

SAEC Consortium Board Meeting  
 College of the Sequoias Board Room 1  
 Meeting 10/01/19, 8:00 – 10:00 am  
 Co-chairs: Brent Calvin and Yolanda Valdez

**In Attendance:**

Brian Brazier, Corcoran Joint Unified School District; Brent Calvin, College of the Sequoias; Erika DeLaCruz, Farmersville Unified School District; George Eddy, Exeter Unified School District; Robert Gonzales, Cutler-Orosi Joint Unified School District; Laura Gonzalez, Woodlake Unified School District; Heather Keran, Hanford Adult School; Ken Kurts, Proteus – WMSE; Barbara Marshall, Sequoias Adult Education Consortium; Gary Mekeel, Alpaugh Unified School District; Rich Merlo, Corcoran Unified School District; Tami Olson, Visalia Adult School; Tamara Ravalin, Visalia Unified School District; Tony Rodriguez, Tulare Joint Union High School District; Tom Rooney, Lindsay Unified School District; Victor Rosa, Hanford Joint Union High School District; Thad Russell, College of the Sequoias; Paul Sevillano, Farmersville Unified School District; District; Larriann Torrez, Tulare Joint Unified School District; Yolanda Valdez, Cutler-Orosi Joint Unified School District; John Werner, Sequoias Adult Education Director:

|     | Discussion Topic                                      | Outcome  | Action  |
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| 1   | <b>Opening Business</b>                               |  |   |
| 1.1 | <b>Call to Order</b>                                  | <ul style="list-style-type: none"> <li>Called to order by Yolanda Valdez at 8:02am</li> </ul>  |   |
| 1.2 | <b>Establish Quorum</b>                               | <ul style="list-style-type: none"> <li>Quorum Established</li> </ul>   |   |
| 1.3 | <b>Welcome and Introductions</b>                      | <ul style="list-style-type: none"> <li>All present introduced themselves and the school or place they represent.</li> </ul>  |   |
| 2   | <b>Review and approval of meeting minutes:</b>        | <ul style="list-style-type: none"> <li>Minutes from September 3, 2019 SAEC Board Meeting reviewed.</li> </ul>  | <ul style="list-style-type: none"> <li>Motioned by Rich Merlo, Corcoran Unified School District</li> <li>Seconded by Tony Rodriguez, Tulare Joint Union High School District</li> <li>Vote: All approved<br/>None opposed<br/>Motion Carried</li> </ul> |
| 3   | <b>Public Comment</b>                                 | <ul style="list-style-type: none"> <li>No Comments</li> </ul>  |   |
| 4   | <b>Information Items</b>                              |  |   |
| 4.1 | <b>Program Area Reporting 2018/2019 – John Werner</b> | <ul style="list-style-type: none"> <li>John Werner reviewed submitted 2018 Program Area Report data.               <ul style="list-style-type: none"> <li>➤ Program Hours, Program Hours by Member, Expenditure by Program, Fund Source, CAEP, LCFF, CALWorks, Noncredit, Perkins, Fees, K12 Adult Ed Jail, WIOA II, Contracted, Other and Totals</li> <li>➤ Actuals Certified on 12/1/2019</li> </ul> </li> </ul> |   |

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| 4.2 | <b>SAEC Fiscal Allocation Process – John Werner</b>       | <ul style="list-style-type: none"> <li>• John Werner reviewed previous power point presentation of SAEC Fiscal Allocation models</li> <li>• Reviewed Consortia Report on Governance Compliance of Rules and Procedures <ul style="list-style-type: none"> <li>➤ Reviewed proposed changes to reflect fiscal allocation changes</li> </ul> </li> <li>• Concerns <ul style="list-style-type: none"> <li>➤ Changes leave no room to find equity within the smaller districts</li> <li>➤ Can COLA be used to create equity? <ul style="list-style-type: none"> <li>▪ Use COLA to slowly chip away the equity gap</li> <li>▪ If treated as new money is it treated as on-going funding</li> <li>▪ Changes would start to happen until 2020-2023</li> </ul> </li> <li>➤ There are opportunities to apply for other funding sources <ul style="list-style-type: none"> <li>▪ WIOA</li> <li>▪ ETPL</li> <li>▪ CalWorks</li> <li>▪ Perkins</li> <li>▪ Grants</li> </ul> </li> <li>➤ Cost of staffing affects what schools can do</li> <li>➤ LCFF funding is already inadequate</li> <li>➤ Possibility of connecting with the private sector <ul style="list-style-type: none"> <li>▪ Cutler-Orosi has built a connection with a company <ul style="list-style-type: none"> <li>• Big farmers have a farming program that has to be taught</li> <li>• Training could take place in the adult school and hiring would take place from there</li> </ul> </li> </ul> </li> </ul> </li> <li>• Review of application process for above-based funds <ul style="list-style-type: none"> <li>➤ Aligns to 3 year program</li> <li>➤ Cover page</li> <li>➤ Logic Model Template</li> <li>➤ Outcomes</li> <li>➤ Can be pulled back from the member if funds are not used successfully</li> <li>➤ Possible workshop to help everyone understand application process</li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>• SAEC Board asked that John Werner take the document back to the Leadership Committee to make it more flexible. <ul style="list-style-type: none"> <li>➤ Agreed that the word “shall” will be taken out of document</li> <li>➤ Document will be brought back to SAEC Board in November</li> </ul> </li> </ul> |
| 4.3 | <b>Member Effectiveness Reports 2019/20 – John Werner</b> | <ul style="list-style-type: none"> <li>• Members will describe <ul style="list-style-type: none"> <li>➤ Current Program Description</li> <li>➤ Barriers</li> <li>➤ Changes</li> </ul> </li> </ul>  | <ul style="list-style-type: none"> <li>• Leadership Committee review process and determine data</li> </ul>  |

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|     |   | <ul style="list-style-type: none"> <li>➤ Successes</li> <li>• Add data and accountability to report</li> </ul>  |  |
| 4.4 | <b>Adult Education Technical Update – John Werner</b> | <ul style="list-style-type: none"> <li>• Reminder of deadlines coming up</li> <li>• Member plan needs to be loaded into NOVA</li> <li>• Quarter 1 expenses due</li> <li>• Census 2020 Webinar coming up <ul style="list-style-type: none"> <li>➤ What adult education is doing to address the census in California</li> </ul> </li> <li>• Equity in the classroom webinar <ul style="list-style-type: none"> <li>➤ Adult education training program</li> </ul> </li> <li>• Data and accountability Road show is highly recommended</li> <li>• CAEP Summit is October 29 – 30, 2019</li> </ul> |  |
| 5   | <b>Action Items</b>                                   | N/A   |  |
| 6   | <b>Adjournment</b>                                    | <ul style="list-style-type: none"> <li>• Yolanda Valdez thanked John Werner for all of his effort and work at finding a way help everyone</li> <li>• Adjournment by Brent Calvin at 9:28 pm</li> </ul>  |  |