

SAEC Consortium Board Meeting
 College of the Sequoias Board Room 1
 Meeting 08/06/19, 8:00 – 10:00 am
 Co-chairs: Brent Calvin and Yolanda Valdez

In Attendance:

Brian Brazier, Corcoran Joint Unified School District; Carmen Becerra, SAEC Navigator; Carla Calhoun, CSET; Brent Calvin, College of the Sequoias; Maribel Delgado SAEC Navigator; Alfonso Gamino, Woodlake Unified School District; Robert Gonzales, Cutler-Orosi Joint Unified School District; John Gonzalez, Workforce Investment Board of Tulare County; Edith Hernandez, Workforce Investment Board of Tulare County; Heather Keran, Hanford Adult School; Ken Kurts, Proteus – WMSE; Barbara Marshall, Sequoias Adult Education Consortium; Janine Medina, SAEC Navigator; Gary Mekeel, Alpaugh Unified School District; Rich Merlo, Corcoran Unified School District; Lori Morton, Tulare County Office of Education; Tami Olson, Visalia Adult School; Adam Peck, Workforce Investment Board of Tulare County; Tamara Ravalin, Visalia Unified School District; Tony Rodriguez, Tulare Joint Union High School District; Thad Russell, College of the Sequoias; Paul Sevillano, Farmersville Unified School District; District; Yolanda Valdez, Cutler-Orosi Joint Unified School District; John Werner, Sequoias Adult Education Director:

	Discussion Topic	Outcome	Action
1	Opening Business		
1.1	Call to Order	<ul style="list-style-type: none"> Yolanda Valdez called the meeting to order and welcomed all to the meeting at 8:00am 	
1.2	Establish Quorum	<ul style="list-style-type: none"> Quorum Established Yolanda Valdez, Cutler-Orosi Joint Unified School District was excused from the meeting at 9:00am and Brent Calvin, College of the Sequoias continued to chair the meeting 	
1.3	Welcome and Introductions	<ul style="list-style-type: none"> All present introduced themselves and the school or place they represent. 	
2	Review and approval of meeting minutes:	<ul style="list-style-type: none"> Minutes from May 7, 2019 SAEC Board Meeting reviewed. 	<ul style="list-style-type: none"> Motioned by Tony Rodriguez, Tulare Joint Union High School District Seconded by Alfonso Gamino, Woodlake Unified School District Vote: All approved None opposed Motion Carried
3	Public Comment	<ul style="list-style-type: none"> No Comments 	

4	Information Items		
4.1	SAEC Board Member Attendance and SAEC Attendance Policy Review – John Werner	<ul style="list-style-type: none"> • Quick review of attendance policy that was put in place in 2018 • Will review attendance each week 	
4.2	SAEC 2019/20 Calendar – John Werner	<ul style="list-style-type: none"> • Went over calendar of events for <ul style="list-style-type: none"> ➤ SAEC Board Meetings ➤ SAEC Leadership Committee ➤ ABE/HSD, ESL AWD and CTE Committees • Governance Committee meetings will be determined in the future and the information will be shared • Everyone can find meetings and agendas on-line on the SAEC website 	
4.3	SAEC Navigators – John Werner	<ul style="list-style-type: none"> • Critical Strategy <ul style="list-style-type: none"> ➤ They each cover schools but are available to everyone. ➤ They have resources for students and schools. ➤ They help to improve our referral system • Navigators were introduced <ul style="list-style-type: none"> ➤ Carmen Becerra – ESL Navigator ➤ Maribel Delgado – Healthcare Navigator ➤ Janine Medina – Manufacturing Navigator ➤ Alida Mora – ABE/HSE Navigator 	
4.4	National External Diploma Program – Tami Olson	<ul style="list-style-type: none"> • The National External Diploma Program (NEDP) is competency-based, applied performance assessment system in which participants demonstrate their abilities in a series of simulations that parallel job and life situations <ul style="list-style-type: none"> ➤ 3 Steps to Completion <ul style="list-style-type: none"> ▪ Intake assessment ▪ Create portfolio ▪ Graduation ➤ Program is for highly motivated learners <ul style="list-style-type: none"> ▪ Not a solution for all students ➤ Can be concurrently enrolled in a college CTE program ➤ Requires three personnel advisors to run it ➤ Focuses on application and demonstration of knowledge and skills 	

		<ul style="list-style-type: none"> ➤ Demonstrates progress in preparation for transition to postsecondary education, training, work ➤ Uses same standards as GED, HiSET, TASC, CASAS, TABE • Leadership Committee discussed the use of this program <ul style="list-style-type: none"> ➤ Focus on students in concurrently enrolled in college CTE program ➤ Have one school district land this program <ul style="list-style-type: none"> ▪ COS is saving money through some cost savings which could cover it • Cost <ul style="list-style-type: none"> ➤ Total program cost is \$5,000 startup ➤ Annual cost is \$500 ➤ Student cost \$120 	
4.5	SAEC Fiscal Allocation Process – John Werner	<ul style="list-style-type: none"> • Presented background information on the fiscal allocation process • Executive Budget Workgroup to help with the fiscal allocation process <ul style="list-style-type: none"> ➤ Advisory to the SAEC Executive Director • Presented Fiscal Models to the SAEC Board <ul style="list-style-type: none"> ➤ Community Need Model: No MOE ➤ Community Need Model: MOE ➤ Strategy Funding Model: No MOE ➤ Strategy Funding Model: MOE ➤ ADA Model: No MOE ➤ ADA Model: MOE ➤ ADA Program Enhanced Model: No MOE ➤ ADA Program Enhanced Model: MOE ➤ Current Base Fund Model • Conclusions: Maintain current funding model <ul style="list-style-type: none"> ➤ COLA applied to funded members by % received ➤ Windfall increases treated as “above base” and dispersed through an application process (strategy based distributions of windfall amount) ➤ Board will return to this conversation on 9/3/19 	<ul style="list-style-type: none"> • SAEC Board Members would like to look them over and come back to the next board meeting to discuss and rank them <ul style="list-style-type: none"> ➤ This will give SAEC Board Members not in attendance a chance to look them over
4.6	Adult Education Technical Update – John Werner	<ul style="list-style-type: none"> • Due dates, changes, PD events, and CAEP Summit • Attendance at SAEC Leadership meetings have been poor <ul style="list-style-type: none"> ➤ Request support from sites ➤ Meetings are twice a week 	

5	Action Items		
5.1	SAEC Co-Chair Selection – Brent / Yolanda	<ul style="list-style-type: none"> • SAEC Board Co-Chairs are elected annually <ul style="list-style-type: none"> ➤ One person from the college and one from the K-12 schools • Asked for nominations <ul style="list-style-type: none"> ➤ Motion to keep current co-chairs <ul style="list-style-type: none"> ▪ Brent Calvin, Superintendent/President Sequoias CCD ▪ Yolanda Valdez, Superintend Cutler-Orosi USD 	<ul style="list-style-type: none"> • Motioned to keep current co-chairs by Gary Mekeel, Alpaugh Unified School District • Seconded by Rich Merlo, Corcoran Unified School District • Vote: All approved
5.2	SAEC Revised Memorandum of Understanding, 2019-2022 Approval – Brent / Yolanda	<ul style="list-style-type: none"> • COLA changed to 3.26% after the May 7, 2019 SAEC Board meeting • CFAD adjusted automatically • Change in earmarked amounts to beneficiary districts and to RISDS provision in the MOU • Individual member districts may need to take revised MOU to their local boards 	<ul style="list-style-type: none"> • Motioned by Tony Rodriguez, Tulare Joint Union High School District • Seconded by Tamara Ravalin, Visalia Unified School District • Vote: All approved
5.3	SAEC 2019/20 Annual Plan – Brent / Yolanda	<ul style="list-style-type: none"> • Describes gaps and strategies • Based on the SAEC Three Year Plan, 2019-21 • Change of format recommended to the CCCCCO and CDE 	<ul style="list-style-type: none"> • Motioned by Alfonso Gamino, Woodlake Unified School District • Seconded by Gary Mekeel, Alpaugh Unified School District • Vote: All approved
5.4	Tulare County WIB MOU – Brent / Yolanda	<ul style="list-style-type: none"> • Allows us to join advisory committees <ul style="list-style-type: none"> ➤ We partner with WIB to do summits • It formally recognizes that we work together 	<ul style="list-style-type: none"> • Motioned by Tony Rodriguez, Tulare Joint Union High School District • Seconded by Tamara Ravalin, Visalia Unified School District • Vote: All approved
6	Adjournment	<ul style="list-style-type: none"> • Meeting adjourned at 8:50am by Brent Calvin 	