



SAEC Leadership Committee Meeting

October 3, 2023, 9:45AM - 11:45AM
College of the Sequoias: Sequoia Room 1

Co-Chairs: Heather Keran and Jonna Schengel

Agenda

- Opening Business
 - Call to Order
 - Welcome and Introductions
- Approval of Notes and Minutes
 - [09.21.23 SAEC Leadership Committee Meeting Minutes.docx](#)
- Public Comment –General public comment on any Consortium related topic may be heard at this time. The Board asks that any public comment on an item listed on today's agenda be addressed at the time the item comes up for discussion by the Board. Pursuant to SAEC Policy the Board may limit individual comments to no more 3 minutes and individual topics to 20 minutes. Please begin your comments by stating your name.
- Action Items:
 - None
- Information/Discussion Items (All supporting documents attached to this agenda in the order they appear on the agenda. Meeting participants will find a link to an electronic version of this agenda, which has active links to all supporting documents) here:
 - Governance
 - SAEC 2023.24 Annual Plan Status Update–John
 - [SAEC Annual Plan 2023.24 \(consortium plan\)](#)
 - [Member 2023.24 Workplans and Budgets in NOVA](#)–John
 - [2023.24 Annual Plan Strategies and Performance Outcome Metrics](#)
 - Educational Needs
 - Increased Outreach and Marketing
 - Community Education
 - Service Hours and Locations
 - Digital Literacy and Technology
 - Short-term/Long-term CTE Programs of Study
 - Contextualized ESL Programs

- COS Classes Taught on Adult School Campuses
 - Expanded OJT/WBL Opportunities
 - Employer Based Education Opportunities
 - Preapprenticeships/Apprenticeships
- Improve Integration of Services & Transitions
 - Increased Course Offerings
 - Increased Completion Rates
 - Articulation Agreements: AE/CC
 - Articulation Agreements: CTE
 - Increased Enrollment, Completions, Transitions
 - Enhanced Career Pathways
 - Workforce Board Engagement
- Improve Effectiveness of Services
 - Professional Development I (Community of Practice or PLC Based)
 - Improved Data Collection
 - Professional Development II (service delivery)
 - Regional Professional Development (Pan Consortium Events)
 - Strategic Planning (collective impact model)
 - AJCC Alignment
 - Learning Management Systems
- Deliverables and Updates- John Werner
 - WIOA Title II
 - Deliverables for 2023.24
 - CAEP Quarter 4 Fiscal Reports and Student Data Reminder
 - [CAEP](#)
 - CAEP Program Hours and Expenditures Report
 - Actuals due in December this year
- RISDIS (reminder)
 - Upcoming Navigator Events
 - Tulare County Job Fair (Wednesday) October 4, 2023
 - All Navigators
 - Multicultural Celebration (Friday) October 6, 2023
 - Evette, Maribel
 - CVIIC Immigrant Entrepreneurship Network (Mon.) October 9, 2023
 - Carmen Becerra
 - 2023 Innovator by Design (Wednesday) October 11, 2023
 - All Navigators
 - Woodlake Annual Career Fair (Friday) October 13, 2023

- Evette and Maribel
- Monrovia's Health & Safety Fair (Saturday) October 14, 2023
 - Carmen and Evette
- TCOE College and Career Resource Fair (Wed.) October 18, 2023
 - Evette and Maribel
- COS - Financial Aid Workshop (Thursday) October 19, 2023
 - All Navigators
- Culture We Have vs Culture We Want (Monday) October 23, 2023
 - All Navigators
- CCAE Central Section Conference (Friday) November 3, 2023
 - All Navigators
- Farmworker Women's Conference - Booth setup November 15, 2023
 - All Navigators
- Farmworker Women's Conference (Thursday) November 16, 2023
 - All Navigators
- Building Blocks to School Culture (Wednesday) November 29, 2023
 - All Navigators
- Component of Positive School Culture (Wed.) January 31, 2024
 - All Navigators
- 3 Levels of School Culture(Wednesday) February 28, 2024
 - All Navigators
- Creating a Classroom Culture (Monday) March 18, 2024
 - All Navigators
- Cultivating Culture to Improve, Job Satisfaction & Morale (Tuesday) April 23, 2024
 - All Navigators
- Visalia HS CNA class students April 15 & 16, 2024
 - Carmen and Maribel
- Professional Development
 - CAEP Consortium Management Series
 - <https://register.caladulted.org/>
 - Registration for the CAEP Summit 2023 is Now Open
 - <https://summit.caladulted.org/Registration/>
 - Advancing Adult Education Website
 - <https://caladulted.org/Practice>
 - 2023 Innovators by Design
 - If you want to attend, please contact Barbara Marshall
 - John, Carmen and Tami are leading a panels.

- This conference will be held on Wednesday, October 11, 2023, at the Visalia Convention Center from 7:30 - 2:00 pm. Each ticket includes breakfast and lunch.
- Visalia Convention Center - 303 E Acequia, Visalia
- CCAE Central Section Conference [What's Happening in the Central Section 2023](#)
 - Theme - Making a Difference with the Transformative Power of Adult Education
 - November 3, 2023 [Save the Date Fall 2023 Flyer](#)
 - Location: Visalia Convention Center, 9:30 am - 3:30 pm
 - [Awards Nomination Form](#)
 - [Call for Presenters, Vendors/Sponsors Form](#)
 - [Registration Link](#)
- 2024 COABE - Adult Education: Together In Harmony
 - Nashville, TN, March 17 - 20, 2024
 - Dallas Texas - 2025
 - Indianapolis Indiana - 2026
 - SB 447

Reminders:

- Draft Member Effectiveness Report Schedule:
 - Draft Schedule for 2023-2024:
 - ~~October 2023 – SAEC Report: Enrollment and NIF Report by Navigators~~
 - November 2023 – SAEC Report: Outcomes, Hanford Adult, Tulare Adult
 - February 2024 – Visalia Adult, Corcoran Adult, Lindsay
 - April 2024 – College of the Sequoias, Cutler-Orosi, Farmersville
- Review of SAEC Summit that was on August 17th and 25th
- Program Area Committee meeting dates (SAEC PD Calendar Event invites sent out. Agendas pending)- John Werner
 - Meetings will be in person.
 - Meeting locations: Tulare Connections
 - ESL

● September 25, 2023	1:00 - 3:00PM	Monday
● April 5, 2024	1:00 - 3:00PM	Friday
 - ABE/ASE

● September 11, 2023	1:00 - 3:00PM	Monday
● April 8, 2024	1:00 - 3:00PM	Monday
 - AWD

● September 19, 2023	1:00PM-3:00PM	Tuesday
● April 19, 2024	1:00PM-3:00PM	Friday
- SAEC Data Community of Practice meeting dates:
 - 2022.23 Meeting Dates:
 - Q1 10.20.23 @ 11:00AM

- Q2 01.19.24 @ 11:00AM
- Q3 04.19.24 @ 11:00AM
- Q4 06.28.24 @ 11:00AM and/or
07.05.24 @ 11:00AM

- Next Leadership Committee Meeting Agenda - Heather Keran
 - Next Meeting: 10/26/2023 @ 3:00 – 4:30PM
 - Virtual
 - Agenda topics:
- Next [SAEC Board Meeting](#) on 11.07.23 @ 8:00 - 9:30AM - John Werner
 - At COS

- Adjournment