



**SEQUOIAS**  
ADULT EDUCATION CONSORTIUM  
**SAEC Leadership Committee Meeting**  
October 6, 2020, 9:15AM-10:00AM  
ZOOM

Docs and Files Here: <https://drive.google.com/drive/folders/1VPVdZRwgjJBwgx4jqYyysFUZfOgqH-to>

Join Zoom Meeting

<https://us02web.zoom.us/j/83180185000?pwd=d0VHZ3c2OWlGcjZia2NoYjNzMytPdZ09>

Meeting ID: 831 8018 5000

Passcode: 009638

One tap mobile

+16699009128,,83180185000#,,,,,0#,,009638#

Dial by your location

+1 669 900 9128

Meeting ID: 831 8018 5000

Passcode: 009638

Co-Chairs: Heather Keran and Vacant

- Opening Business
  - Call to Order
  - Welcome and Introductions
- Approval of Minutes - Minutes from 09.24.2020
- Public Comment – General public comment on any Consortium related topic may be heard at this time. The Leadership Committee asks that any public comment on an item listed on today’s agenda be addressed at the time the item comes up for discussion by the Leadership Committee. Please post any public comment using the chat function. Please begin your comments by posting your full name. Public comment will be read into the record by the Committee Chair in the order they are entered into the chat window. Public comment shall be limited to 3 minutes per comment and 20 minutes for all comments.
- Information/Discussion Items:
  - COVID-19
  - WIOA II -Larriann Torrez
    - Allowable Uses Guidance
  - HSD Graduation Requirements-Tami Olson
    - Review each member current HSD graduation requirements
  - Edgenuity Course Year Update--John Werner
    - Currently using course with old dates
    - We do not have a consortium “sandbox”
    - John working with Aurora from Edgenuity on a solution (Alyse Contrata 480.390.3910)
  - Program Evaluation Data– John Werner

- DIR Action Plan Templates for SAEC Data COP
      - 2019/20 Q4
      - 2020/21 Q1
    - Set SAEC Data Community of Practice Meeting dates for each quarter:
      - Q1 Ends Sept. 30. Data COP Meeting Date: \_\_\_\_\_. Q1 Data due Oct. 31
      - Q2 Ends Dec. 31. Data COP Meeting Date: \_\_\_\_\_. Q2 Data due Jan. 31
      - Q3 Ends Mar. 31. Data COP Meeting Date: \_\_\_\_\_. Q3 Data due April 30
      - Q4 Ends June 30. Data COP Meeting Date: \_\_\_\_\_. Q4 Data due July 31
    - Set Member Effectiveness Report Dates for SAEC Board Meetings
      - Start presentations in Oct or Nov. Run through February
      - Changes to presentation templates
  - 2020/21 Member Annual Budget and Workplan in NOVA-John Werner
    - Consortium certified by 10/30/20
  - 2019/20 Program Area Report by each Member-John Werner
    - Discussion looking at NOVA
    - Consortium certified by 12/1/20
  - Due Dates-John Werner
    - <https://caladulted.org/DueDates>
  - 10/22/20 Leadership Committee Meeting Agenda-Heather Keran
- Action Items
  - Select Leadership Committee Co-Chairs
- Adjournment