

SAEC Consortium Board Meeting
 College of the Sequoias Board Room 1
 Meeting 2/07/17, 8:00 - 10:00 am
 Co-chairs: Stan Carrizosa and Sarah Koligian

In Attendance:

Carmen Becerra, SAEC ESL Navigator; Carla Calhoun, CSET, Melissa Calvero, Visalia Adult School; Stan Carrizosa, College of the Sequoias; Kris Costa, Tulare County Office of Education; Maribel Delgado, SAEC Healthcare Navigator; Heather Keran, Hanford Adult School; David McMunn, Workforce Investment Board of Tulare County; Todd Oto, Visalia Unified School District; Faith Price, Cutler-Orosi Joint Unified School District; Jennifer Reimer, Tulare County Office of Education; Don Rhyne, SAEC ABE Navigator; Thad Russell, College of the Sequoias; Frank Silveira, Farmersville Unified School District; Drew Sorensen, Woodlake Unified School District; Larriann Torres, Tulare Joint Unified School District; Jennifer Vega La Serna, College of the Sequoias; John Werner, Sequoias Adult Education Director.

	Discussion Topic	Outcome	Action
1	Opening Business		
1.1	Call to Order	Stan Carrizosa called the meeting to order, welcomed all to the meeting at 8:00 am.	
1.2	Establish Quorum	Quorum Established	
1.3	Welcome and Introductions	All present introduced themselves and the school or place they represent.	
2	Review and approval of meeting minutes: November 8, 2016	Minutes from December 16, 2016 SAEC Board meeting reviewed.	<ul style="list-style-type: none"> • Motioned by Todd Oto, Visalia Unified School District • Seconded by Drew Sorensen, Woodlake Unified School District. • Vote: All approved, None opposed, Motion Carried.
3	Public Comment	<ul style="list-style-type: none"> • None 	
4	Information Items		

	Discussion Topic	Outcome	Action
4.1	City of Visalia Economic Development, Industrial Opportunities – Devon Jones	<ul style="list-style-type: none"> • Devan Jones shared information on industrial opportunities in the city of Visalia. • Top training needs that industrial businesses are looking for: <ul style="list-style-type: none"> • Microsoft Office (all levels) • Soft Skills/Communication • Leadership • PLC Troubleshooting/Programming • Forklift • Industrial Motor Controls • Basic Industrial Electricity • Internal Auditing and Continuous Improvement • They would like to see the Ag seasonal labor base used in the labor market which could lead to full time industrial employment. 	
4.2	Tulare County WDB: Local Plan – Jennie Bautista and Jason Hopper	<ul style="list-style-type: none"> • Tulare County WDB: 2017/2020 Local plan was presented by Jason Hopper. • Target Industry Sectors <ul style="list-style-type: none"> • Advanced Manufacturing • Construction • Energy • Healthcare • Transportation and Logistics • Value-Added Agriculture • 3 types of investments. <ul style="list-style-type: none"> • Investments in Opportunity – Efforts to design, fund, and support programs that create opportunities for individuals who lack the ability to access the local labor market. • Investments in Resources – Providing data, tools, and guidance promoting informed decision making so that workers are able to move within the labor market and business are able to compete. • Investments in Skills – Up Skilling entry level workers to meet the middle skill demands of business, promotion upward mobility in the workforce. 	

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4.3	AEBG Technical Assistance Application Update – John Werner	<ul style="list-style-type: none"> • John Werner official acknowledged that we did not receive the grant to serve as fiscal agent for statewide technical assistance (TA, coordination, and capacity building assistance to Adult Education Consortia. • Sacramento County Office of Education received the grant. 	<ul style="list-style-type: none"> •
4.4	SAEC Member WIOA Title II Applicants Update – John Werner	<ul style="list-style-type: none"> • All adult schools have been working hard on completion of the application. • Full Capacity (Jill Rojas) has helped site administrators with the application process. • Once drafts have been forwarded to administrators they put the information into the portals. • Corcoran Adult School chose not to submit an application at this time. If they wish, they will have the opportunity to apply in 3 years. 	
4.5	SAEC Member Plans (Cutler-Orosi Adult, HAS, and VAS) – John Werner and Site Administrators	<ul style="list-style-type: none"> • Heather Keran shared budgets and projections for Hanford Adult School. • John Werner shared budgets and projections for Cutler-Orosi Adult School. • Melissa Calvero shared budgets and projections for Visalia Adult School. 	<ul style="list-style-type: none"> • See attachments with BAI 4.5
5	Action Items		

	Discussion Topic	Outcome	Action
5.1	SAEC Data and Accountability Plan 2016/17 (due: 2.20.17) John Werner	<ul style="list-style-type: none"> • John Werner present to the SAEC Board the Application Budget Detail Sheets, Application Budget Summary, and Statement of Work (Annual Plan) Objectives that will be submitted to the state. • SAEC Board was asked to approve the information. 	<ul style="list-style-type: none"> • Motioned by Todd Oto, Visalia Unified School District. • Seconded by Drew Sorensen, Woodlake Unified School District. • Vote: All approved, None opposed, Motion Carried. • It was noted that Stan Carrizosa, College of the Sequoias voted in proxy for Sarah Kologian, Tulare Joint Union High School District.
6	Discussion Item	<ul style="list-style-type: none"> • Frank Silveira, Farmersville Unified School District thanked Visalia Adult School for the programs they have in Farmersville. • Board Members were presented with banners from the Sequoia Adult Education Consortium. <ul style="list-style-type: none"> • Banners for partners are still being printed and will be handed out later. 	
7	Adjournment	<ul style="list-style-type: none"> • Next meeting will be Tuesday, March 7, 2017 at 8:00 a.m. at COS, Board Room 1. Meeting adjourned at 9:49 a.m. 	