

SAEC Consortium Board Meeting  
 College of the Sequoias Board Room 1  
 Meeting 03/05/19, 8:00 – 10:00 am  
 Co-chairs: Brent Calvin and Yolanda Valdez

**In Attendance:**

Brent Calvin, College of the Sequoias; Randy DeGraw, Farmersville Unified School District; George Eddy, Exeter Unified School District; William Fishbough, Hanford Joint Union School District; Alfonso Gamino, Woodlake Unified School District; Robert Gonzales, Cutler-Orosi Joint Unified School District; Brian Griffin, Lindsay Unified School District; Dennis Johnston, Proteus; Heather Keran, Hanford Adult School; Emily Koop, Farmersville Unified School District – DCLA; Barbara Marshall, Sequoias Adult Education Consortium; Gary Mekeel, Alpaugh Unified School District; Rich Merlo, Corcoran Unified School District; Lori Morton, Tulare County Office of Education; Tami Olson, Visalia Adult School; Todd Oto, Visalia Unified School District; Darin Pace, Exeter Unified School District; Adam Peck, Workforce Investment Board of Tulare County; Thad Russell, College of the Sequoias; Yolanda Valdez, Cutler-Orosi Joint Unified School District; John Werner, Sequoias Adult Education Director; Nicola Wissler, Visalia Chamber; Craig Wheaton, Tulare County Office of Education:

	Discussion Topic	Outcome	Action
1	<b>Opening Business</b>		
1.1	<b>Call to Order</b>	<ul style="list-style-type: none"> <li>Brent Calvin called the meeting to order and welcomed all to the meeting at 8:00 am.</li> </ul>	
1.2	<b>Establish Quorum</b>	<ul style="list-style-type: none"> <li>Quorum Established</li> </ul>	
1.3	<b>Welcome and Introductions</b>	<ul style="list-style-type: none"> <li>All present introduced themselves and the school or place they represent.</li> </ul>	
2	<b>Review and approval of meeting minutes:</b>	<ul style="list-style-type: none"> <li>Minutes from February 5, 2019 SAEC Board Meeting reviewed.</li> </ul>	<ul style="list-style-type: none"> <li>Motioned by Todd Oto, Visalia Unified School District</li> <li>Seconded by Rich Merlo, Corcoran Joint Union School District</li> <li>Vote: All approved None opposed Motion Carried</li> </ul>
3	<b>Public Comment</b>	<ul style="list-style-type: none"> <li>No Comments</li> </ul>	

4	<b>Information Items</b>		
4.1	<b>Visalia Adult School Member Effectiveness Report – Tami Olson</b>	<ul style="list-style-type: none"> <li>• Current Programs: Day and Evening <ul style="list-style-type: none"> <li>➤ ABE: Visalia, Exeter and Farmersville</li> <li>➤ ASE: Visalia, Proteus, Exeter Farmersville and Tulare County Jail <ul style="list-style-type: none"> <li>▪ High School Diploma, General Education Development (GED) and Spanish GED Classes</li> </ul> </li> <li>➤ CTE: Visalia and Tulare County Jail <ul style="list-style-type: none"> <li>▪ Office Skills, Welding, medical Billing and Coding, Medical Assistant, Nurse Assistant, Vocational Nursing and at Tulare County Jail, Intro to Electronic Technology (AC/DC)</li> </ul> </li> <li>➤ ESL: Visalia, Exeter, Farmersville and Tulare County Jail <ul style="list-style-type: none"> <li>▪ EL Civics and Citizen Preparation and IEL Civics: Bank Teller and Office Skills</li> </ul> </li> <li>➤ AWD: Visalia Campus, ABLE Industries and Creative Center</li> </ul> </li> <li>• Barriers <ul style="list-style-type: none"> <li>➤ Funding, Childcare and Transportation</li> </ul> </li> <li>• Changes <ul style="list-style-type: none"> <li>➤ Funding – reduction of one full time teaching position, two part-time positions and one instruction aide position</li> <li>➤ Collapsed preschool</li> <li>➤ Addition of Medical Billing and Coding</li> <li>➤ New English Literacy and Civics Education <ul style="list-style-type: none"> <li>▪ Banking Teller and Call Center and Office Skills</li> </ul> </li> <li>➤ Aligning with Tulare Adult in providing ATi curriculum for new LVN cohort</li> <li>➤ Addition of Intro to Electronic Technology (AC/DC) program</li> </ul> </li> <li>• Successes <ul style="list-style-type: none"> <li>➤ WASC Accreditation</li> <li>➤ Evening CNA class</li> <li>➤ Full time counselor</li> <li>➤ Visalia Education Foundation Grant</li> <li>➤ Read For Life Grant</li> <li>➤ IEL Civics courses</li> </ul> </li> </ul>	
4.2	<b>AB 1658 (Carrillo) – John Werner</b>	<ul style="list-style-type: none"> <li>• Goal: Reciprocity between CCC and CDE systems for teachers</li> <li>• Adds a new path to K12 AE credentialing <ul style="list-style-type: none"> <li>➤ Preliminary Credential or 2 years successful teaching in college as an ESL instructor</li> </ul> </li> <li>• This will go into a study phase for 1 year</li> </ul>	

4.3	<b>Program Area Reporting Summary – John Werner</b>	<ul style="list-style-type: none"> <li>• Submitted by all agencies on February 15, 2019</li> <li>• State is looking at making short term CTE affordable for everyone <ul style="list-style-type: none"> <li>➢ 2 parts in this report: Program Hours and Expenditures <ul style="list-style-type: none"> <li>▪ Total reported hours: 1,060,012</li> <li>▪ Total reported expenditures: \$14,928,910</li> </ul> </li> </ul> </li> </ul>	
4.4	<b>SAEC Governance Document 2019/20 DRAFT – John Werner</b>	<ul style="list-style-type: none"> <li>• Presenting draft today</li> <li>• No changes</li> <li>• Approve at SAEC Board Meeting in May</li> </ul>	
4.5	<b>SAEC Memorandum of Understanding, 2019-2022 – John Werner</b>	<ul style="list-style-type: none"> <li>• Presenting draft today</li> <li>• Red shows the changes that have been made</li> <li>• Approve at SAEC Board Meeting in May <ul style="list-style-type: none"> <li>➢ Then approval by school districts local board</li> <li>➢ Signature from Board President and Member Representative</li> </ul> </li> <li>• Question: If an adult education program is receiving funds but program and classes are declining – Where are the check and balances? <ul style="list-style-type: none"> <li>➢ Decisions on what we do with funds are decided with the SAEC Board</li> <li>➢ Would like a system for revisiting process because SAEC Board is not the same as it was 4 years ago <ul style="list-style-type: none"> <li>▪ Possibly every 2 years</li> <li>▪</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Leadership Committee will work on system for revisiting the process to present to the Board</li> </ul>
4.6	<b>SAEC CFAD, 2019/20 DRAFT – John Werner</b>	<ul style="list-style-type: none"> <li>• Presenting draft today <ul style="list-style-type: none"> <li>➢ 2019-2020 <ul style="list-style-type: none"> <li>▪ Corcoran Joint Unified School District: \$20,958</li> <li>▪ Cutler-Orosi Joint Unified School District: \$234,570</li> <li>▪ Hanford Joint Union High School District: \$719,937</li> <li>▪ Lindsay Unified School District: \$63,789</li> <li>▪ Sequoias CCD: \$274,119</li> <li>▪ Tulare Joint Union High School District: \$2,985,896</li> <li>▪ Visalia Unified School District: \$5,353,477</li> </ul> </li> </ul> </li> <li>• Approve at SAEC Board Meeting in May <ul style="list-style-type: none"> <li>➢ John Werner will load it into NOVA</li> <li>➢ Member Representative certify it in NOVA</li> </ul> </li> </ul>	
4.7	<b>California Adult Education Program Technical Update – John Werner</b>	<ul style="list-style-type: none"> <li>• Due dates for March – July 2019 presented to SAEC Board</li> <li>• Reminder of Adult Education Week April 8 – 12, 2019 <ul style="list-style-type: none"> <li>➢ Sample Board Resolution given to everyone</li> </ul> </li> <li>• Adult Education Leg Day is April 9, 2019</li> </ul>	

5	<b>Action Items</b>		
5.1	<b>Edgenuity 2019/2022 Contract – Yolanda Valdez</b>	<ul style="list-style-type: none"> <li>• 3 year contract (by 2 years get one free)</li> <li>• SAEC negotiated price: \$199,950.00 <ul style="list-style-type: none"> <li>➤ Price negotiated as a consortium</li> </ul> </li> <li>• Deferred cost model for those who cannot afford the contract <ul style="list-style-type: none"> <li>➤ RISDS has some reserved to help cover this <ul style="list-style-type: none"> <li>▪ RISDS will be paid back in years 2 and 4</li> </ul> </li> <li>➤ Corcoran, Cutler-Orosi and Farmersville will be helped out</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Motioned by William Fishbough, Hanford Joint Union High School District</li> <li>• Seconded by Alfonso Gamino, Woodlake Unified School District</li> <li>• Vote: All approved</li> </ul>
5.2	<b>SAEC Board Meeting April 2, 2019 Cancellation – Brent Calvin</b>	<ul style="list-style-type: none"> <li>• April 2, 2019 to be cancelled with SAEC Board approval</li> <li>• Next SAEC Board meeting will be May 7, 2019</li> </ul>	<ul style="list-style-type: none"> <li>• Motioned by Todd Oto, Visalia Unified School District</li> <li>• Seconded by Rich Merlo, Corcoran Joint Union School District</li> <li>• Vote: All approved</li> </ul>
6	<b>Adjournment</b>	<ul style="list-style-type: none"> <li>• Meeting adjourned at 9:01am</li> </ul>	