



## SAEC Leadership Committee Meeting

February 17, 2022

3:00PM-4:00PM

Agenda

Join Zoom Meeting

<https://us02web.zoom.us/j/81763647932?pwd=eFNZSIVYTUZuazkyRDdyQmZOLy9PQT09>

Meeting ID: 817 6364 7932

Passcode: 082468

One tap mobile

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Dial by your location

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Co-Chairs: Heather Keran and Jonna Schengel

- Opening Business
  - Call to Order
  - Welcome and Introductions
- Approval of Minutes - Minutes from 2.1.22
  - <https://docs.google.com/document/d/1mFhKYGuQBrz8TULdxToNEUf09dZp7IVv/edit?usp=sharing&oid=114736191070370070679&rtpof=true&sd=true>
- Public Comment – General public comment on any Consortium related topic may be heard at this time. The Leadership Committee asks that any public comment on an item listed on today's agenda be addressed at the time the item comes up for discussion by the Leadership Committee. Please post any public comment using the chat function. Please begin your comments by posting your full name. Public comment will be read into the record by the Committee Chair in the order they are entered into the chat window. Public comment shall be limited to 3 minutes per comment and 20 minutes for all comments.
- Action Items:
  - Virtual Leadership Committee Meetings for March
- Information/Discussion Items:
  - SAEC Three Year Plan 2022.25 - John Werner and Mitch Rosin
    - In person meetings with Mitch on March 22 and 23rd. @ VAS. We need timeslots scheduled
    - Review [Working Folders](#) as needed
      - [January](#) work: Section 4 - [Objectives and Strategies to Overcome Barriers](#)
      - [February](#) work: Section 5 - [Create a plan](#) to address the strategies named in Section 4. Not using the Logic Model template from last time, but include all the elements. You should have clear SMART goals for each objective/goal.

- Deliverables and Updates- - Heather Keran
  - WIOA Title II
    - Continuous Improvement Plan
    - Coming: March 1, 2022 - WIOA, Title II: AEFLA Program Implementation Survey
    - <https://www.cde.ca.gov/sp/ae/fg/wioa21.asp>
    - Deliverables for 2021-22: <https://www.cde.ca.gov/sp/ae/fg/wioa21datadocsched.asp>
  - CAEP Quarter 2 Fiscal Reports and Student Data- John Werner
    - SAEC PD Calendar.
    - All CAEP Due Dates: <https://caladulthood.org/DueDates>
  - SAEC Navigators
    - Connecting Adult's to Success: Evaluation of Career Navigator Training Pilot
      - Interest Form submitted on behalf of Consortium
      - Reserved for eight navigators to make room for PT staff positions and counselors
    - Calendar Modification for 2022.23
      - Currently 12 (260 days) month employees
      - Potential shift to 209 day grid
      - Changes and Implications
- Professional Development Needs - Heather Keran
  - SAEC Back to School PD Event in August 2022.
    - Review last year's event
    - Vision for 2022 event
  - WIOA II Technology and Distance Learning Plan Symposium
    - Registration for OTAN's annual Technology and Distance Learning Symposium (TDLS), which will take place online from March 2nd to 4th, is open.
    - Registration: <https://tdls.otan.us/Registration/>
  - CAEP Peer PLCs
    - For adult education practitioners who are situated in a rural environment and experiencing challenges with providing adult education programming and services in their community
    - Registration: <https://register.caladulthood.org/>
  - Building Apprenticeship Tool Kit
    - Prepared for the Foundation for California Community Colleges by Jennie Mollica and Peter Simon of High Road Alliance (HRA)
    - Link: <https://growapprenticeshipca.org/wp-content/uploads/2021/10/GAC-Equitable-Apprenticeship-Toolkit-final-1.pdf>
  - Model Programs for ideas
    - <https://caladulthood.org/ModelProgram>
- Curriculum - John Werner
  - Edgenuity Contracts ending soon. Time to renew
    - Time to update the courses in Edgenuity for 2022.23
- J. Werner out 2.25.22 through 3.20.22 (UPDATED)

**Reminders:**

- Member Effectiveness Report Schedule
  - Last year's [Member Effectiveness Reports](#)
  - This year's schedule
    - ~~October~~ SAEC Report: Enrollment
    - ~~November 2021~~ SAEC Report: Outcomes, Hanford Adult, Tulare Adult
    - ~~December 2021~~ Visalia Adult, Corcoran Adult

- ~~February 2022 – College of the Sequoias, Lindsay Adult~~
      - ~~Debrief presentations~~
    - March 2022 – Cutler-Orosi, Farmersville
  - Program Area Governance Committee meeting dates - John Werner
    - Emails for newly hired teachers
    - ESL – Carmen Becerra
      - ~~October 1, 2021 1:30PM – 3:00PM~~
      - ~~December 13, 2021 1:30PM – 3:00PM~~
      - ~~February 7, 2022 1:30PM – 3:00PM~~
      - April 25, 2022 1:30PM - 3:00PM
    - ABE/ASE – Alida Mora
      - ~~September 27, 2021 1:00PM – 3:00PM~~
      - ~~November 1, 2021 1:00PM – 3:00PM~~
      - February 28, 2022 1:00PM - 3:00PM
      - April 25, 2022 1:00PM - 3:00PM
    - AWD– Sylvia Perez
 Tentative dates...
      - ~~October 8, 2021 1:00PM 3:00PM~~
      - ~~November 12, 2021 1:00PM 3:00PM~~
      - ~~February 11, 2022 1:00PM 3:00PM~~
      - April 22, 2022 1:00PM-3:00PM
  - SAEC Data Community of Practice meeting dates:
    - ~~Q1 10.22.21 @ 2:15PM~~
    - ~~Q2 01.21.22 @ 11:00AM~~
    - Q3 04.29.22 @ 11:00AM
    - Q4 07.08.22 @ 11:00AM
  - Next Leadership Committee Meeting Agenda - Jonna Schengel
    - 03.01.22 @ 9:15AM-10:15AM
      - Decision to continue this meeting
    - Agenda topics:
  - Next SAEC Board Meeting on 03.01.22 - John Werner
    - Review Process for handoff to Heather Keran
- Adjournment

**Commented [1]:** @hkeran@hjuhsd.k12.ca.us We will have to make sure you have everything you need to run the show. I will be out. I can start the zoom, but that will be about it.  
\_Assigned to Heather Keran\_

**Commented [2R1]:** True story. Does everyone have their presentations in?

**Commented [3R1]:** mine is draft form still