

SAEC Board Meeting
 College of the Sequoias Board Room 1
 Meeting 08/07/18, 8:00 - 10:00 am
 Co-chairs: Brent Calvin & Yolanda Valdez

In Attendance:

Carmen Becerra, ESL Navigator; Andre Brasil, Workforce Investment Board; Brent Calvin, College of the Sequoias; Randy DeGraw, Farmersville Unified School District; Maribel Delgado, Healthcare Navigator; Alfonso Gamino, Woodlake Unified School District; Robert Gonzales, Cutler-Orosi Joint Unified School District; Tim Hire, Exeter Unified School District; Ron Hughes, CalVans; Dennis Johnston, Proteus; Heather Keran, Hanford Adult School; Ken Kurts, Proteus – WMSE; Ed Mata, Cornerstone; Janine Medina, Advanced Manufacturing Navigator; Gary Mekeel, Alpaugh Unified School District; Alida Mora, ABE Navigator; Lori Morton, Tulare County Office of Education; Tami Olson, Visalia Adult School; Todd Oto, Visalia Unified School District; Jennifer Reimer, Tulare County Office of Education; Susana Reyes, TCSO; Tony Rodriguez, Tulare Joint Union High School District; Thad Russell, College of the Sequoias; Yolanda Valdez, Cutler-Orosi Joint Unified School District; John Werner, Sequoias Adult Education Director; Edward William, Tulare County Library

| | Discussion Topic | Outcome | Action |
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| 1 | Opening Business | | |
| 1.1 | Call to Order | <ul style="list-style-type: none"> Brent Calvin called the meeting to order and welcomed all to the meeting at 8:00 am. | |
| 1.2 | Establish Quorum | <ul style="list-style-type: none"> Quorum Established | |
| 1.3 | Welcome and Introductions | <ul style="list-style-type: none"> All present introduced themselves and the school or place they represent. | |
| 2 | Review and approval of meeting minutes: | <ul style="list-style-type: none"> Minutes from May 1, 2018 SAEC Board Meeting reviewed. | <ul style="list-style-type: none"> Motioned by Tony Rodriguez, Tulare Joint Union High School District Seconded by Todd Oto, Visalia Unified School District Vote: All approved None opposed Motion Carried |
| 3 | Public Comment | <ul style="list-style-type: none"> Tulare County Library, Visalia Branch has programs starting up in the Fall along with a Literacy Program | |

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| 4 | Information Items | | |
| 4.1 | Cal Vans – Ron Hughes | <ul style="list-style-type: none"> • Cal Vans is a resource system that could be utilized by the SAEC Consortium • Ron Hughes talked to the consortium about the Cal Vans Program | |
| 4.2 | ESL Digital Badges – Carmen Becerra | <ul style="list-style-type: none"> • John Werner provided information about digital badging <ul style="list-style-type: none"> ➤ Digital badge is a paperless certificate ➤ It is a way to acknowledge the skills of a person ➤ It is an endorsement and is portable so it can be used on Facebook and other digital accounts • Digital badge tells <ul style="list-style-type: none"> ➤ Who issued it ➤ Gives description of badge ➤ What they had to do to earn the badge ➤ Educational standards to achieve it ➤ And any other evidence you want to add to it • ESL committee wanted a way to endorse students on language and literacy level <ul style="list-style-type: none"> ➤ Partnership with Riverside they have started working on the language badge <ul style="list-style-type: none"> ▪ Have mapped out 8 areas in the Civic Integration Framework ➤ Plan to have badge by Fall of 2019 • After ESL badging they would like to move onto other programs | |
| 4.3 | SAEC Staff Update: ABE/HSD Navigator, Alida Mora and Advanced Manufacturing Navigator, Janine Medina – John Werner | <ul style="list-style-type: none"> • We have 2 new navigators • Alida Mora is the ABE navigator <ul style="list-style-type: none"> ➤ She will be working in Hanford, Corcoran, Alpaugh and Pixley • Janine Medina is the Advanced Manufacturing will start August 14th <ul style="list-style-type: none"> ➤ She will be housed at Visalia Adult School and has a lot of experience in adult education | |

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| 4.4 | California Adult Education Program Technical Update – John Werner | <ul style="list-style-type: none"> • AEBG Grant has a new name: California Adult Education Program • They have new website <ul style="list-style-type: none"> ➤ Nova can be found under “Trending this Month” • Statewide Student Identifies <ul style="list-style-type: none"> ➤ Align to K-12 systems when the student does not have a SSN • Education Code Update <ul style="list-style-type: none"> ➤ Planning Cycle: Three Year Comprehensive Plan and Annual Plan language added ➤ Indirect costs capped (5% or less of direct costs, not total allocation) • Due Dates <ul style="list-style-type: none"> ➤ Aug 1 – Final program year report due and student data report due (Q4) ➤ Aug 15 – Annual plans due for 18/19 ➤ Aug (TBA) – AEBG 18/19 funding is disbursed from State ➤ Sep 1 – 2016/17 & 2017/18 member expense report due in NOVA (Q4) ➤ Sep 30 – 2016/17 & 2017/8 member expense report certified by consortia in NOVA (Q4) ➤ Sep 30 – Program Year Budget Due in NOVA • Reminder that we still need MOU and Governance Documents are still needed from various schools | |
| 5 | Action Items | | |
| 5.1 | Partnership Application: F.I.E.L.D – John Werner | <ul style="list-style-type: none"> • At last SAEC Board Meeting 3 partnership applications were approve and 1 (F.I.E.L.D.) was suspended until more information was brought back • F.I.E.L.D. wants to bring in classes in <ul style="list-style-type: none"> ➤ ESL <ul style="list-style-type: none"> ▪ F.I.E.L.D. currently has classes in Tipton, Tulare and Cutler-Orosi ➤ Adult High School Diploma <ul style="list-style-type: none"> ▪ Pending accreditation ▪ F.I.E.L.D. currently has a class in Tulare ➤ GED <ul style="list-style-type: none"> ▪ F.I.E.L.D. currently has a class in Tulare | |

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| | | <ul style="list-style-type: none"> ➤ Industrial Services Work Experience and Training <ul style="list-style-type: none"> ▪ As needed based on employer involvement and funding ➤ Energy Conversation <ul style="list-style-type: none"> • F.I.E.L.D. is asking to be partners but have moved into the communities without talking to the SAEC Board • Question was asked if we were having problems serving students in our area and would it be a duplication of efforts <ul style="list-style-type: none"> ➤ There are no waiting list for any of the classes ➤ Proteus is doing solar weatherization with no waiting list • SAEC has worked hard to <ul style="list-style-type: none"> ➤ Align programs and curriculum ➤ Partnerships have joined in the alignment | <ul style="list-style-type: none"> • Motioned to not approve application by Tony Rodriguez, Tulare Joint Union High School District • Seconded by Tim Hire, Exeter Unified School District • Vote: All opposed, None approved Motion Carried |
| 5.2 | Innovators by Design 2018, Joint Workforce Development and Adult Ed Summit – Andre Brasil and John Werner | <ul style="list-style-type: none"> • Innovators by Design is an annual conference to bring together workforce and industry partners • Would like to have SAEC partner with WDB to put on the conference <ul style="list-style-type: none"> ➤ Fiscal Impact \$5,000.00 | <ul style="list-style-type: none"> • Motioned to partner with WBD on the conference by Tony Rodriguez, Tulare Joint Union High School District • Seconded by Todd Oto, Visalia Unified School District • Vote: All approved None opposed Motion Carried |
| 5.3 | SAEC 2018/19 Annual Plan – John Werner | <ul style="list-style-type: none"> • Annual Plan Due August 15, 2018 • Developed over the summer <ul style="list-style-type: none"> ➤ Continuation of previous strategies ➤ New work – Digital Badges ➤ Not new work, but a new section – Describe the three year planning process ➤ New submission process | <ul style="list-style-type: none"> • Motioned to approve Annual Plan by Todd Oto, Visalia Unified School District • Seconded by Tony Rodriguez, Tulare Joint Union High School District • Vote: All approved None opposed Motion Carried |

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| 5.4 | COABE Annual Conference 2019 – John Werner | <ul style="list-style-type: none"> • March 31 – April 3, 2019 in New Orleans, Louisiana • Estimated cost per person - \$2,007.00 <ul style="list-style-type: none"> ➤ Registration: \$600 ➤ Lodging: \$627 ➤ Travel: \$600 ➤ Meals: \$180 | <ul style="list-style-type: none"> • Motioned to approve attendance at the COABE Annual Conference by Gary Mekeel, Alpaugh Unified School District • Seconded by Todd Oto, Visalia Unified School District • Vote: All approved None opposed Motion Carried |
| 6 | Discussion Items | N/A | |
| 7 | Adjournment | <ul style="list-style-type: none"> • Meeting adjourned at 9:23 a.m. | |