

SAEC Consortium Budget Meeting
College of the Sequoias Board Room 1
Meeting 10/27/15, 8:00 - 10:00 am
Co-chairs: Stan Carrizosa and Sarah Koligian

In Attendance:

Wendy Ayers, ABLE Industries; Melissa Calvero, Cutler-Orosi Joint Unified School District; Stan Carrizosa, College of the Sequoias; Ofelia Ceja-Lariviere, Farmersville Unified School District; Fidelia Cisneros, Kings County HSA Employment in Training; Dennis Doane, Lindsay Unified School District; William Fishbough, Hanford Joint Union School District; Sue Gillison, Library Programs and Literacy Manager; Heather Keran, Hanford Adult School; Sarah Koligian, Tulare Joint Union School District; Darin Pace, Exeter Unified School District; Adam Peck, Workforce Investment Board of Tulare County; Jennifer Reimer, Tulare Joint Unified School District; Tom Rooney, Lindsay Unified School District; Thad Russell, College of the Sequoias; Drew Sorensen, Woodlake Unified School District; John Werner, Visalia Adult School; Larriann Torrez, Tulare Joint Union School District

Mitch Rosin - by phone

ABLE

1. Welcome and Introductions

- Called to order by Stan Carrizosa at 8:05 am
- Introductions were made
- Noted that Alpaugh was not present
- Noted that Craig Wheaton was absence, proxy through Drew Sorensen, Woodlake Unified School District

2. Approval of Minutes - October 6, 2015

- Motion moved by Ofelia Ceja-Lariviere, Farmersville Unified School District
- Second by Drew Sorensen, Woodlake Unified School District
- Vote: All approved, None opposed, Motion Carried

3. Public Comment

- None

4. Information Items:

Allowable Uses of AB104 Adult Education Block Grant Funds

- AB86 replace by AB104
- New name - AEBG Funds
- We are fully compliant

5. Action Items

SAEC Annual Plan 15 - 16

Discussion:

- Made copies of full packet for voting members only in order to save paper
 - These documents need signatures and will then be submitted.
- No changes
- Laying out the direction the consortium wants to go
- Section 4 is the most relevant
- Section 6.1 & 6.2, Grant Lock Performance Measures. These are the forms completed by everyone.
 - Front page is the roll-up of everything collected
 - Task Force worked to make realistic estimates
 - Projected target numbers are what we are hoping to reach
- Next Board meeting we will go over all the new Guidance for June 2016 rollup.

- What were the projected numbers based on for section 6.1?
 - Information from each school district
 - Number of classes that would or could be provided
 - Best fit estimate by information given
 - Advised by state to get best estimate
 - They know it is an estimate
 - There is room for expansion and flexibility

- Target for 6.2, how did we come up with this number?
 - Passing rates
 - Trend data was used
 - This was to get a good baseline
 - Any issues or penalties if we do not meet these numbers
 - No, State realizes it is an estimate

- Some Districts do not have programs, how did you come up with your figure?
 - Used service provision model
 - Different Districts will be connected to each other
 - One will be the service provider to another district

- What if an offering is not at the right time and student went some place else? Will they still get the credit?
 - It is open enrollment
 - Goal is to get close to the student so student does not have to get close to us

- Will our coordination be between Adult Education lead or the Regional Consortium Manager Position.
 - It will probably be both
 - We will look at the master schedule decision

- Section 4.1c has a typo
 - It will be edited

Motion to approve for Annual Plan and supporting documents

- Motion: Moved by William Fishbough, Hanford Joint Union School District
- Second: Tom Rooney. Lindsay Unified School District
- Discussion: None
- Vote: All approved, None opposed, Motion carried

SAEC Three-Year Plan Update

Discussion:

- No major changes.
- Drew Sorenson Asked if Adam Peck from WIA saw anything that we can help him with or would like different. Does Fresno County has something that Tulare County should have?
 - Adam stated that we collaborate with others, but will look at it more
- It was stated that we will have our annual planning process to look at things.
 - Will look at laundry list that we want partners to be aware of
- Regarding goals and program expansion; are we projecting same growth over 3 years?
- Do we have the funding?
 - Growth target in original plan was a 3 year plan to fill in gaps in our estimated need across the region
 - It was not asked to be readdressed
 - As for funding
 - Our first year release of funding can go until June 30, 2015
 - Encumbered, then it can rollover and very likely there will be a second round of funding for next year and the year after
 - Is there a guarantee there will be money there for the next few years?
 - No
 - They took the plan we submitted and saw it needed to be spread out over 3 years. They wanted the big ideas
 - In the annual plan they gave us the details for one year.
 - We gave them an umbrella overview for the 3 years.
 - State Department of Finance will be looking at what we requested and what we spend.
 - Want to be sure we allocate correctly and responsibly.

Motion to approve SAEC Three-Year Plan Update

- Motion: Moved by Ofelia Ceja-Lariviere, Farmersville Unified School District
- Second: Drew Sorensen, Woodlake Unified School District
- Discussion: None
- Vote: All approved, none opposed, motion carried

Will need signatures from all voting members on both the Annual and Three-Year Plans

Stan Carrizosa thanked the Task Force for all their efforts in putting this together.

Drew Sorensen thanked Stan Carrizosa and Sarah Koligian for getting on it as soon as it

passed

6. Discussion Items

Director and Navigator Positions

Discussion today, will take action at next meeting

- Last time position flew for 4 weeks and then 2 weeks of interviews with panel system. Do we want to continue this process?

Changes:

- Updating the job description
 - State skills needed to work with multiple Districts and Providers
 - Experience working with and reporting to a Board
- Re-calibrating the salary supports the job description changes
 - Realigned with High School Principal position salary
- Stan Carrizosa and Sarah Koligian should be able to access the references and follow up on them
- Liked using the Panel process
 - Each Panel scores separately
 - Gives us more information to work with

Questions:

- Do job descriptions and salary align so that we can attract people?
- Definition of work with board is a concern not all principals have that experience
 - Stated that salary is in alignment with Principal salary
 - Would be comparable to what a Superintendent would make in a smaller district.
- So are we looking for a Superintendent from a smaller district?
 - Depends on leadership style
 - They have interaction with the Board
 - It is in the right salary range
- Job description needs to reflect what we want so they will apply
 - Managed the Board vs Worked with Board
- Interview Process
 - Narrow things down
 - Demonstrate experience of management of large scale projects
 - Call people who have worked with them
 - Pre-screening process?
 - Feels this is important
- Longevity of position
 - It is a question mark
 - Commitment to this funding has withstood the test of time
 - Need someone who is not afraid to take on this challenge
 - We need to open and honest about this position
 - If a person works hard in this kind of position they will be picked up by

someone, because of their experience.

- Will fly this position Statewide
- Talked about job description and salary
 - Task Force will update description and bring it back to the November 3, 2015 meeting
- Do we want to fly Navigator position?
 - Wait for Director to fill Navigator positions.
- It was stated that we would like to start the process of establishing classes.
 - Need time to fly jobs.
 - CBA needs to be worked through
 - Need to start advertising
- This item will be discussed at the November meeting

AEBG Readers Conference

- December 2, 2015 in Sacramento California
 - Travel time will be December 1, 2015
 - Consortium will cover cost
- They want 2 representatives from each consortium to come and participate
 - John Werner, Visalia Adult School wants to attend
 - Would like to see the plans and what is going on
 - Can use a representative from Tulare, Oroquieta and Visalia
 - John Werner will work with districts to see who will go. Thad Russell, Melissa Calvero, and Larriann Torrez may be able to attend.

7. Adjournment

- Next meeting November 3, 2015 at 9:15 am
- Hospital Rock Building, Lecture Hall 133
- Exeter would like to designate a proxy for next week.
 - Woodlake will proxy for them

Meeting adjourned at 9:14 pm