Plans.

SEQUOIAS ADULT EDUCATION CONSORTIUM
OFFICE OF THE DIRECTOR

Encl. No. 5.1

Board Meeting Date of August 3, 2023

TO: Sequoias Adult Education Board

FROM: John Werner, Executive Director

PREPARED BY: John Werner, Executive Director

APPROVED BY: John Werner, Executive Director

PRESENTED BY: Brent Calvin, Superintendent/President, College of the Sequoias
Yolanda Valdez, Superintendent, Woodlake Unified School District

AGENDA TITLE: Amended SAEC Consortium Fiscal Allocation Declaration 2022/23

AGENDA SECTION:

 Public Comment

 Information Items: Public Interest Announcements/ Reports/Review/Status
Updates/Recognitions/Board Discussion

 X Action Items: Board Discussion/Action

BACKGROUND/SUMMARY:

The SAEC Consortium Fiscal Administration Declaration (CFAD) reporting enumerates and describes required elements for allocation of funds to member districts. The CFAD is the process whereby the SAEC consortia members agree upon whether to designate a fiscal administrator or choose direct funding. Additionally, this is the process for members to agree upon their allocations for the 2023/24 fiscal year. The original SAEC CFAD 2023/24 was based on the 2023/24 Preliminary State Budget. That original CFAD described the allocation of the SAEC 2022/23 Base Fund plus an additional 8.13% as COLA. On June 15th, the final 2023/24 State Budget was signed into law. This final budget provided a final CAEP COLA of 8.22%, an actual increase of \$886,425 from the previous year. Per CAEP policy, any new COLA will be distributed to SAEC Members on a proportional basis by the CAEP Office. SAEC must now approve and submit an Amended 2022/23 CFAD to program the allocation of \$11,799,442 amongst its members. Each member representative must also approve the amendment in NOVA. The amendment is due in NOVA by September 1, 2023.

CONTRACT CHANGES:

N/A

RECOMMENDED ACTION:

Approve

FINANCIAL IMPACT:

\$11,799,442

ALIGNS TO SAEC IMPLEMENTATION PLAN:

The SAEC CFAD aligns the distribution of funds to the SAEC Regional Comprehensive Plan and Annual Plan.

CAEP
CFAD

Produced: Jul 26, 2023, 11:08 PM UTC - By John Werner

57 Sequoias Adult Education Consortium (SAEC) SUBMITTED

Allocation Amendment: 2023-24

Allocation Amendment Summary

Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

Consortium Name: 57 Sequoias Adult Education Consortium (SAEC)

Funding Channel: Direct Funded

Narrative: All SAEC member base fund allocations were originally aligned with our consortium's first 3-year, comprehensive plan in 2015/16. That plan identified gaps in the regional adult education system and strategies which would fill those gaps, accelerate students towards goal attainment, create transitions for students to next program and/or work, and leverage regional resources. Currently, California Education Code 84914(b)(1) states that, "[f]or any fiscal year for which the chancellor and the Superintendent allocate an amount of funds to the consortium greater than the amount allocated in the prior fiscal year, the amount of funds to be distributed to a member of that consortium shall be equal to or greater than the amount distributed in the prior fiscal year, unless the consortium makes at least one of the following findings related to the member for which the distribution would be reduced: (A) The member no longer wishes to provide services consistent with the adult education plan. (B) The member cannot provide services that address the needs identified in the adult education plan. (C) The member has been consistently ineffective in providing services that address the needs identified in the adult education plan and reasonable interventions have not resulted in improvements. Since 2015, all SAEC members have wished to provided services consistent with the adult education plan(s), have been able to provide services that address the needs identified in the adult education plan(s), and have been consistently effective in providing services that address the needs identified in the adult education plan(s). Furthermore, until the 2021/22 Program Year, no SAEC funded member has wished to have their allocation decreased, or desired to relinquish a part of their allocation. In 2021/22 College of the Sequoias released a portion of their allocation and that amount was allocated to small member districts.

Changes: No Changes

Member Allocations for 2023-24

Type of allocation amendment *

May revise

Explanation for amendment *

Final enacted budget revise. Member allocation adjusted up from an estimated COLA of 8.13% to 8.22%.

Member Agency	Current Allocation	Proposed Allocation	Adjustment
Alpaugh Unified	\$0	\$0	
Corcoran Joint Unified	\$289,471	\$289,713	\$242
Cutler-Orosi Joint Unified	\$306,904	\$307,160	\$256
Exeter Unified	\$0	\$0	
Farmersville Unified	\$69,369	\$69,428	\$59
Hanford Joint Union High	\$861,465	\$862,183	\$718
Lindsay Unified	\$110,130	\$110,222	\$92
Sequoias CCD	\$235,791	\$235,988	\$197
Tulare Joint Union High	\$3,572,872	\$3,575,848	\$2,976
Visalia Unified	\$6,343,616	\$6,348,900	\$5,284
Woodlake Unified	\$0	\$0	
Total Allocated to Members	\$11,789,618	\$11,799,442	
Total CAEP Funds	\$11,799,442	\$11,799,442	
Total Remaining (Must be \$0)	\$9,824	\$0	

Member Agencies

Member Agency	Member Type	Contact	Phone
Corcoran Joint Unified	Unified School District	Brian Brazier	(559) 992-8885 ext: 7012
Cutler-Orosi Joint Unified	Unified School District	Yolanda Valdez	(559) 528-4763
Hanford Joint Union High	High School District	Dr. Victor Rosa	(559) 503-5901 ext: 3103
Sequoias CCD	District	Brent Calvin	
Tulare Joint Union High	High School District	Lucy Van Scyoc Tulare Joint Union High School District	(559) 688-2021
Visalia Unified	Unified School District	Kirk Shrum	
Alpaugh Unified	Unified School District	Mr. Troy Hayes	(559) 949-8413
Exeter Unified	Unified School District	George Eddy	(559) 592-9421
Farmersville Unified	Unified School District	Sergio Chavez Ed.D.	(559) 592-2010 ext: 1111
Lindsay Unified	Unified School District	Tom Rooney Lindsay USD	(559) 562-5111 ext: 5109
Woodlake Unified	Unified School District	Laura Gonzalez Woodlake Unified	(559) 564-8081 ext: 8112

Certification & Assurances

By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

Assurances

Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a)(b). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense

reporting system.

- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1)(A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

Certification

Corcoran Joint Unified - Member Representative

Brian Brazier

Principal

brianbrazier@corcoranunified.com

(559) 992-8885 ext: 7012

Eduardo Ochoa

Superintendent

eochoa@corcoranunified.com

(559) 992-8888 ext: 1224

Awaiting Approval

Hanford Joint Union High - Member Representative

Victor Rosa

Superintendent

vrosa@hjuhsd.k12.ca.us

(559) 503-5901 ext: 3103

Awaiting Approval

Sequoias CCD - Member Representative

Brent Calvin

brentc@cos.edu

Awaiting Approval

Alpaugh Unified - Member Representative

Troy Hayes

Superintendent/Principal

thayes@alpaugh.k12.ca.us

(559) 949-8413

Awaiting Approval

Cutler-Orosi Joint Unified - Member Representative

Yolanda Valdez

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(559) 528-4763

Awaiting Approval

Lindsay Unified - Member Representative

Tom Rooney
Superintendent
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Awaiting Approval

Tulare Joint Union High - Member Representative

Lucy Van Scyoc
Superintendent
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Awaiting Approval

Visalia Unified - Member Representative

Kirk Shrum
Superintendent
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Awaiting Approval

Farmersville Unified - Member Representative

Sergio Chavez
Superintendent
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Awaiting Approval

Woodlake Unified - Member Representative

Laura Gonzalez
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Awaiting Approval

Exeter Unified - Member Representative

George Eddy

Superintendent
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Awaiting Approval



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SEQUOIAS ADULT EDUCATION CONSORTIUM
OFFICE OF THE DIRECTOR

Encl. No. 5.2

Board Meeting Date of August 1, 2023

TO: Sequoias Adult Education Board

FROM: John Werner, Executive Director

PREPARED BY: John Werner, Executive Director

APPROVED BY: John Werner, Executive Director

PRESENTED BY: John Werner, Executive Director

AGENDA TITLE: SAEC Memorandum of Understanding 2023/26

AGENDA SECTION:

_____ Public Comment

_____ Information Items: Public Interest Announcements/ Reports/Review/Status
Updates/Recognitions/Board Discussion

 X Action Items: Board Discussion/Action

BACKGROUND/SUMMARY:

The Sequoias Adult Education Consortium has been formed, in accordance with California Adult Education Program policies and applicable state laws, to develop a regional plan to improve the delivery of adult education in the legislated program areas and to address existing gaps in programs and services. 2023/26 will be the ninth year the consortium will receive funding. Each funding year requires the consortium to renew its MOU to reflect the agreed upon participation and principles for governance. The 2023/26 SAEC MOU will be in force from July 1, 2023 through June 30, 2026 and will supersede previous MOUs. Member LEA Boards will need to take action to approve the MOU after the SAEC Board has taken action to approve it. Once the Local LEA Board has approved the MOU, the Local LEA Board President and the LEA Superintendent (or lead administrative officer from the LEA to SAEC) must sign the MOU and return a signed copy to the SAEC Executive Director.

CONTRACT CHANGES:

N/A

RECOMMENDED ACTION:

N/A

FINANCIAL IMPACT:

N/A

ALIGNS TO SAEC IMPLEMENTATION PLAN:

The MOU stands as evidence that the SAEC Members intent to work together toward the mutual goal of collaborating to form the Sequoias Adult Education Consortium and implement the SAEC Regional Three Year Plan.

AMENDED MEMORANDUM OF UNDERSTANDING 2023/26
SEQUOIAS ADULT EDUCATION CONSORTIUM

This Memorandum of Understanding shall stand as evidence that the following districts intend to work together toward the mutual goal of collaborating to meet the goals of the Sequoias Adult Education Consortium (SAEC), hereafter referred to as the Consortium or SAEC, interchangeably, to improve the delivery of adult education in the Sequoias Adult Education Consortium Region. This agreement is entered into between the following School Districts, hereafter referred to as MEMBERS.

- Alpaugh Unified School District
 - College of the Sequoias
 - Corcoran Joint Unified School District
 - Cutler-Orosi Joint Unified School District
 - Exeter Unified School District
 - Farmersville Unified School District
 - Hanford Joint Union High School District
 - Lindsay Unified School District
 - Tulare Joint Union School District
 - Visalia Unified School District
 - Woodlake Unified School District
1. Visalia Unified School District shall serve as the Consortium Fiscal Coordinator of California Adult Education Program (CAEP) funds received by the Consortium and/or its members, hereafter referred to as FISCAL COORDINATOR.
 2. Term: The term of this MOU shall become effective as of July 1, 2023 and shall expire June 30, 2026 and shall apply to the 2023-2024 fiscal year allocations (California Adult Education Program Year 8).
 3. Cost of Services: The MEMBER shall be directly apportioned the sum declared in the SAEC Fiscal Administration Declaration as approved by the Sequoias Adult Education Consortium Board for the current program year and in accordance with Sections 84900-84920 of the California Education Code. Funds provided under this agreement shall be used in accordance with applicable laws and the provisions herein.
 4. Leveraging of Regional Resources: MEMBERS agree to disclose amounts received from other resources that may be used to address the California Adult Education Program and current or applicable Sequoias Adult Education Consortium Three Year Plan program areas and objectives. Furthermore, MEMBERS agree to leverage resources, in addition to any CAEP funds they may receive, to enhance the region's adult education delivery system and to do so in a coordinated effort with the Consortium. Additionally, there are several small districts that at one time offered Adult Education programs, but due to decreases in funding, were eliminated. This left geographic gaps in the offerings of Adult Education. To address this gap in service provision, MEMBER districts without adult schools (BENEFICIARY MEMBER) will contract with MEMBER districts that have adult schools (PROVIDER MEMBER) to provide courses at school sites such as elementary, middle, and high schools for the adults in the BENEFICIARY MEMBER's

community. This strategy leverages existing resources such as the administrative capacity of existing Adult Education programs and trained teachers from existing programs. Also, resources (e.g. classroom space, meeting space, computers, internet access, locally controlled funds, and support staff, other services such as after school programs that could provide childcare) that BENEFICIARY MEMBER districts without adult schools have to offer will be leveraged to support the provision of Adult Education. Furthermore, PROVIDER MEMBERS with adult schools agree to guarantee a portion of their AEBG allocation and related portion of their WIOA Title II: AEFLA grant funds (supplemental funding and to be determined in accordance with WIOA Title II: AEFLA funding award timelines) to service delivery on behalf of the BENEFICIARY MEMBER(S). To date, the following resources have been and will continue to be leveraged and will continue at the levels of effort as described below:

PROVIDER MEMBER Cutler-Orosi Joint Unified School District will provide adult education services to BENEFICIARY MEMBER Woodlake Unified School District. Cutler-Orosi Joint Unified School District, in good faith, guarantees the use of \$62,312 in 2023-2024 of their total AEBG allocation to provide adult education services in Woodlake.

PROVIDER MEMBER Corcoran Joint Unified School District will provide adult education services to BENEFICIARY MEMBER Alpaugh Unified School District. Corcoran Joint Unified School District, in good faith, guarantees the use of \$18,585 in 2023-2024 of their total AEBG allocation to provide adult education services in Alpaugh.

PROVIDER MEMBER Visalia Unified School District will provide adult education services to BENEFICIARY MEMBER Exeter Unified School District. Visalia Unified School District, in good faith, guarantees the use of \$46,833 in 2023-2024 of their total AEBG allocation to provide adult education services in Exeter.

Any portion of unspent funds held by a PROVIDER MEMBER for the provision of services to a BENEFICIARY MEMBER shall continue to be held until December of the following fiscal year for the benefit of the BENEFICIARY MEMBER. In the event that funds (effort) cannot be fully expended by December of the following fiscal year to the benefit of the BENEFICIARY MEMBER by a PROVIDER MEMBER, and after both MEMBERS have agreed upon a plan of action that will provide relief to the PROVIDER DISTRICT, with the guidance of the Consortium Director, and with full disclosure during a Consortium Board Meeting, the PROVIDER MEMBER may leverage those funds in another manner consistent to the goals of the AEBG, applicable laws, policies, and the SAEC plans.

Carry-Over:

In accordance with Sections 84901 and 84914, Sequoias Adult Education Consortium shall follow state law and policies in its treatment of carry-over from one fiscal year to the next as follows:

(a) As a condition of receipt of an apportionment from the program, a consortium shall approve a distribution schedule that includes both of the following:

(1) The amount of funds to be distributed to each member of the consortium for that fiscal year.

(2) A narrative justifying how the planned allocations are consistent with the adult education plan.

(b) (1) For any fiscal year for which the chancellor and the Superintendent allocate an amount of funds to the consortium greater than the amount allocated in the prior fiscal year, the amount of funds to be distributed to a member of that consortium shall be equal to or greater than the amount distributed in the prior fiscal year, unless the consortium makes at least one of the following findings related to the member for which the distribution would be reduced:

(A) The member no longer wishes to provide services consistent with the adult education plan.

(B) The member cannot provide services that address the needs identified in the adult education plan.

(C) The member has been consistently ineffective in providing services that address the needs identified in the adult education plan, including having excessive carryover for at least two consecutive fiscal years beginning with the 2022–23 fiscal year, and each fiscal year thereafter, and reasonable interventions have not resulted in improvements.

(2) For any fiscal year for which the chancellor and the Superintendent allocate an amount of funds to the consortium less than the amount allocated in the prior fiscal year, the amount of funds to be distributed to a member of that consortium shall not be reduced by a percentage greater than the percentage by which the total amount of funds allocated to the consortium decreased, unless the consortium makes at least one of the following findings related to the member for which the distribution would be reduced further:

(A) The member no longer wishes to provide services consistent with the adult education plan.

(B) The member cannot provide services that address the needs identified in the adult education plan.

(C) The member has been ineffective in providing services that address the needs identified in the adult education plan, including having excessive carryover for at least two consecutive fiscal years beginning with the 2022–23 fiscal year, and each fiscal year thereafter, and reasonable interventions have not resulted in improvements.

(c) A distribution schedule shall also include preliminary projections of the amount of funds that would be distributed to each member of the consortium in each of the subsequent two fiscal years. The preliminary projections shall not constitute a binding commitment of funds.

(d) (1) For purposes of this section, a finding made by a consortium shall require a majority vote of its membership.

(2) A consortium that makes a finding by majority vote pursuant to subparagraph (C) of paragraph (1) of subdivision (b) or subparagraph (C) of paragraph (2) of subdivision (b) based on a member having excessive carryover for at least two consecutive fiscal years may reduce the member's allocation by no more than the amount of the member's carryover.

(e) (1) A consortium with carryover from one or more prior fiscal years exceeding 20 percent shall be required to submit a written expenditure plan, including future corrective actions to reduce the consortium's carryover to below 20 percent, to the chancellor and the Superintendent.

(2) For each fiscal year that a consortium has carryover of more than 20 percent, the chancellor and the Superintendent shall prescribe and assign technical assistance to that consortium to ensure that adequate adult education services are provided to the region in proportion to the region's available funding.

(3) The chancellor and the Superintendent shall ensure that the consortium funding remains dedicated to that consortium's region.

5. Eligible Member: A MEMBER is a member in good standing, as defined by California Education Code Sections 84900-84920 and the SAEC Governance Document, of the Consortium and agrees to maintain its membership and participation in the Consortium. Failure to maintain its membership in the consortium and demonstrate effectiveness will result in a loss of funding and membership status. In signing this Memorandum of Understanding, the Member understands that member status in the Consortium and funding may be terminated for failure to demonstrate effectiveness as described herein, in Education Code Section 84900-84920, and in the SAEC Governance Document. This MOU shall serve as first notice.
6. General: The Sequoias Adult Education Consortium has been formed, in accordance with Sections 84900-84920 of the California Education Code to develop a regional plan to improve the delivery of adult education and address existing gaps in programs and services. Funds apportioned shall be used only for supporting the following adult education programs designed for adult education students in the following areas:
 - A. Programs in elementary and secondary basic skills, including programs leading to a high school diploma or high school equivalency certificate.
 - B. Programs for immigrants eligible for educational services in citizenship, English as a second language, and workforce preparation.
 - C. Programs for adults, including, but not limited to, older adults, that are primarily related to entry or reentry into the workforce.
 - D. Programs for adults, including, but not limited to, older adults, that are primarily designed to develop knowledge and skills to assist elementary and secondary school children to succeed academically in school.
 - E. Programs for adults with disabilities.
 - F. Programs in career technical education that are short term in nature and have high employment potential.
 - G. Programs offering preapprenticeship training activities conducted in coordination with one or more apprenticeship programs approved by the Division of Apprenticeship Standards for the occupation and geographic area.
7. Mutuality, Shared Leadership, and Collaboration: The Consortium's governance and decision-making processes are based on recognition of and respect for the interrelationships of the districts and their constituent groups. The commitment to this principle is demonstrated in the following ways:
 - Members of the Consortium publicly acknowledge the importance of participatory governance and the rewards to all for collaborative participation.
 - Members will vote to select co-chairs annually for the Consortium Board to ensure shared leadership between the Community College system and the K-12 Education system.
 - Members agree to participate and provide input throughout the implementation process to ensure shared leadership.
8. Member Role and Participation: This principle supports the use of democratic processes to ensure that the voices of all MEMBERS are included. Any MEMBER of the consortium can bring items and issues to the consortium as a whole. In order for this principle to be

fully implemented, all members of the consortium are asked to fulfill the following responsibilities of Consortium membership:

- Each MEMBER Board of Education will designate a voting representative to the Consortium Board and ensure attendance at and participation at regular Consortium meetings. Each MEMBER district with fewer than 5,000 students will be allowed one vote. Each MEMBER district with more than 5,000 students will be allowed 2 votes. A simple majority of MEMBERS present constitutes a quorum. All issues to be voted on shall be decided by a simple majority of those present at the meeting in which the vote takes place.
 - Only the designated representative officially appointed by Member District Governing Board through action may represent the interests of that Member District. Proxy voting and alternate designees are not permissible. Member District designated representatives must be present to cast a vote in SAEC decisions. Member District designated representatives must act in accordance with the Brown Act and all applicable laws with regards to SAEC business and decisions.
 - MEMBERS will vote on items concerning fiscal and implementation decisions.
 - Each MEMBER will provide data and information relevant to adult education as needed for the implementation, assessment, and revision of a regional plan and annual plans.
 - Each MEMBER will agree to participate as necessary in the implementation process including participation as needed in sub-groups and or committees.
 - MEMBERS agree that in the interest of the Consortium and key stakeholders they will function as a team member with other MEMBERS of the group, follow through on tasks, report meeting outcomes back to key stakeholders within their organizations, work toward common understanding and consensus in an atmosphere of respect, support the implementation of recommendations once group consensus is reached, and welcome change and innovation.
9. Community Partnerships: Partner organizations identified by the Consortium through an application process will be invited to participate in Consortium meetings and activities. They are recognized as valuable stakeholders and partners in the implementation of educational services for Adults. Partnership does not convey monetary, in-kind contribution, legal, or liability obligations between the Sequoias Adult Education Consortium, its Board, its members, or other Partners and nothing in the Partnership Agreement shall be construed to indicate such. Specifically, the Partnership relationship or a Partnership agreement does not express, imply, convey, inure, or otherwise establish an exclusive partnership agreement between SAEC, its members, partners, and/or any organization, entity, or agency. The SAEC Partners agree to indemnify, defend, and hold harmless the Sequoias Adult Education Consortium, its Board, and its members in any action arising against the Partner. The SAEC Board reserves the right to terminate any partnership(s) at any time without cause. Termination of partnership(s) will be effective immediately upon SAEC Board action. Partners reserve the right to terminate partnership without cause and such termination shall be effective immediately upon delivery of either written or verbal notice by the Partner to the SAEC Board at a regularly scheduled SAEC Board meeting.
10. Committees: The SAEC Executive Director may create committees as needed which may serve in an advisory capacity to the Executive Director. In addition to the Leadership Committee, additional committees based on current program areas and

as advisory to the SAEC Executive Director provide input, perspective, and guidance to the Executive Director. The three current committees are the Adults with Disabilities Committee, the Adult Basic Education/Adult Secondary Education ABE/ASE Committee, and the English as a Second Language (ESL) Committee. Additional committees may be added as needed. These committees are comprised of and open to educators, industry experts, partner representatives, and other representatives from all stakeholders with an interest in promoting adult education efforts in the region.

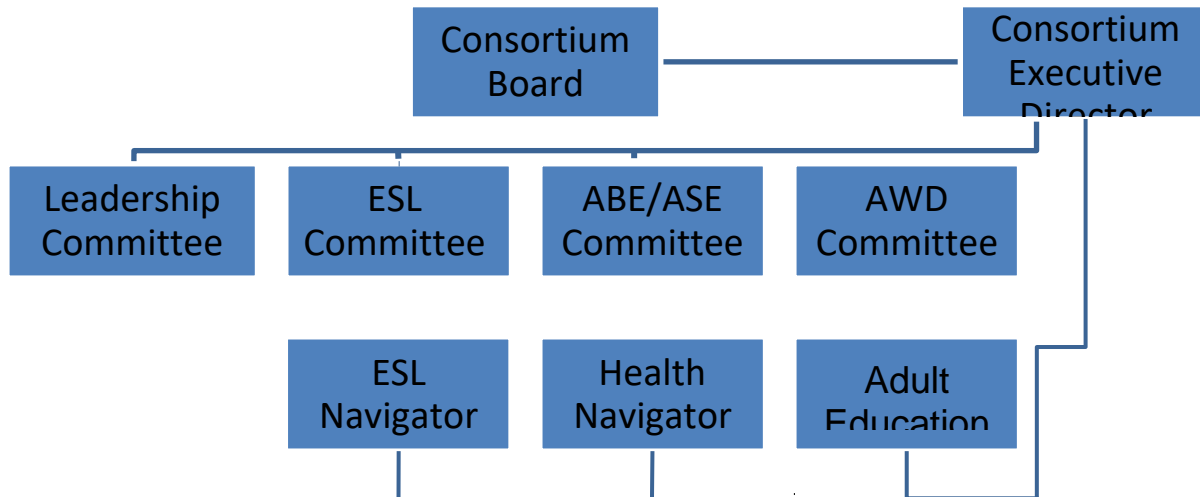
11. Transparency: The Consortium values transparency and strives to maintain an open and honest approach to decision-making, operations and communication. Everyone who will be impacted by a decision is encouraged to be involved in shaping the recommendation. The commitment to this principle is demonstrated by adherence to the Brown Act.
12. Fiscal Administration of Consortium: SAEC utilizes a direct funding model in accordance with Sections 84900-84920 of the California Education Code. Each year the SAEC Board takes public action to approve the Consortium Fiscal Administration Declaration which declares direct funding levels received by MEMBERS on a yearly basis.

Fiscal Coordinator Role and Responsibilities: The Fiscal Coordinator (FC) will be identified to the State as the fiscal coordinator on behalf of the Sequoias Adult Education Consortium. The Fiscal Coordinator shall be responsible for the submission of the Consortium Fiscal Administration Declaration (CFAD) to the California Community College Chancellor's Office according to an allocation schedule recommended by the Consortium Executive Director and approved by the Consortium Board. The Fiscal Coordinator shall not amend the CFAD approved by the Consortium Board. The Fiscal Coordinator will be responsible for:

- Acting as the employer of record for all consortium staff which will implement the Regional Integrated Service Delivery System (RISDS).
- Contracting and coordinating with MEMBER districts to maintain the governance structure and systems of the Consortium through the RISDS strategy.
- Fiscal reporting to the State as required by the CAEP
- Compliance with State requirements for administration of the CAEP

The Fiscal Coordinator shall receive in its allocation and hold separate from its regular adult education program, and from other funds, \$721,753 for the implementation of the Regional Integrated Service Delivery System and the maintenance of Consortium staff. The Consortium Executive Director shall determine the annual budget for this amount in accordance with the SAEC Regional Plan, the SAEC Annual Plans and applicable laws.

13. Organizational Structure and Staffing:



Consortium Executive Director: The Consortium Executive Director is employed by the Fiscal Coordinator based upon the recommendation of the Consortium Board. The Executive Director reports to Consortium Board and has day-to-day responsibilities for the organization, including carrying out the organization's goals and policies. The Executive Director will attend all board meetings, report on the progress of the organization, answer questions of the board members and carry out the duties described in the job description. The board can designate other duties as necessary.

Adult Education Navigators: The Adult Education Navigators are hired by the Fiscal Coordinator and supervised by the Consortium Executive Director. Each Navigator will have specialty knowledge in a Program Area. The Navigators will be well-trained and have a strong understanding of the Adult Education programs at both the SAEC Adult Schools and COS as well as the resources available at Partner organizations. These Navigators would be charged with representing the SAEC at regional locations and would be tasked with managing Program Area collaboration in all seven Program Areas as well as acting as liaisons between all agencies.

14. **Allowable Expenses:** Funds may only be expended on allowable costs as defined in Sections 84900-84920 of the California Education Code, and in accordance with the Sequoias Adult Education Consortium Regional Plan (Consortium Three Year Plan) and the Sequoias Adult Education Consortium Annual Plan for the 2022-2023 program year. Failure to comply with the provisions of this MOU, applicable laws, and the Consortium Plans may result in the reduction of funding to the MEMBER, loss of funding to the MEMBER, and/or the reallocation of a portion or all of the MEMBER'S funds to other SAEC MEMBERS. A reduction, loss, or reallocation of funding shall affect only the current fiscal year unless a permanent reduction, loss, or reallocation is determined appropriate by the SAEC Board. All changes to MEMBER allocations and funding levels will be made in accordance with applicable law and the SAEC Governance policies and procedures. Indirect may not exceed 5% or the Member's approved indirect rate, or whichever is the lower of the two.

15. Records and Audit: In accordance with the CAEP policy and CA education code, the SAEC Regional Plan, and the SAEC Annual Plan for the 2022-2023 program year, the MEMBER agrees to provide fiscal records and measures of effectiveness performance data to the FISCAL COORDINATOR on a quarterly basis. Both FISCAL COORDINATOR and MEMBERS shall maintain complete and accurate records with respect to the services rendered and the costs incurred under this agreement.
16. Compliance with Law: All parties shall provide services in accordance with applicable Federal, State, and local laws, regulations and directives. With respect to employees, parties shall comply with all laws and regulations pertaining to wages and hours, state and federal income tax, unemployment insurance, Social Security, disability insurance, worker's compensation insurance, and discrimination in employment.
17. Indemnification: FISCAL COORDINATOR and MEMBERS shall hold each other harmless, defend and indemnify their respective agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of the FISCAL COORDINATOR or MEMBERS or their agents, officers and employees under this agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer—employee relationship exists by reason of this Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 et seq. (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of this Agreement as to any acts of omissions occurring under this Agreement or any extension of this Agreement.
18. Amendments: This agreement may be amended by mutual agreement in writing by the parties.
19. Termination: Either party may terminate the Agreement without cause by giving thirty (30) calendar days advanced written notice to the other party.

College of the Sequoias

Sequoias Adult Education Consortium Memorandum of Understanding
Signature Page

The College of the Sequoias Board has voted to approve the Sequoias Adult Education Consortium Memorandum of Understanding.

Board of Trustees President

Date

Brent Calvin, President
College of the Sequoias

Date

Alpaugh Unified School District

Sequoias Adult Education Consortium Memorandum of Understanding
Signature Page

The Alpaugh Unified School District Board has voted to approve the Sequoias Adult Education Consortium Memorandum of Understanding.

Board of Education President

Date

Troy Hayes, Superintendent
Alpaugh Unified School District

Date

Corcoran Joint Unified School District

Sequoias Adult Education Consortium Memorandum of Understanding
Signature Page

The Corcoran Joint Unified School District Board has voted to approve the Sequoias Adult Education Consortium Memorandum of Understanding.

Board of Education President

Date

Eduardo Ochoa, Superintendent
Corcoran Joint Unified School District

Date

Cutler-Orosi Joint Unified School District

Sequoias Adult Education Consortium Memorandum of Understanding
Signature Page

The Cutler-Orosi Joint Unified School District has voted to approve the Sequoias Adult Education Consortium Memorandum of Understanding: Apportionment Agreement.

Board of Education President

Date

Yolanda Valdez, Superintendent
Cutler-Orosi Joint Unified School District

Date

Exeter Unified School District

Sequoias Adult Education Consortium Memorandum of Understanding
Signature Page

The Exeter Unified School District Board has voted to approve the Sequoias Adult Education Consortium Memorandum of Understanding.

Board of Education President

Date

George Eddy, Superintendent
Exeter Unified School District

Date

Farmersville Unified School District

Sequoias Adult Education Consortium Memorandum of Understanding
Signature Page

The Farmersville Unified School District Board has voted to approve the Sequoias Adult Education Consortium Memorandum of Understanding.

Board of Education President

Date

Dr. Sergio C. Chavez, Superintendent
Farmersville Unified School District

Date

Hanford Joint Union High School District

Sequoias Adult Education Consortium Memorandum of Understanding
Signature Page

The Hanford Joint Unified School District Board has voted to approve the Sequoias Adult Education Consortium Memorandum of Understanding: Apportionment Agreement.

Board of Education President

Date

Victor Rosa, Superintendent
Hanford Joint Union High School District

Date

Lindsay Unified School District

Sequoias Adult Education Consortium Memorandum of Understanding
Signature Page

The Lindsay Unified School District Board has voted to approve the Sequoias Adult Education Consortium Memorandum of Understanding.

Board of Education President

Date

Tom Rooney, Superintendent
Lindsay Unified School District

Date

Tulare Joint Union School District

Sequoias Adult Education Consortium Memorandum of Understanding
Signature Page

The Tulare Joint Union School District has voted to approve the Sequoias Adult Education Consortium Memorandum of Understanding.

Board of Education President

Date

Lucy Van Scyoc, Ed. D, Superintendent
Tulare Joint Union School District

Date

Visalia Unified School District

Sequoias Adult Education Consortium Memorandum of Understanding
Signature Page

The Visalia Unified School District has voted to approve the Sequoias Adult Education Consortium Memorandum of Understanding: Apportionment Agreement.

Board of Education President

Date

Kirk Shrum, Superintendent
Visalia Unified School District

Date

Woodlake Unified School District

Sequoias Adult Education Consortium Memorandum of Understanding
Signature Page

The Woodlake Unified School District Board has voted to approve the Sequoias Adult Education Consortium Memorandum of Understanding.

Board of Education President

Date

Laura Gonzalez, Superintendent
Woodlake Unified School District

Date