

SAEC Consortium Board Meeting Minutes

February 6, 2024, 8:00am – 9:45am

College of the Sequoias: Sequoia Room 1

Co-Chairs: Brent Calvin and Yolanda Valdez

In Attendance:

Carmen Becerra, Sequoias Adult Education Consortium; Brazier, Corcoran Joint Unified School District; Brent Calvin, College of the Sequoias; Tony Casares, Woodlake Unified School District; Liset Caudillo, Proteus; Maribel Delgado, Sequoia Adult Education Consortium; Victoria Guzman, Cutler-Orosi Adult School; Amalia Lopez, Lindsay Adult School; Margarita Lozano, Read to Succeed Library; Barbara Marshall, Sequoias Adult Education Consortium; Lori Morton, Tulare Adult School; Tami Olson, Visalia Adult School; Tom Rooney, Lindsay Unified School District; Victor Rosa, Hanford Joint Union High School; Jonna Schengel, College of the Sequoias; Kirk Shrum, Visalia Unified School District; Yolanda Valdez, Cutler-Orosi Joint Unified School District; Lucy Van Scyoc, Tulare Joint Union High School District; Arturo Villarreal, Farmersville Adult School; Christine Wegner, Exeter Unified School District; John Werner, SAEC

	Discussion Topic	Outcome	Action
1	Opening Business		
1.1	Call to Order	<ul style="list-style-type: none">Called to order by Brent Calvin at 8:05am	
1.2	Establish Quorum	<ul style="list-style-type: none">Quorum Established	
1.3	Welcome and Introductions	<ul style="list-style-type: none">Andre Pecina Superintendent of Corcoran Unified School District was introduced	
2	Review and approval of meeting minutes and Notes:	<ul style="list-style-type: none">Minutes from November 7, 2024	<ul style="list-style-type: none">Motioned to approve minutes by Victor Rosa, Hanford Joint Union High SchoolSeconded by Lucy Van Scyoc, Tulare Joint Union High School DistrictVote: All approved None opposed Motion Carried
3	Public Comment		

4	Information Items		
4.1	Member Effectiveness Report by Lindsay Adult School – Amalia Lopez, Principal of Alternative Education, Lindsay Unified School District	<ul style="list-style-type: none"> ● Lindsay shared PowerPoint presentation on: <ul style="list-style-type: none"> ➤ Current Programs <ul style="list-style-type: none"> ▪ Adult Basic Education, Adult Secondary Education (High School Diploma, High School Equivalency in Spanish and English) and English as a Second Language ➤ Programs Focus <ul style="list-style-type: none"> ▪ WIOA, WASC, Schoolwide Learner Outcomes and Learner Handbook ➤ Program Structures <ul style="list-style-type: none"> ▪ 1 principal, 1 coordinator, 4 learning facilitators, 1 testing/enrollment technician, 2 instructional aides, 1 PT SAEC Navigator, and evening digital learning specialists ▪ Classes 4 nights a week <ul style="list-style-type: none"> ○ Blended learning: classroom and online ➤ 2023-2024 Funding <ul style="list-style-type: none"> ▪ WIOA (10.1%), CAEP (40.2%), and LCAP (4.6%) ▪ CAEP – 49.83% expended compared to last year of 22.98% ▪ WIOA – 13% expended compared to last year of 6% ➤ Program Curriculum <ul style="list-style-type: none"> ▪ Aztec, Edgenuity, CASAS and Burlington English ➤ Program Enrollment <ul style="list-style-type: none"> ▪ 132 unduplicated with a total of 151 students ▪ ABE, ESL and ASE has increased over last 3 years ▪ Citizenship currently has 8 students compared to 11 last year ➤ Program Demographics <ul style="list-style-type: none"> ▪ 18 – 21-year old’s are the biggest group with 50+ as the second biggest ▪ Predominately female ➤ Program Participation & Completion <ul style="list-style-type: none"> ▪ HiSet - Improvement compared to last year ▪ Diploma is currently lower in numbers ➤ ASE Diploma Course Progress <ul style="list-style-type: none"> ▪ HSD Course Credit Completions <ul style="list-style-type: none"> ○ 86 credits completed so far 	

		<ul style="list-style-type: none"> ➤ Literacy Gains <ul style="list-style-type: none"> ▪ Pre and post testing is a challenge <ul style="list-style-type: none"> ○ This is a growth area that needs to be worked on ➤ Challenges <ul style="list-style-type: none"> ▪ Student Advisory Committee <ul style="list-style-type: none"> ○ Learner population is transient ○ Lot on probation ○ Want to keep teachers and students safe ➤ Spring/Summer Program Goals <ul style="list-style-type: none"> ▪ Want to run summer school ▪ Encouraging students to walk at graduation ▪ Working on marketing ➤ Culture of Lindsay Adult School <ul style="list-style-type: none"> ▪ Have seen a significant shift from last year ▪ Adult school is becoming a place for them to be together 	
4.2	<p>Member Effectiveness Report by Corcoran Adult School – Brian Brazier, Administrator of Alternative Education, Corcoran Unified School District</p>	<ul style="list-style-type: none"> ● Corcoran shared PowerPoint presentation on: <ul style="list-style-type: none"> ➤ Locations <ul style="list-style-type: none"> ▪ Main location in Corcoran with a satellite campus in Alpaugh ➤ Current Programs <ul style="list-style-type: none"> ▪ High School Diploma, General Education Development, English as a Second Language, Citizenship and Adult Basic Education ➤ Program Description <ul style="list-style-type: none"> ▪ Direct and online instruction ▪ Night classes in ESL, HSD, GED and Citizenship ▪ Day classes in High School Diploma ▪ ESL offered in Alpaugh 2 days a week ➤ Changes for 2023-2024 <ul style="list-style-type: none"> ▪ Teacher on Alpaugh campus – no more Hybrid instruction ▪ Maintaining enrollment numbers ▪ Increased Forklift offering ▪ Looking to offer another ESL class ▪ New HSE teacher ➤ Leveraged Funds <ul style="list-style-type: none"> ▪ CAEP, WIOA II ▪ Had major carry over the past few years <ul style="list-style-type: none"> ○ Working with John Werner they have come up 	

		<p style="text-align: center;">with a plan</p> <ul style="list-style-type: none"> ➤ Demographics: Gender <ul style="list-style-type: none"> ▪ Predominately female ➤ Demographics: Age Ranges (2021-2024) <ul style="list-style-type: none"> ▪ 17 – 39 year old's have the largest number of students ➤ Demographics: Race (2021-2024) <ul style="list-style-type: none"> ▪ Hispanic's are the majority ➤ Program Enrollment/Comparison by Year <ul style="list-style-type: none"> ▪ Citizenship class is a hit and miss <ul style="list-style-type: none"> ○ Want to advertise more ▪ HSD has the highest numbers ➤ Graduation Rate <ul style="list-style-type: none"> ▪ Currently have 14 almost ready to graduate ➤ Learning Gains <ul style="list-style-type: none"> ▪ Coming close to last year's totals ➤ Aligned Curriculum <ul style="list-style-type: none"> ▪ Edgenuity, Aztec, Burlington English and U.S. Citizenship and Immigration Services ➤ Future Plans <ul style="list-style-type: none"> ▪ Make sure campus is safe ▪ Tips to colleges for the students ▪ More leveled classes offered in ESL & ABE ▪ See if there is an interest for ABE classes in Alpaugh ▪ Increase CTE offerings ➤ Progress Indicators 	
4.3	SAEC Program Area Report – John Werner	<ul style="list-style-type: none"> ● Every year the schools complied and complete the program hours report <ul style="list-style-type: none"> ➤ As funding model's gest reworked we may want to look at the program hours ➤ It will be 70% of our funding basis in the future 	
4.4	2023.24 SAEC Fiscal Update – John Werner	<ul style="list-style-type: none"> ● Shared where you can find (in NOVA) how each school is doing with their expenditures <ul style="list-style-type: none"> ➤ Ed. Code says you cannot carry over 20% of funds ➤ If expenditures cannot be made we need to come up with a corrective action plan ➤ Will go over everyone's numbers in April ➤ Comments 	

		<ul style="list-style-type: none"> ▪ In Lindsay the district is funding 49% of the program <ul style="list-style-type: none"> ○ Need to look at restructuring funding ○ Should not spend money just to spend it ➤ In Cutler-Orosi they are offering CTE courses but no one is enrolling 	
4.5	2024.25 SAEC Annual Plan – John Werner	<ul style="list-style-type: none"> ● Due August 15, 2024 ● Year 3 of current 3-year plan ● Strategies and measures defined in 3-year plan <ul style="list-style-type: none"> ➤ Educational Needs ➤ Improve Integration of Services & Transitions ➤ Improve Effectiveness of Services ➤ Are there additional considerations that we need to be thinking about for the plan next year? ➤ Are there other priorities? ➤ Share with your Leadership person your concerns so we can handle them 	
4.6	SAEC Board Meeting Calendar for 2024-2025 – John Werner	<ul style="list-style-type: none"> ● Brought before the SAEC Board the calendar for 2024.2025 <ul style="list-style-type: none"> ➤ Meetings will be in person at COS ➤ Each meeting will be from 8:00am – 9:30am ● Will vote on it at the next meeting 	
4.7	SAEC Leadership Committee Meeting Calendar for 2024-2025 – John Werner	<ul style="list-style-type: none"> ● Brought before the SAEC Board the calendar for 2024.2025 <ul style="list-style-type: none"> ➤ Meetings are 2 hours long ➤ Thursday meetings will be virtual ● Will vote on it at the next meeting 	
4.8	California Adult Education Week April 7th – April 13th, 2024 – John Werner	<ul style="list-style-type: none"> ● Each year, California official recognizes the work of adult education in our communities by proclaiming a week in April as Adult Education Week. ● Shared sample Resolution that can be used in support of K12 Adult Education ● Will vote on it at the next meeting 	

5	Action Items	<ul style="list-style-type: none">• None	
5.2	Adjournment	<ul style="list-style-type: none">• Next meeting 04/02/2024 at 8:00am<ul style="list-style-type: none">➤ In person at COS, Sequoias Room 1• Meeting adjourned at 9:23am	