



SAEC Leadership Committee Meeting

November 29, 2022, 3:00 - 4:30PM

Virtual via Zoom

Agenda

Join Zoom Meeting

<https://us02web.zoom.us/j/84992543082?pwd=S3lxa1FOMmJMeGV5cDZab1JjYmhxZz09>

Meeting ID: 849 9254 3082

Passcode: 904950

One tap mobile

+16694449171,,84992543082#,,,,*904950#

Dial by your location

Co-Chairs: Heather Keran and Jonna Schengel

- Opening Business
 - Call to Order
 - Welcome and Introductions
- Approval of Minutes
 - [11.01.22 SAEC Leadership Committee Meeting Minutes.docx](#)
- Public Comment – General public comment on any Consortium related topic may be heard at this time. The Leadership Committee asks that any public comment on an item listed on today's agenda be addressed at the time the item comes up for discussion by the Leadership Committee. Please post any public comment using the chat function. Please begin your comments by posting your full name. Public comment will be read into the record by the Committee Chair in the order they are entered into the chat window. Public comment shall be limited to 3 minutes per comment and 20 minutes for all comments.
- Action Items:
 - Virtual Leadership Committee Meeting December 6, 2022
- Information/Discussion Items (All supporting documents attached to this agenda in the order they appear on the agenda. Meeting participants will find a link to an electronic version of this agenda, which has active links to all supporting documents) here:
 - Debrief Member Effectiveness Presentations from Board Meeting
 - Upcoming Visalia and Corcoran
 - [Link to December Board meeting slides deck](#)

- Governance
 - SAEC Member Budget and Workplan NOVA Process
 - [How-To Video](#)
 - Certification Process Review
 - [Link to status sheet](#)
 - Board and Leadership Committee Meeting Calendars
 - Sunsetting of EO which makes virtual meetings easy
 - Implications
 - Alternate draft schedule
 - Remainder of 2022.23
 - [2022.23 SAEC Board Meeting Calendar Revision.docx](#)
 - [2022.23 SAEC Leadership Committee Meeting Calendar Revision.docx](#)
 - 2023.24 Calendar of meetings
 - [2023.24 SAEC Board Meeting Calendar.docx](#)
 - [2023.24 SAEC Leadership Committee Meeting Calendar.docx](#)
- Deliverables and Updates- - Heather Keran
 - WIOA Title II
 - Deliverables for 2022-23:
 - <https://www.cde.ca.gov/sp/ae/fq/wioa21datadocsched.asp>
 - Status on consideration drafts
 - Status Spreadsheet:
 - <https://docs.google.com/spreadsheets/d/16ApeLILOAr7p9GxMUkQLRkgoIyeRqrVy/edit#gid=900609495>
 - CAEP Program Hours and Expenditures Report (reminder) DUE!!
 - Due, meaning certified by John, on 12.1.22
 - Normally due September 1 of each year. Due date bumped back pending release of guidance.
 - Go ahead and submit
- RISDIS (reminder)
 - Navigator Schedules
 - [Maribel Fall 2022 as of 11.15.2022.xlsx](#)
 - [Carmen Fall 2022 as of 11.15.2022.xlsx](#)
 - [Evette Fall 2022 as of 11.15.2022.xlsx](#)
 - CURRENT:
 - Need fliers for winter semester from adult schools for events
 - Input to John on Winter Break (12.16.22 to 1.6.23) schedules.
 - Carmen out:
 - Maribel out: December 23 - January 3
 - Evette out:
- Professional Development
 - CAEAA State Conference 2023
 - February 3, 2023
 - Virtual

Commented [1]: @bmarshall@vusd.us Can you add the dates the ladies will be out on vacation during the winter break?
Assigned to Barbara Marshall

- Registration link not up yet <https://www.caeaa.org/2023-conference-registration.html>
- ACSA Mid State Conference
 - February 9, 2023
 - San Luis Obispo
- COABE National Conference 2023
 - April 2-5, 2023
 - Atlanta, GA
 - [Registration and Hotel Links](#)
- CCAE State Conference 2023
 - April 12-15, 2023
 - Oakland, CA
 - Registration link not up yet
- SAEC Leadership Retreat 2022.23
 - First weekend of February - How many days are needed? Friday and Saturday. Morning
 - Who will go?
 - Possible locations:
 - [Inn at the Pier, Pismo Beach](#)
 - [Vespero, Pismo Beach](#)
 - [Spyglass, Pismo Beach](#)
 - [Sea Crest, Pismo Beach](#)
 - [Hilton Garden Inn, Pismo Beach](#)
 - [Oxford Suites, Pismo Beach](#)
 - [Ocean Point Ranch, Cambria](#)

Reminders:

- Member Effectiveness Report Schedule: Discussion about the number of presentations per meeting.
 - Possible schedule for 2022-2023:
 - ~~October 2022 – SAEC Report: Enrollment and NIF Report by Navigators~~
 - ~~November 2022 – SAEC Report: Outcomes, Hanford Adult, Tulare Adult~~
 - December 2022 – Visalia Adult, Corcoran Adult
 - February 2023 – College of the Sequoias, Lindsay Adult
 - March 2023 – Cutler-Orosi, Farmersville
- SAEC Navigator Outreach and Recruiting Events
 - Events

● Friday, December 1, 2022	Exeter HS CTE program setup
● Tuesday, December 6, 2022	CATS RAPTER Training #2 - 7:00 - 9:00a
● Thursday, December 15, 2022	CATS RAPTER Training #2 - 10:00 - 12:00p
● Tuesday, January 31, 2023	TKCC 6 th Annual Counselor Conference
● Tuesday, February 14 - 16	World Ag Expo
● Thursday, April 13 -15, 2023	CCAIE State Conference
● Friday, April 14, 2023	College & Career Expo
 - CURRENT Fliers for Winter Semester from Adult Schools for Events
- Program Area Governance Committee meeting dates - John Werner
 - Emails for newly hired teachers

- ESL – Carmen Becerra
 - ~~October 31, 2022~~ 1:30PM - 3:00PM
 - January 20, 2023 1:30PM - 3:00PM
 - April 17, 2023 1:30PM - 3:00PM

- ABE/ASE – Maribel Delgado
 - ~~September 26, 2022~~ 1:00PM - 3:00PM
 - ~~November 7, 2022~~ 1:00PM - 3:00PM
 - February 27, 2023 1:00PM - 3:00PM
 - April 24, 2023 1:00PM - 3:00PM

- AWD– Evette Lopez/John Werner
 - ~~September 30, 2022~~ 1:00PM-3:00PM
 - February 10, 2023 1:00PM-3:00PM
 - April 21, 2023 1:00PM-3:00PM

- SAEC Data Community of Practice meeting dates:
 - 2022.23 Meeting Dates:
 - ~~Q1 10.21.22 @ 2:15PM~~
 - Q2 01.20.23 @ 11:00AM
 - Q3 04.21.23 @ 11:00AM
 - Q4 06.29.23 @ 11:00AM and/or
07.06.23 @ 11:00AM

- Next Leadership Committee Meeting Agenda - Heather Keran
 - 12.06.22 @ 9:15AM - 10:45AM
 - Agenda topics:

- Next [SAEC Board Meeting](#) on 12.06.22 @ 8:00AM - John Werner
 - Agenda topics:

- Adjournment