SAEC Consortium Board Meeting

Zoom Virtual Meeting

Meeting 02/01/22, 8:00am – 9:00am

Co-chairs: Brent Calvin and Yolanda Valdez

**In Attendance:**

Brian Brazier, Corcoran Joint Unified School District; Hal Buckridge, Proteus; Brent Calvin, College of the Sequoias; Doug Cardoza, Visalia Unified School District; Erika DeLaCruz, Farmersville Adult; George Eddy, Exeter Unified School District; Laura Gonzalez, Woodlake Unified School District; Victoria Guzman, Cutler-Orosi Education Center; Heather Keran, Hanford Adult School; Josh; Amalia Lopez, Lindsay Unified School District; Barbara Marshall, Sequoias Adult Education Consortium; Lori Morton, Tulare Adult School; Eduardo Ochoa, Corcoran Joint Unified School District; Tami Olson, Visalia Adult School; Adam Peck, Tulare WIB; Darin Pace, Exeter Unified School District; Tom Rooney, Lindsay Unified School District; Victor Rosa, Hanford Joint Unified High School District; Jonna Schengel, College of the Sequoias; Paul Sevillano, Farmersville Unified School District; Larriann Torrez, Porterville Adult School; Lucy VanScyoc, Tulare Joint Unified School District; John Werner, Sequoias Adult Education Director;

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|  | **Discussion Topic** | **Outcome** | **Action** |
| 1 | **Opening****Business** |  |  |
| 1.1 | **Call to Order** | * Called to order by Brent Calvin at 8:02am
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| 1.2 | **Establish Quorum** | * Quorum Established
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| 1.3 | **Welcome and Introductions** | * Introduced new attendees: Eduardo Ochoa from Corcoran and Josh
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| 2 | **Review and approval of meeting minutes:** | * Minutes from December 7, 2022 SAEC Board Meeting
 | * Motioned by George Eddy, Exeter Unified School District
* Seconded by Paul Sevillano, Farmersville Unified School District
* Vote: All approved

None opposedMotion Carried |
| 3 | **Public Comment** | * No Comments
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| 4 | **Information Items** |  |  |
| 4.1 | **College of the Sequoias School Member Effectiveness Report – Jonna Schengel, Dean CTE, COS** | * Jonna Schengel Dean CTE, COS shared the following:
	+ Indicator #1: Sustain Enrollment
		- Enrollment decrease in ESL during COVID
	+ Indicator #2: Increase Literacy Rates
		- Saw high pass rates even with decreased enrollment
	+ ESL Services
		- Used funds for fill 3 part-time positions
		- Offered non-credit beginning level classes
		- Offered one-hour lab each week for writing classes
	+ By the numbers – ESL
		- ESL hours did not decrease as much even with low enrollment
			* Students were attending more
		- Increased offsite class caps to accommodate increased enrollment
		- 2 offsite locations offer hy-flex classes
	+ By the numbers – Non-credit CTE
		- Students can attend non-credit lab where they get one-on-one tutoring
	+ By the numbers – ESL Counselor
		- Many ESL students are seen by the counselor
	+ CAEP 2021-22 By the Numbers
		- There was a carry-over because of COVID
	+ Barriers
		- Students requesting more online courses
	+ Changes
		- ESL tutoring
		- Technology
			* Hot spots are a high demand for students
		- Books
			* Looking for online resources
		- Adult Ed/COS ESL alignment
			* Would like to use money next year to host faculty workshops
		- CTE courses for ESL students
			* Want to get CTE classes for ESL students
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| 4.2 | **COS CTE Building, Programs and Related LMI Data – Jonna Schengel, Dean CTE, COS** | * CTE Tulare campus expansion
	+ Electrical training
	+ Industrial Maintenance
	+ Industrial Automation
	+ Environmental Control Technology
	+ Construction Technology
	+ Automotive Technology
* Slides of what the campus will look like were shown to the SAEC Consortium
* Overview of COS CTE programs
	+ Besides the list above there is also Construction Inspection, Welding and Hybrid Electric Alternative Fuel Vehicles Technology L3
* Goal is to have afternoon and evening classes by the time the building is built in 2025
	+ Will have HVAC program will be back in the evenings in a year
		- High demand for classes
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| 4.2 | **Lindsay Adult School Member Effectiveness Report – Amalia Lopez, Principal of Alternative Education** | * Amalia Lopez, Principal of Alternative Education in Lindsay shared the following
	+ Current programs
		- Adult Basic Education, Adult Secondary Education and English as a Second Language
	+ Program Focus – Instructional Model
		- Class Launch
			* 5 to 7 minutes
		- Direct Instruction
			* 16 to 20 minutes
		- Personalized Learning
			* 30 to 40 minutes
		- Class Closure
			* 7 to 10 minutes
	+ Professional Learning for Instructors using LINCS
		- English Language Acquisition
		- Integrating Technology
		- Teacher Effectiveness
	+ Program Structures
		- 3 learning facilitators
		- 1 testing technician
		- 1 instructional aid
		- Classes are 4 nights a week
		- Doing blending learning (Classroom and Online)
	+ 2021/22 WIOA Continuous Improvement Plan (CIP)
		- 20% of learners attempting the HiSET exam will pass
		- Expand the Advisory Committee
		- Expand instructional technology support
	+ 2021-22 Funding
		- Most funding will be for salaries
	+ Indicator #1: Maintain or increase enrollment in all program areas
		- Have seen a slight increase
		- Need to monitor Citizenship
		- Partner with COS and Healthy Families
	+ Indicator #2: Increased literacy rates
		- Using CASAS pre and post test now but looking for a better program
	+ Indicator #3: School is WASC accredited
		- Granted a three-year accreditation status in 2018
		- Self-study in 2022-23
	+ Indicator #4: All SAEC program areas will have implemented aligned curriculum
		- Aztec, Edgenuity, CASAS, and COS
	+ Visioning for Lindsay Adult Education
		- Open up day classes
		- Digital literacy
		- Create CTE classes
		- Improve Adult Literacy instruction
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| 4.3 | **CAEP Technical Update – John Werner** | * LCFF Cost-of-living adjustment – 5.33 percent COLA
* Healthcare Vocational Education
	+ 130 million one-time Proposition 98 General Fund to support healthcare-focused vocational pathways for English language learners through the adult education programs
* Emergency financial assistant grants for AB 540 students
* CCC teacher credentialing partnership program
* AB1491 – Adult Education Carry-Over Cap
	+ Passed Assembly
	+ Impose a 15% cap on carry-over with safety valves build into language
* Talk coming out of Legislative Analyst’s Office
	+ Working on how to grow a program on a fixed income
	+ Currently talking about leaving current CAEP allocation alone and adding a new layer of funding to adult education that is performance based
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| 5 | **Action Items** |  |  |
| 5.1 | **SAEC Virtual Board Meeting 02.01.22 – Brent Calvin** | * Continue meeting virtually was approved with no one rejecting
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| 6 | **Adjournment** | * Next meeting 03/01/2022 at 8:00am via Zoom
* Adjourned meeting at 8:59am
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