

SAEC Board Meeting Minutes
 College of the Sequoias Board Room 1
 Meeting 09/04/18, 8:00 - 10:00 am
 Co-chairs: Brent Calvin & Yolanda Valdez

In Attendance:

John Arriola, Corcoran Joint Unified School District; Wendy Ayers, ABLE Industries; Brent Calvin, College of the Sequoias; Randy DeGraw, Farmersville Unified School District; Dennis Doan, Lindsay Unified School District; Willaim Fishbough, Hanford Joint Union School District; Alfonso Gamino, Woodlake Unified School District; Robert Gonzales, Cutler-Orosi Joint Unified School District; Brian Griffin, Lindsay Unified School District; Tim Hire, Exeter Unified School District; Dennis Johnston, Proteus; Heather Keran, Hanford Adult School; Gary Mekeel, Alpaugh Unified School District; Rich Merlo, Corcoran Joint Unified School District; Tami Olson, Visalia Adult School; Darin Pace, Exeter Unified School District; Jennifer Reimer, Tulare County Office of Education; Tony Rodriguez, Tulare Joint Union High School District; Orons Rufino, Tulare County Library; Larriann Torrez, Tulare Joint Unified School; Yolanda Valdez, Cutler-Orosi Joint Unified School District; Jennifer Vega La Serna, College of the Sequoias; John Werner, Sequoias Adult Education Director; Edward William, Tulare County Library; Nicola Wissler, Visalia Chamber; Craig Wheaton, Tulare County Office of Education

	Discussion Topic	Outcome	Action
1	Opening Business		
1.1	Call to Order	<ul style="list-style-type: none"> Yolanda Valdez called the meeting to order and welcomed all to the meeting at 8:00 am. 	
1.2	Establish Quorum	<ul style="list-style-type: none"> Quorum Established 	
1.3	Welcome and Introductions	<ul style="list-style-type: none"> All present introduced themselves and the school or place they represent. 	
2	Review and approval of meeting minutes:	<ul style="list-style-type: none"> Minutes from August 7, 2018 SAEC Board Meeting reviewed. 	<ul style="list-style-type: none"> Motioned by Tim Hire, Exeter Unified School District Seconded by Tony Rodriguez, Tulare Joint Union High School District Vote: All approved None opposed Motion Carried
3	Public Comment	<ul style="list-style-type: none"> No Comments 	
4	Information Items		

4.1	Tulare County Employment Connection MOU Renewal – John Werner	<ul style="list-style-type: none"> • July 1, 2018 to June 30, 2019 MOU with Tulare County Employment Connection <ul style="list-style-type: none"> ➤ Will automatically be renewed ➤ Renewal letter received from Adam Peck, Executive Director Tulare WIB 	
4.2	Lindsay Adult School WASC Accreditation – Dennis Doane	<ul style="list-style-type: none"> • Presented by Brian Griffin • Lindsay went through the WASC self-study process 2017/2018 • Received initial 3 year accreditation through June 30, 2021 	
4.3	Innovators by Design Annual Conference/SAEC Adult Ed Summit Reminder (10/3/18) – John Werner	<ul style="list-style-type: none"> • Emails about the conference will be coming out from John’s office and Workforce Development Board • Will have <ul style="list-style-type: none"> ➤ Key note speaker ➤ Work Based Learning sessions ➤ 3 industry listening sessions ➤ Panel session – What co-enrollment looks like across the program ➤ Opportunity to meet your regional partners 	
4.4	Joint Professional Development Opportunity: Aztec Training 9/17/18 – Larriann Torrez	<ul style="list-style-type: none"> • Aztec training covering new features <ul style="list-style-type: none"> ➤ Monday, September 17, 2018 ➤ Tulare Adult School, 575 W. Maple Ave, Tulare ➤ Session 1: 1:00pm – 3:45pm ➤ Session 2: 4:45pm to 7:30pm 	
4.5	SAEC Member Effectiveness Reporting 2018 – Heather Keran	<ul style="list-style-type: none"> • SAEC internal process for monitor effectiveness <ul style="list-style-type: none"> ➤ Best practice sharing ➤ Current structure, barriers, changes and successes will be addressed by each provider member • 2018/19 schedule <ul style="list-style-type: none"> ➤ November 6, 2018: Hanford and Tulare Adult Schools ➤ December 4, 2018: Corcoran, Cutler-Orosi and Lindsay Adult Schools ➤ February 5, 2019: Visalia Adult and College of the Sequoias 	

4.6	SAEC 2017/18 Data Review – John Werner	<ul style="list-style-type: none"> • State has built a data tracking system <ul style="list-style-type: none"> ➤ Consortium level data is now available for 2017/18 ➤ Assists with overall program effectiveness review and future planning • John Werner shared AEBG outcomes <ul style="list-style-type: none"> ➤ Literacy Gains, HSE/HS Diploma, Post-Secondary, Enter Employment, Increase Wages and Transition • SAEC 2017/18 Data Review of each school <ul style="list-style-type: none"> ➤ Q4 data was shared with the SAEC Board 	
4.7	Communications from F.I.E.L.D. President David Villarino to SAEC – John Werner	<ul style="list-style-type: none"> • David Villarino was notified about SAEC Board decision not to extend partnership agreement • F.I.E.L.D. was the 3rd party service provider in an agreement between COS and Siskiyou College <ul style="list-style-type: none"> ➤ F.I.E.L.D was notified by COS that the instructional agreement between COS and Siskiyou would not be continued into 2018/19 • John Werner returned a call to David Villarino on 8/21/19 <ul style="list-style-type: none"> ➤ D. Villarino asked SAEC to make a recommendation to COS to keep the agreement between COS and Siskiyou College for non-credit ESL classes <ul style="list-style-type: none"> ▪ D. Villarino expressed his anger and opposition to the non-renewal of the instructional agreement between the colleges ▪ D. Villarino stated that F.I.E.L.D would offer ESL classes in the region regardless of the agreement and that someone would pay for the classes ▪ D. Villarino stated that he would sue SAEC if SAEC did not make a recommendation to COS to continue the instructional agreement with Siskiyou <ul style="list-style-type: none"> • He would sue for membership in SAEC and that he believes F.I.E.L.D has a right to membership • He would seek an injunction and temporary restraining order • He stated that the agreement represents \$200,000 for F.I.E.L.D. ▪ D. Villarino said that F.I.E.L.D would force the issue in court ▪ J. Werner told D. Villarino that he would notify the SAEC Board at the next board meeting on 9/4/18 and that it 	

would be on the agenda. J. Werner confirmed with D. Villarino that D. Villarino was still receiving SAEC Board meeting notices, agendas, and packets via e-mail. D. Villarino confirmed that he was receiving them

- John Werner characterized the call as threatening
- David Villarino had also contacted Larriann Torrez prior to 8/21/19
 - D. Villarino contacted her on her cell phone and was extremely angry
 - D. Villarino threatened to sue during the call
 - L. Torrez reminded him she works well with everyone in the community and he agreed. He calmed down at this point but after a short time went back into his “angry mode”
 - L. Torrez let him know he needed to contact John Werner and she would contact him as well
 - L. Torrez contacted her superintendent after the phone conversation
- David Villarino contacted Jennifer Vega La Serna. She shared information on F.I.E.L.D.
 - J. Vega La Serna has worked with him since 2008
 - D. Villarino asked if he could offer ESL classes in Tulare, Tipton and Cutler-Orosi through the College of the Siskiyous a year ago
 - At that time he was told he could offer classes in Tipton
 - D. Villarino came back this year to renew the agreement and again asked for Tulare, Tipton and Cutler-Orosi
 - Jennifer approached the SAEC Leadership regarding the request and was told that SAEC already covered those areas
 - D. Villarino was told that COS would not need their services this year
 - D. Villarino then called her and was told to go back and get all the data he has, name of cities he wanted, the locations, how many students, what kind of class
 - It has been about 2 weeks and have not heard back
 - J. Vega La Serna called a couple of days ago stating she was waiting for this information and he said he would get back with her
 - Still has not heard back from him
 - During phone conversation said he was more concerned about membership in the SAEC Board and was told by someone in Sacramento that he could be a member
 - Said he would sue for membership if we did not

allow him to be a member

- He is opening a Charter High School in Tulare per his website
 - For ESL students
 - Doing work experience and taking ESL classes for High School credit
- J. Vega La Serna has notified College of Siskiyous that they are not going to proceed with classes for through them for 18/19
- John Werner stated that David Villarino was notified of the meeting and that he would be on the agenda
 - It was noted by the SAEC Board that D. Villarino was not present today
- Regarding the conversation David is referencing with CDE where he said they told him he can be a member of the adult consortium
 - A letter was sent out to organizations like F.I.E.L.D. stating they do not have a right under current California Ed Code
 - One was sent out to F.I.E.L.D. specifically
 - Membership is limited by Ed Code to County Office of Ed, school districts with vested interested in adult education, the community college that houses the institution, or an ROP serving adults
- Discussion
 - Need definitive information from state or an attorney giving SAEC his/her opinion based on the Education Code in writing or email that F.I.E.L.D. has no relationship with us unless we provide it to them
 - John Werner will present the Education Code and supporting documents to the issue of membership at the next board meeting
 - J. Werner will contact Carolyn Zachary, Director of the Adult Education Program at the California Department of Education and regarding a presentation to the SAEC Board
 - SAEC will build readiness
 - As a board we can set up procedures in by-laws or governance documents to handle these situations
 - SAEC Navigators will continue community outreach regarding benefits provided through SAEC to communities
 - Navigators can present to various school committees (e.g. SSC, ELAC) or local boards
 - We need to work harder to get input from our community
- Questions
 - Can F.I.E.L.D. have classes in the region?

		<ul style="list-style-type: none"> ▪ They can offer anything they desire, but to get paid by the state with community college apportionment they need approval from the college to get approval for funding ➤ Does SAEC have legal counsel? <ul style="list-style-type: none"> ▪ As the fiscal coordinator, VUSD is willing to engage legal counsel to look into liability as a preliminary step ▪ Further action will require SAEC Board discussion and possible action ➤ Does the SAEC Board need Consortium liability insurance? <ul style="list-style-type: none"> ▪ SAEC is a federation of eleven districts with one serving as the fiscal coordinator. Each indemnified through the SAEC MOU ▪ Consortium staff are employees of VUSD ▪ J. Werner will explore this topic further with the Leadership Committee and report back to the Board. ➤ Do we have a structural base for accepting or denying applications for membership into the SAEC? <ul style="list-style-type: none"> ▪ It is defined in our governance documents ▪ Leadership Committee will review and report back at the next SAEC Board meeting ▪ SAEC Partnership is determined at the discretion of the SAEC Board 	
4.8	California Adult Education Program Technical Update – John Werner	<ul style="list-style-type: none"> • Due dates <ul style="list-style-type: none"> ➤ August 1: Final program year report and student data report due ➤ August 15: Annual plans due for 18/19 ➤ August(TBS): AEBG 18/19 funding is disbursed from the state ➤ September 1: 16/17 & 17/18 member expense report due in NOVA (Q4) <ul style="list-style-type: none"> ▪ Technical glitch in computer system so information has not been inputted yet ➤ September 15: WIOA II is due ➤ September 30: 16/17 & 17/18 member report certified by consortia in NOVA (Q4) • Reminder to school sites to turned in SAEC MOU, Governance Documents, Agenda and Minutes if you have not done it 	
5	Action Items	<ul style="list-style-type: none"> • N/A 	
6	Adjournment	<ul style="list-style-type: none"> • Brent Calvin adjourned meeting at 9:02am 	

