



## SAEC Leadership Committee Meeting

January 26, 2023, 3:00 - 4:30PM

Virtual via Zoom

### Agenda

#### Join Zoom Meeting

<https://us02web.zoom.us/j/89314630317?pwd=eEJqNFZQRHdITIV2S3hNa2NpTmdsQT09>

Meeting ID: 893 1463 0317

Passcode: 062207

#### One tap mobile

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Co-Chairs: Heather Keran and Jonna Schengel

- Opening Business
  - Call to Order
  - Welcome and Introductions
- Approval of Minutes
  - [12.06.22 SAEC Leadership Committee Meeting Minutes.docx](#)
- Public Comment – General public comment on any Consortium related topic may be heard at this time. The Leadership Committee asks that any public comment on an item listed on today's agenda be addressed at the time the item comes up for discussion by the Leadership Committee. Please post any public comment using the chat function. Please begin your comments by posting your full name. Public comment will be read into the record by the Committee Chair in the order they are entered into the chat window. Public comment shall be limited to 3 minutes per comment and 20 minutes for all comments.
- Action Items:
  - Virtual Leadership Committee Meeting February 7, 2022 (see calendars below to know when we go back to in person)
- Information/Discussion Items (All supporting documents attached to this agenda in the order they appear on the agenda. Meeting participants will find a link to an electronic version of this agenda, which has active links to all supporting documents) here:
  - Debrief Member Effectiveness Presentations from December Board Meeting
    - COS and Lindsay
      - [Link to December Board meeting slide deck](#)
  - Upcoming Member Effectiveness Presentations on Feb. 7, 2023
    - COS and Lindsay
      - [Link to February Board meeting slide deck](#)

- Cutler-Orosi and Farmersville in April. In person at COS on April 11, 2023
- Governance
  - SAEC Leadership Summit 2.3 to 2.4.
  - Navigator Reclassification Request to VUSD
  - Board and Leadership Committee Meeting Calendars
    - Board Votes at the February Meeting
    - Sunsetting of EO which makes virtual meetings easy
    - Alternate draft calendars
      - Remainder of 2022.23 (Board action in Feb)
        - [2022.23 SAEC Board Meeting Calendar Revision.docx](#)
        - [2022.23 SAEC Leadership Committee Meeting Calendar Revision.docx](#)
      - 2023.24 Calendar of meetings (Board action in May)
        - [2023.24 SAEC Board Meeting Calendar.docx](#)
        - [2023.24 SAEC Leadership Committee Meeting Calendar.docx](#)
- Deliverables and Updates- John Werner
  - WIOA Title II
    - Deliverables for 2022-23:
      - <https://www.cde.ca.gov/sp/ae/fg/wioa21datadocsched.asp>
    - Status on consideration drafts
      - Status Spreadsheet:
        - <https://docs.google.com/spreadsheets/d/16ApeLILoAr7p9GxMUkQLRkgoIyeRqrVy/edit#gid=900609495>
    - Required RFA Attachment: [Federal Funding Accountability and Transparency Act Form pdf](#)
  - CAEP
    - Program Hours and Expenditures Report (reminder)
      - Placeholder for the next meeting. J. Werner to present 2021.22 data to the board at the next regular board meeting in February, 2023.
      - Student data and 2022.23 expenditure reporting due dates
        - **Feb 28:** Preliminary allocations for 2022-23 and 2023-24 released by this date.
        - **Mar 1:** 20/21 and 21/22 and 22/23 Member expense report is due in NOVA. (Q2)\*
        - **Mar 31:** 20/21 and 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q2) \*
        - **Mar 31:** End of Q3
- RISDIS (reminder)
  - Upcoming Navigator Events
    - January 25th **ALICE Training - Review with Leadership**
    - January 26th TC Human Trafficking Panel
    - January 31st TKCC 6<sup>th</sup> Annual Counselor Conference
    - February 6th AACC: Virtual Transition Night
    - February 14 - 16 World Ag Expo
    - April 13 -15 CCAE State Conference
    - April 26th Tulare County Support Staff Conference
  - CURRENT Fliers for spring semester from Adult Schools for Events

- Professional Development
  - CAEAA State Conference 2023
    - February 3, 2023
    - Virtual
    - Registration link not up yet <https://www.caeaa.org/2023-conference-registration.html>
  - ACSA Mid State Conference
    - March 10 - 12, 2023
    - San Luis Obispo
  - COABE National Conference 2023
    - April 2-5, 2023
    - Atlanta, GA
    - [Registration and Hotel Links](#)
  - CCAE State Conference 2023
    - April 12-15, 2023
    - Oakland, CA
    - [Registration](#)
  - SAEC Leadership Retreat 2022.23
    - Focusing on the Vespera as our site.
    - Draft Schedule
      - Pre-Retreat: John will arrive on 2.2.23. Possible dinner together for early-bird arrivals.
      - Friday 2.3.23
        - 9:30PM-2:3-ish PM: Participate in the [CAEAA State Conference](#)
        - 4:00PM: First in-person meeting (review goals and purpose for summit.
        - 6:00PM: Dinner
      - Saturday 2.4.23
        - 7:30AM Breakfast
        - 8:00 Start
          - Leadership Pipeline Development
          - Vision Casting
        - Noon: Lunch
        - Close at 2:00PM
      - Flyer
        - [Tony Moore Speaks Flyer.pdf](#)
    - Possible locations:
      - [Vespera, Pismo Beach](#)
        - By the pier, downtown
        - Lodging should have been reserved

### **Reminders:**

- Member Effectiveness Report Schedule: Discussion about the number of presentations per meeting.
  - Possible schedule for 2022-2023:
    - ~~October 2022~~ — SAEC Report: Enrollment and NIF Report by Navigators
    - ~~November 2022~~ — SAEC Report: Outcomes, Hanford Adult, Tulare Adult

- ~~December 2022 – Visalia Adult, Corcoran Adult~~
  - February 2023 – College of the Sequoias, Lindsay Adult
  - April 2023 – Cutler-Orosi, Farmersville
- Program Area Governance Committee meeting dates - John Werner
  - Emails for newly hired teachers
  - ESL – Carmen Becerra
    - ~~October 31, 2022 1:30PM – 3:00PM~~
    - ~~January 20, 2023 1:30PM – 3:00PM~~
    - April 17, 2023 1:30PM - 3:00PM
  - ABE/ASE – Maribel Delgado
    - ~~September 26, 2022 1:00PM – 3:00PM~~
    - ~~November 7, 2022 1:00PM – 3:00PM~~
    - February 27, 2023 1:00PM - 3:00PM
    - April 24, 2023 1:00PM - 3:00PM
  - AWD– Evette Lopez/John Werner
    - ~~September 30, 2022 1:00PM-3:00PM~~
    - February 10, 2023 1:00PM-3:00PM
    - April 21, 2023 1:00PM-3:00PM
- SAEC Data Community of Practice meeting dates:
  - 2022.23 Meeting Dates:
    - ~~Q1 10.21.22 @ 2:15PM~~
    - ~~Q2 01.20.23 @ 11:00AM~~
    - Q3 04.21.23 @ 11:00AM
    - Q4 06.29.23 @ 11:00AM and/or  
07.06.23 @ 11:00AM
- Next Leadership Committee Meeting Agenda - Heather Keran
  - Next Meeting: 2.07.23 @ 9:15 - 10:15AM
  - Agenda topics:
- Next [SAEC Board Meeting](#) on 2.07.23 @ 8:00AM - John Werner
  - Agenda topics:
- Adjournment