

SAEC Consortium Board Meeting
 College of the Sequoias Board Room 1
 Meeting 10/04/16, 8:00 - 10:00 am
 Co-chairs: Stan Carrizosa and Sarah Koligian

In Attendance:

John Arriola, Corcoran Joint Unified School District; Wende Ayrs, ABLE Industries; Carmen Becerra, SAEC ESL Navigator; Carla Calhoun, CSET; Stan Carrizosa, College of the Sequoias; Liset Caudillo, Proteus; Kris Costa, Tulare County Office of Education; Maribel Delgado, SAEC Healthcare Navigator; Sue Gillison, Library Programs and Literacy Manager; Heather Keran, Hanford Adult School; Sarah Koligian, Tulare Joint Union High School District; Lori McClintick, Visalia Adult School; Todd Oto, Visalia Unified School District; Darin Pace, Exeter Unified School District; Adam Peck, Workforce Investment Board of Tualre County; Jennifer Reimer, Tulare County Office of Education; Don Rhyne, SAEC ABE Navigator; Tom Rooney, Lindsay Unified School District; Frank Silveira, Farmersville Unified School District; Drew Sorensen, Woodlake Unified School District; Mary Taylor, Corcoran Joint Unified School District; Larriann Torrez, Tulare Joint Unified School District; Jennifer Vega La Serna, College of the Sequoias; John Werner, Sequoias Adult Education Consortium Director.

	Discussion Topic	Outcome	Action
1	Opening Business		
1.1	Call to Order	Sarah Koligian called the meeting to order, welcomed all to the meeting at 8:03 am.	
1.2	Establish Quorum	Quorum Established	
1.3	Welcome and Introductions	All present introduced themselves and the school or place they represent.	
2	Review and approval of meeting minutes: September 6, 2016	<p>Minutes from September 6, 2016 SAEC Board meeting reviewed.</p> <ul style="list-style-type: none"> • Corrections to be made before motion: <ul style="list-style-type: none"> • Page 4 - Change "Lindsey" to "Lindsay". • Page 4 – Add "in Cutler-Orosi" after wording "Citizenship classes". • Page 4 – Change wording "2 High School Diploma classes at Woodlake" to "2 ESL and 1 High School Diploma classes at Woodlake." • Page 4 – Delete "Created a Transition class from ESL to ABE" 	<ul style="list-style-type: none"> • Motion moved by Todd Oto, Visalia Unified School District • Seconded by Frank Silveira, Farmersville Unified School District. • Vote: All approved, None opposed, Motion Carried.
3	Public Comment	No public comments were made.	
4	Information Items		

	Discussion Topic	Outcome	Action
4.1	AEBG 2016 Annual Summit: Moving the Needle, 11/2-11/2 Sacramento, CA – John Werner	<ul style="list-style-type: none"> • Data and Accountability and WIOA measures will be the primary focus. • Will be looking at <ul style="list-style-type: none"> --Measures of Adult Education grant around the state. --Common definitions and terms. --More information on WIOA Title 2 application. 	<ul style="list-style-type: none"> • John Werner, Larriann Torrez, Lara Barba, Maribel Delgado and Don Rhyne will attend the conference.
4.2	SAEC Summit October 18, 2016 – John Werner	<ul style="list-style-type: none"> • Will be partnering with Tulare-Kings College and Career Collaborative and Tulare County Office of Education. • Focusing on Student Transitions between education providers, support service providers and employment. <ul style="list-style-type: none"> --Workforce has been asked to come and share the services they provide. • Breakout sessions. <ul style="list-style-type: none"> --ESL curriculum – Lateral/vertical transitions. --HSD curriculum – Lateral transitions. --ABE/HSD – Defining transitions. --AWD – Defining transitions. --ESL – Defining transitions. 	<ul style="list-style-type: none"> • Registration: http://tulare.k12oms.org/147-114330
5	Action Items	None	
6	Discussion Items		
6.1	Data and Accountability – Report Update (Report Due 12/10/16)	<ul style="list-style-type: none"> • Subcommittee was opened to members and partners. Meetings set up by themes and topics. • Objective 1: Respond to short term data reporting needs. <ul style="list-style-type: none"> --Found we had some items we had to address for alignment purpose. --Need to come up with a common data system. --Some student information is not being captured, such as testing, orientation, and meetings. --Professional development is being done in multiple levels in our organization. 	<ul style="list-style-type: none"> • Creating a common referral form in conjunction with the one stops. This information will be shared by emails. • Can we be federated data ready when a state system comes on line?

	Discussion Topic	Outcome	Action
6.1	Data and Accountability – Report Update (Report Due 12/10/16)	<ul style="list-style-type: none"> • Objective 2: Foster regional and local system integration efforts pertaining to assessment and intake. <ul style="list-style-type: none"> --System integration is bringing together the component subsystems into one system and ensuring all sub systems function together as a system. • Objective 3: Support data sharing efforts to bolster performance accountability and program evaluation. <ul style="list-style-type: none"> --We do not have anything in place yet. --As we wait for the state how much do we want to do? 	<ul style="list-style-type: none"> • Need to decide what outcomes are important to us. Will discuss at the Leadership meeting. • Meeting at 11:30 am on October 12, 2016 at the VUSD, in room VLC 2, to align workforce and education performance accountability.
6.2	Next SAEC Board Meeting 11/08/2016	<ul style="list-style-type: none"> • November SAEC Board meeting was planned for 11/01/2016, during the AEBG Annual Summit Meeting. Want to reschedule for 11/08/2016. 	<ul style="list-style-type: none"> • Everyone agreed to change the SAEC Board meeting date to 11/08/2016.
7	Adjournment	Next meeting will be Tuesday, November 8, 2016 at 8:00 a.m. at COS, Board Room 1. Adjourned at 8:58 a.m.	