

SAEC Consortium Board Meeting
 College of the Sequoias Board Room 1
 Meeting 03/03/20, 8:00 – 10:00 am
 Co-chairs: Brent Calvin and Yolanda Valdez

In Attendance:

Brian Brazier, Corcoran Joint Unified School District; Carla Calhoun, CSET; Brent Calvin, College of the Sequoias; Erika DeLaCruz, Farmersville Unified School District; George Eddy, Exeter Unified School District; Robert Gonzales, Cutler-Orosi Joint Unified School District; Laura Gonzalez, Woodlake Unified School District; Brett Grimm, Lindsay Unified School District; Heather Keran, Hanford Adult School; Ken Kurts, Proteus – WMSE; Barbara Marshall, Sequoias Adult Education Consortium; Rich Merlo, Corcoran Unified School District; Tami Olson, Visalia Adult School; Darin Pace, Exeter Unified School District; Adam Peck, Workforce Investment Board of Tulare County; Tamara Ravalín, Visalia Unified School District; Tom Rooney, Lindsay Unified School District; Victor Rosa, Hanford Joint Union High School District; Jonna Schengel, College of the Sequoias; Paul Sevillano, Farmersville Unified School District; Larriann Torrez, Tulare Joint Unified School District; Yolanda Valdez, Cutler-Orosi Joint Unified School District; John Werner, Sequoias Adult Education Director:

	Discussion Topic	Outcome	Action
1	Opening Business		
1.1	Call to Order	<ul style="list-style-type: none"> Called to order by Yolanda Valdez at 8:00am 	
1.2	Establish Quorum	<ul style="list-style-type: none"> Quorum Established 	
1.3	Welcome and Introductions	<ul style="list-style-type: none"> All present introduced themselves and the school or place they represent. <ul style="list-style-type: none"> ➤ It was announced that Laura Gonzalez is the new Superintendent at Woodlake Unified School District 	
2	Review and approval of meeting minutes:	<ul style="list-style-type: none"> Minutes from February 4, 2020 Board Meeting reviewed. 	<ul style="list-style-type: none"> Motioned by Victor Rosa, Hanford Joint Union High School District Seconded by George Eddy, Exeter Unified School District Vote: All approved None opposed Motion Carried
3	Public Comment	<ul style="list-style-type: none"> No Comments 	

4	Information Items		
4.1	Member Effectiveness Report, College of the Sequoias – Jonna Schengel	<ul style="list-style-type: none"> • Shared the following <ul style="list-style-type: none"> ➤ Current Structures <ul style="list-style-type: none"> ▪ ESL Counselor ▪ Non-credit CTE ▪ Language Lab ▪ ESL Programs ▪ Welding Collaboration ➤ ESL students served – 547 ➤ ASE students served – 484 ➤ Non-credit CTE served – 353 ➤ ESL Counselor served 873 students with 1,496 sessions and 590 counseling hour ➤ Barriers <ul style="list-style-type: none"> ▪ Only able to report on students with at least 12 hours of instruction ▪ Would like better collection of data ➤ Changes <ul style="list-style-type: none"> ▪ ESL Counselor ▪ Off-site ESL support • Questions <ul style="list-style-type: none"> ➤ How do counselor seek out students <ul style="list-style-type: none"> ▪ Students find out about counselor through classes ▪ Counselor housed by the language area ➤ Are most out of high school <ul style="list-style-type: none"> ▪ 50/50 ▪ VAS and TAS also bring students over for COS tours 	
4.2	2020/21 & 2021/22 Preliminary CAEP Fiscal Allocation – John Werner	<ul style="list-style-type: none"> • The state released the preliminary allocation wand will finalize it to the member level • John Werner discussed the funding language in our governance document <ul style="list-style-type: none"> ➤ Has been a point of discussion for 2 years ➤ Does distribution of consortium dollars reflect what we are trying to do ➤ We anticipated we would have close to 21 million by now ➤ We planned for 107 classes and landed about 85 of them 	<ul style="list-style-type: none"> • D

- We looked at different funding distribution models
 - Had 9 models
- Farmersville has pulled out from under Visalia Adult School
 - Next year they will be direct funded
- The state is distributing dollars they way they want
 - We set up structures to help with this
 - Advisory committee that has met that can help us
 - We are starting to see LCFF contribution to each school
 - One idea is a gradual math fund model
 - If you receive CAEP dollars and look at an LCFF match fund dollar
 - Looking at a 70/30 match
- In the past legislation that said you need to lock into the level of effort going using ADA dollars
 - Each district handled this differently
 - Some supported adult ed and others were not able to
 - This existed for several years until the block grant
- As a consortium we felt we needed to look at the distribution again
 - Running out of time this year to make adjustment
 - CFAD is due May 2, 2020
- Discussion
 - VUSD felt we had already made a decision
 - Confirmed that we landed on language in our governance document on how to distribute COLA with clause that says “may” do it
 - Tulare Adult School is concerned because they are already laying off staff and will not have summer school this year
 - Visalia Adult School is also laying off staff
 - Hanford Joint Unified School District thought we were only discussing COLA distribution
 - Schools have already planned their budgets for next year
 - There was a concern that we are getting COLA information so late that everyone has already planned for next year
 - Reminded that COLA is hypothetical because budget still needs to be signed
 - Revised budget comes in on May 18th

		<ul style="list-style-type: none"> ➤ It was asked if the 2.29% COLA is just a straight across math and is it up for discussion <ul style="list-style-type: none"> ▪ We have governance document that say tells us the way we do it but we have a “may” clause in it that lets us change ➤ Memo from California Department of Education and California Community Colleges Chancellor’s Office states that all members are eligible for COLA <ul style="list-style-type: none"> ▪ COLA based on the members allocation percentage <ul style="list-style-type: none"> ○ COLA is not based on number of students ➤ Lindsay Unified School District understands what Tulare, Visalia and Hanford concerns about changing the funding formula <ul style="list-style-type: none"> ▪ Would like to enter into discussion in August instead of January and February ▪ When you build your budget it is built on your base fund or your preliminary <ul style="list-style-type: none"> ○ Does it include the COLA ○ Base fund starts everything ○ Law states every member is eligible to receive what they had last year unless they vote to decrease it themselves ▪ We are talking about \$225,000 to level the field <ul style="list-style-type: none"> ○ This is not direct funded amounts ▪ Lindsay feel they contribute LCFF more than bigger schools ➤ Cutler-Orosi Joint Unified School District feels the system is flawed in distribution of funds <ul style="list-style-type: none"> ▪ All decisions were made 11 years ago and there seems to be no way to move out of that funding model ▪ We grow, leadership changes, and the funding model does not reflect it ➤ Tulare Adult School has been creative in writing grants to help supplement to keep the programs going ➤ Woodlake Unified School District asked about getting help writing grants ➤ Cutler-Orosi Joint Unified School District ask John Werner if he could help come up with ways to bring more money to the group <ul style="list-style-type: none"> ▪ It was shared that there was a ETP training from Sacramento on how to apply for funds and what the timeline is like <ul style="list-style-type: none"> ○ Tulare Adult School and COS have a ETP contract 	<ul style="list-style-type: none"> • John Werner to bring different kinds of funding formulas from other consortiums
--	--	---	---

		<ul style="list-style-type: none"> ▪ Direction given to John Werner in discussion that he bring different kind of funding formulas from other consortiums to see what they are doing ➤ Districts feel they are being punished for keeping their adult school programs when other districts got rid of theirs <ul style="list-style-type: none"> ▪ Smaller schools felt their hands were tied and did not have some of the advantages bigger schools had ➤ Would it be a sacrifice for the bigger schools to sacrifice their money for the small schools <ul style="list-style-type: none"> ▪ Bigger schools felt they would have to cut programs equal to the number they do not receive ➤ Farmersville Unified School District feels we need more discussion <ul style="list-style-type: none"> ▪ Should bring it back to discussion when we have more time ▪ Feels there are some inequities ➤ Non-reelect is due by end of February <ul style="list-style-type: none"> ▪ Final decision made on distribution of funds need to be decided by January to plan for the next year ▪ May be able to start the process in October 	<ul style="list-style-type: none"> • John Werner with help of subcommittee will have some models ready • John Werner will pull the fiscal group back together and start a spreadsheet with numbers
4.3	SAEC 2020/21 Governance Documents Review – John Werner	<ul style="list-style-type: none"> • SAEC CFAD <ul style="list-style-type: none"> ➤ Due 05/02/20 • SAEC MOU <ul style="list-style-type: none"> ➤ Due 07/01/20 • Report on Consortium Governance <ul style="list-style-type: none"> ➤ Due prior to 07/01/20 ➤ Major changes – Farmersville coming out from under Visalia Adult School ➤ CTE changes ➤ Removed official description on how to be an official partner <ul style="list-style-type: none"> ▪ We partner with everyone • 2020 Annual Plan <ul style="list-style-type: none"> ➤ Due prior to 07/01/20 ➤ Identified regional needs then strategies base on gaps in service • Calendar of Meetings <ul style="list-style-type: none"> ➤ Due prior to 07/01/20 	

4.4	WIOA II Update – John Werner	<ul style="list-style-type: none"> • Final draft was submitted on 02/28/20 <ul style="list-style-type: none"> ➤ Funding is based on 2 years of performance outcome • CDE reads applications <ul style="list-style-type: none"> ➤ We will get results in 2 weeks ➤ Can appeal if not approved 	
4.5	California Adult Education Program Technical Update – John Werner	<ul style="list-style-type: none"> • Due Dates for Members <ul style="list-style-type: none"> ➤ March 1: 17/18 and 18/19 and 19/20 Member Expense Report due in NOVA ➤ March 1: Close out of 17/18 Member Funds due in NOVA ➤ April 20: Student Data due in TOPSPro (Q3) • Due Dates for SAEC Director <ul style="list-style-type: none"> ➤ March 31: 17/18 and 18/19 and 19/20 Member Expense Report certified by Consortia by NOVA (Q2) ➤ March 31: Close out of 17/18 fund in NOVA certified by Consortia in NOVA ➤ March 31: End of Q3 ➤ May 2: CFADs for 2002-21 due in NOVA 	
5	Action Items	<ul style="list-style-type: none"> • N/A 	
5.1	Cancellation of SAEC Board Meeting on April 7, 2020 – Brent/Yolanda	<ul style="list-style-type: none"> • Cancellation of SAEC Board Meeting on April 7, 2020 	<ul style="list-style-type: none"> • Motioned by George Eddy, Exeter Unified School District • Seconded by Victor Rosa, Hanford Joint Union High School District • Vote: All approved None opposed Motion Carried
6	Adjournment	<ul style="list-style-type: none"> • Adjourned meeting at 9:00am 	