



SAEC Leadership Committee Meeting

November 2, 2021

9:15AM - 10:15AM

Agenda

Public access to meeting via Zoom:

Join Zoom Meeting

<https://us02web.zoom.us/j/81966380346?pwd=UGtnNUVubDRZemw5dFFKdIMxUkM0QT09>

Meeting ID: 819 6638 0346

Passcode: 450126

One tap mobile

+16699009128,,81966380346#,,,,*450126#

Dial by your location

+1 669 900 9128

Co-Chairs: Heather Keran and Jonna Schengel

- Opening Business
 - Call to Order
 - Welcome and Introductions
- Approval of Minutes/Notes - Minutes from 10.21.21
 - [10.21.21 SAEC Leadership Committee Meeting Minutes.docx](#)
- Public Comment – General public comment on any Consortium related topic may be heard at this time. The Leadership Committee asks that any public comment on an item listed on today's agenda be addressed at the time the item comes up for discussion by the Leadership Committee. Please post any public comment using the chat function. Please begin your comments by posting your full name. Public comment will be read into the record by the Committee Chair in the order they are entered into the chat window. Public comment shall be limited to 3 minutes per comment and 20 minutes for all comments.
- Action Items:
 - Virtual meetings for the month of November.
- Information/Discussion Items:
 - Deliverables
 - WIOA - Heather Keran
 - <https://www.cde.ca.gov/sp/ae/fg/wioa21.asp>
 - Deliverables for 2021-22:
<https://www.cde.ca.gov/sp/ae/fg/wioa21datadocsched.asp>
 - CAEP - John Werner
 - <https://caladulthood.org/DueDates>

- SAEC Three Year Plan 2022.25 - John Werner and Mitch Rosin
 - Template and Guidance
 - Review [Working Folders](#) as needed

- Professional Development Needs
 - Admin Site Visits
 - Dates/Times your site can be available:
 - Attendees:
 - SAEC PD Calendar Updates and Review
 - Name changed from SAEC Professional Development Calendar to SAEC PD and Due Dates Calendar
 - Addition of notes to events: Action, How, Where, Help. Where is the SAEC Office in updating events?
 - Public URL to the SAEC PD Calendar:
 - https://calendar.google.com/calendar/embed?src=bbs9p5od7bgab3j9rl70dlg1oo%40group.calendar.google.com&ctz=America%2FLos_Angeles
 - Embed Code (Use this code to embed the calendar in a web page: `<iframe src="https://calendar.google.com/calendar/embed?src=bbs9p5od7bgab3j9rl70dlg1oo%40group.calendar.google.com&ctz=America%2FLos_Angeles" style="border: 0" width="800" height="600" frameborder="0" scrolling="no"></iframe>`)
 - Outlook users...import the entire SAEC PD Calendar into Outlook. Keep in mind that everytime we invite you to an event from the SAEC PD Calendar and you accept or click yes to the invite, the invite will automatically get put into your Outlook Calendar as well.
 - How do I do this:
 - Step 1: click the iCal format link below.
 - Step 2: a blank browser window will open. Look to the bottom left of that window for the download button labeled "basic (1).ics". Click that button.
 - Step 3: Outlook will open and do a couple automatically. The SAEC PD Calendar will be added in the list of "Other Calendars" and be open in a side by side view next to yours. This is a one time import to your Outlook and will not update your Outlook everytime we or change something on the SAEC PD Calendar. In order to import the whole thing again, with any updates, you must run this process again. It will create a 2nd SAEC PD Calendar in your list of Other Calendars in Outlook, so delete or remove the old one so you do not get confused.
 - Public address in iCal format:
 - <https://calendar.google.com/calendar/ical/bbs9p5od7bgab3j9rl70dlg1oo%40group.calendar.google.com/public/basic.ics>

- Grant Opportunities
 - USDA NTIA Broadband Grant - John Werner
 - ARPA: Good Jobs Challenge - Jonna Schengel
 - [Good Jobs Challenge - American Rescue Plan](#)

Reminders:

- Member Effectiveness Report Schedule
 - Last year's [Member Effectiveness Reports](#)
 - This year's schedule

- ~~October – SAEC Report: Enrollment~~
 - November 2021 – SAEC Report: Outcomes, Hanford Adult, Tulare Adult
 - December 2021 – Visalia Adult, Corcoran Adult
 - February 2022 – College of the Sequoias, Lindsay Adult
 - March 2022 – Cutler-Orosi, Farmersville
- Program Area Governance Committee meeting dates - John Werner
 - Emails for newly hired teachers
 - ESL – Carmen Becerra
 - ~~October 1, 2021 1:30PM - 3:00PM~~
 - December 13, 2021 1:30PM - 3:00PM
 - February 7, 2022 1:30PM - 3:00PM
 - April 25, 2022 1:30PM - 3:00PM
 - ABE/ASE – Alida Mora
 - ~~September 27, 2021 1:00PM - 3:00PM~~
 - ~~November 1, 2021 1:00PM - 3:00PM~~
 - February 28, 2022 1:00PM - 3:00PM
 - April 25, 2022 1:00PM - 3:00PM
 - AWD– Sylvia Perez
Tentative dates...
 - ~~October 8, 2021 1:00PM - 3:00PM~~
 - November 12, 2021 1:00PM-3:00PM
 - February 11, 2022 1:00PM-3:00PM
 - April 22, 2022 1:00PM-3:00PM
 - SAEC Data Community of Practice meeting dates:
 - ~~Q1 10.22.21 @ 2:15PM~~
 - Q2 01.21.22 @ 11:00AM
 - Q3 04.29.22 @ 11:00AM
 - Q4 07.08.22 @ 11:00AM
 - Next Leadership Committee Meeting Agenda - Jonna Schengel
 - 11.18.21 Agenda topics:
 - Next SAEC Board Meeting on 12.07.21 - John Werner
 - Agenda: https://docs.google.com/document/d/1r6dOgReQ8D_-lw2m-2aIPhgNfT1lwOXd/edit
 - PPT: https://docs.google.com/presentation/d/1pcW2uJWgUP-KfD3dm7kvsctAZ16SS182/edit#slide=id.gcea199a263_0_33
- Adjournment