

SAEC Consortium Board Meeting
Zoom Virtual Meeting
Meeting 05/04/21, 8:00am – 9:00am
Co-chairs: Brent Calvin and Yolanda Valdez

In Attendance:

Brian Brazier, Corcoran Unified School District; Brent Calvin, College of the Sequoias; Abigail Cravins; Erika DeLaCruz, Farmersville Unified School District; George Eddy, Exeter Unified School District; Robert Gonzales, Cutler-Orosi Adult Education; Laura Gonzalez, Woodlake Unified School District; Heather Keran, Hanford Adult School; Ken Kurts, Proteus; Barbara Marshall, Sequoias Adult Education Consortium; Rich Merlo, Corcoran Unified School District; Tami Olson, Visalia Adult School; Darin Pace, Exeter Unified School District; Tamara Ravalín, Visalia Unified School District; Tony Rodriguez, Tulare Joint Unified School District; Tom Rooney, Lindsay Unified School District; Victor Rosa, Hanford Joint Union High School District; Jonna Schengel, College of the Sequoias; Paul Sevillano, Farmersville Unified School District; Keith Stump; Larriann Torrez, Tulare Joint Unified School District; Yolanda Valdez, Cutler-Orosi Joint Unified School District; Lucy Van Scyoc, Tulare Joint Unified School District; John Werner, Sequoias Adult Education Director;

	Discussion Topic	Outcome	Action
1	Opening Business		
1.1	Call to Order	<ul style="list-style-type: none"> ● Called to order by Yolanda Valdez at 8:02am 	
1.2	Establish Quorum	<ul style="list-style-type: none"> ● Quorum Established 	
1.3	Welcome and Introductions	<ul style="list-style-type: none"> ● Said farewell to 3 people who will be leaving their positions <ul style="list-style-type: none"> ➢ Tony Rodriguez, Superintendent, Tulare Joint Unified School District ➢ Larriann Torrez, Principal, Tulare Adult School ➢ Robert Gonzales, Principal, Cutler-Orosi Adult Education ● Welcomed Lucy Van Scyoc who will be replacing Tony Rodriguez 	
2	Review and approval of meeting minutes:	<ul style="list-style-type: none"> ● Minutes from April 6, 2021 SAEC Board Meeting 	<ul style="list-style-type: none"> ● Motioned by Tom Rooney, Lindsay Unified School District ● Seconded by Tony Rodriguez, Tulare Joint Unified School District ● Vote: All approved None opposed Motion Carried

3	Public Comment	<ul style="list-style-type: none"> No Comments 	
4	Information Items		
4.1	WIOA Title II Continuous Improvement Plan – Dr. Larriann Torrez	<ul style="list-style-type: none"> April 30th was the deadline for the CIP Amended Grant Award Notifications (GAN) out <ul style="list-style-type: none"> Increase in funds <ul style="list-style-type: none"> Will need to spend the extra money by the end of the fiscal year Received \$12 for each student that was followed up on the Employment Earnings Survey Student funding in adult education <ul style="list-style-type: none"> Carolyn Zachary, with CDE sent out a letter on March 29th in regards to student funding in adult education <ul style="list-style-type: none"> Letter included allowable uses and program guarantees 	
4.2	CAEP Technical Update – John Werner	<ul style="list-style-type: none"> CFAD ready for submission/confirmation in NOVA 2020.21 Q2 and Q3 expenditure reports submitted As we go into Q4, budgets may need adjustment to balance <ul style="list-style-type: none"> Expenditures are accumulative Changes trigger a multistep resubmission and recertification process. J. Werner will facilitate as needed. 	
5	Action Items	<ul style="list-style-type: none"> N/A 	
5.1	SAEC 2021/22 Board Meeting Calendar – Brent Calvin	<ul style="list-style-type: none"> July 6, 2021 is an optional meeting and does not have to be cancelled <ul style="list-style-type: none"> Next SAEC Board meeting will be August 3, 2021 	<ul style="list-style-type: none"> Motioned by Tamara Ravalín, Visalia Unified School District Seconded by Laura Gonzalez, Woodlake Unified School District Vote: All approved None opposed Motion Carried
5.2	SAEC Report on Consortium Governance	<ul style="list-style-type: none"> Summary <ul style="list-style-type: none"> COLA: “shall” has been changed to “may” to bring SAEC policy into alignment with CAEP policy and new language for a member 	<ul style="list-style-type: none"> Motioned by Tony Rodriguez, Tulare Joint Unified School District

	<p>2021/22 - Yolanda Valdez</p>	<p>to relinquish a portion of allocation</p> <ul style="list-style-type: none"> ➤ LCFF contribution deleted <ul style="list-style-type: none"> ▪ Partial phase is language not tenable by all members ▪ Could be brought back for discussion in later years ● After approval <ul style="list-style-type: none"> ➤ Will email out blacklined copies ➤ Need LEA Board approval on document ➤ Governance document only needs Superintendent's signature ➤ Signed copies, agenda and minutes of meeting need to be emailed to the SAEC office ➤ Tulare's signature line will have Lucy Van Scyoc's name on it so it will not have to be done twice 	<ul style="list-style-type: none"> ● Seconded by Victor Rosa, Hanford Joint Union High School District ● Vote: All approved None opposed Motion Carried
<p>5.3</p>	<p>SAEC Memorandum of Understanding 2021/24 - Brent Calvin</p>	<ul style="list-style-type: none"> ● Memorandum of Understanding <ul style="list-style-type: none"> ➤ It is a 3 year document but we update annually ➤ If COLA changes we will have to come back and do an amendment to the MOU ● After approval <ul style="list-style-type: none"> ➤ Will email out blacklined copies ➤ Need LEA Board approval on document ➤ MOU needs Superintendent and Board President's signature ➤ Signed copies, agenda and minutes of meeting need to be emailed to the SAEC office 	<ul style="list-style-type: none"> ● Motioned by Tom Rooney, Lindsay Unified School District ● Seconded by Tamara Ravalin, Visalia Unified School District ● Vote: All approved None opposed Motion Carried
<p>5.4</p>	<p>SAEC Board Meeting June 1, 2021 Cancellation - Yolanda Valdez</p>	<ul style="list-style-type: none"> ● Cancelling June's meeting because it is on the calendar as a regularly scheduled meeting 	<ul style="list-style-type: none"> ● Motioned by Laura Gonzalez, Woodlake Unified School District ● Seconded by Paul Sevillano, Farmersville Unified School District ● Vote: All approved None opposed Motion Carried
<p>6</p>	<p>Adjournment</p>	<ul style="list-style-type: none"> ● Next meeting 08/03/2021 at 8:00am at COS <ul style="list-style-type: none"> ➤ If conditions do not improve it will be a virtual meeting ● Adjourned meeting at 8:29am 	