

SAEC Consortium Board Meeting Minutes

November 1, 2022, 8:00am – 9:00am

Virtual Meeting: Zoom

Co-Chairs: Brent Calvin and Yolanda Valdez

In Attendance:

Brian Brazier, Corcoran Joint Unified School District; Carla Calhoun, CSET; Brent Calvin, College of the Sequoias; Dr. Sergio Chavez, Farmersville Unified School District; William Davis, TCOE; George Eddy, Exeter Unified School District; Laura Gonzales, Woodlake Unified School District; Victoria Guzman, Cutler-Orosi Education Center; Troy Hayes, Alpaugh Unified School District; Heather Keran, Hanford Adult School; Ken Kurts, Proteus; Amalia Lopez, Lindsay Adult School; Barbara Marshall, Sequoias Adult Education Consortium; Lori Morton, Tulare Adult School; Eduardo Ochoa, Corcoran Joint Unified School District; Tami Olson, Visalia Adult School; Darin Pace, Exeter Unified School District; Adam Peck, WIB Tulare County; Tom Rooney, Lindsay Unified School District; Victor Rosa, Hanford Joint Unified High School District; Jonna Schengel, College of the Sequoias; Kirk Shrum, Visalia Unified School District; Larriann Torrez, Porterville Adult School; Yolanda Valdez, Cutler-Orosi Joint Unified School District; Lucy Van Scyoc, Tulare Joint Union High School District; Arturo Villarreal, Farmersville Adult School; John Werner, Sequoias Adult Education Consortium

	Discussion Topic	Outcome	Action
1	Opening Business		
1.1	Call to Order	<ul style="list-style-type: none"> Called to order by Brent Calvin at 8:01am 	
1.2	Establish Quorum	<ul style="list-style-type: none"> Quorum Established 	
1.3	Welcome and Introductions	<ul style="list-style-type: none"> Welcomed <ul style="list-style-type: none"> ➤ William Davis from Tulare County Office of Education 	
2	Review and approval of meeting minutes:	<ul style="list-style-type: none"> Minutes from October 4, 2022 SAEC Board Meeting 	<ul style="list-style-type: none"> Motioned to approve minutes by George Eddy, Exeter Unified School District Seconded by Tom Rooney, Lindsay Unified School District Vote: All approved None opposed Motion Carried
3	Public Comment	<ul style="list-style-type: none"> No Comments 	
4	Information Items		

<p>4.1</p>	<p>Hanford Adult School Member Effectiveness Report – Heather Keran, Alternative Education Manager, HJUHS</p>	<ul style="list-style-type: none"> ● PowerPoint presentation by Hanford Adult <ul style="list-style-type: none"> ➤ Current Programs <ul style="list-style-type: none"> ▪ ABE, ASE, GED, ESL CTE (Welding & Certified Nurse Assistant), Community Fine Arts ➤ Leveraged Funds by Program Area, 2021-2022 <ul style="list-style-type: none"> ▪ Can see distribution of CAEP, CalWorks, Perkins, LCFF, WIOA II and K12 Jail Ed Funds ➤ Multi-year Enrollment <ul style="list-style-type: none"> ▪ Unduplicated enrollment ▪ What it looked like pre-pandemic ▪ Have now exceeded their pandemic level ➤ Enrollment Comparison – October 2019, 2021, and 2022 <ul style="list-style-type: none"> ▪ Number are coming up in HSD program this year ▪ ESL and CTE enrollment is almost there ➤ Three Year Plan Metric – Adults who became participants <ul style="list-style-type: none"> ▪ 12 hours or more of instruction ➤ ESL Gains and Civic Objectives and Additional Assessment Plan (COAAP) Completion <ul style="list-style-type: none"> ▪ They receive funds if they show academic gains ▪ All ESL must have COAAP's ➤ Adult Basic Education – Educational Functioning Gains and Transition into Adult Secondary Education <ul style="list-style-type: none"> ▪ They want the students to transition ➤ Adult Secondary Education – Educational Functioning Gains and High School Diploma/Equivalency Earned <ul style="list-style-type: none"> ▪ Show who made gains and who actually earned them ➤ Post-Secondary Credential, Credit, Certificate Earned <ul style="list-style-type: none"> ▪ This is a new metric and will be the most challenging ▪ Do not have means to measure it in Adult Ed ▪ Dashboard in Adult Ed is 3 years behind ▪ Reporting system is self-reporting with no piece in place to track it accurately <ul style="list-style-type: none"> ○ Still in development ➤ Percentages of Graduates Planning to Attend College, Trade School, Military, or Workforce – 2022/2023 <ul style="list-style-type: none"> ▪ Based on what information the students give ➤ For 2022/2023 – Transitional Planning – Transfer Locations <ul style="list-style-type: none"> ▪ Shows where the students want to go after completing 	
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		<p>program at the adult school</p> <ul style="list-style-type: none"> ➤ Students who became employed in the 2nd quarter after exit <ul style="list-style-type: none"> ▪ Self-reported survey ▪ Want to work on quantifying this in the future ➤ WASC <ul style="list-style-type: none"> ▪ Granted a six-year accreditation ➤ Program updates and upcoming events in November <ul style="list-style-type: none"> ▪ Added a KCOE/Shelly Baird – Adults with disabilities classroom to the campus for 2022/2023 ▪ Federal Program Monitoring (FPM) ▪ Community Outreach – CASA Board/Advocates ▪ Partnership: JC Montgomery – Transitioning 18-year-old students ▪ WIOA – RFA – Grant application status 	
4.2	<p>Tulare Adult School Member Effectiveness Report – Lori Morton, Director, TAS</p>	<ul style="list-style-type: none"> ● PowerPoint presentation by Tulare Adult School <ul style="list-style-type: none"> ➤ Full WASC accredited with 5 locations, 600+ students and 32 teachers and staff ➤ Current Programs <ul style="list-style-type: none"> ▪ ABE, ASE, ESL and CTE (Welding, LVN, CAN, Medical Assistant, Phlebotomy, Culinary Arts, and Office Skills) ➤ New programs this year <ul style="list-style-type: none"> ▪ Plaza Comunitaria (Spanish Abe), IELCE/IET Computer Basics, IELCE/IET Home Health Care, Student Success Lab and ESL Conversation (Spring 23) ▪ IELCE/IET are done with a CTE and a ESL teacher ▪ ESL Conversation will be for students who want to have a more active dialogue ➤ Leveraged Funds by Program Area <ul style="list-style-type: none"> ▪ No leveraged funds for AWD this year ➤ SAEC program areas have maintained or exceeded current year enrollments <ul style="list-style-type: none"> ▪ Unduplicated count of students served ▪ Students are starting to come back to school <ul style="list-style-type: none"> ○ On track to exceed last year enrollment ○ Have increased numbers of ESL students ▪ ESL and ABE make up a little more than half of the students they serve ➤ Demonstrate increase literacy rates 	

- Showed payment points from each program over the last 4 years
 - Increase in ESL, HSD and ASE gains
- Showed payment points by number of students
- Showed percentage achieving EFL gain in ABE and ESL of 4 years
- Showed total payment points
 - Increase of 118 payment pints (31.5% PP/Unduplicated Learners)
- Tulare Adult is WASC accredited
 - Commission granted Tulare Adult School with a six-year Accreditation Status thru June 30, 2023
 - Full visit for accreditation renewal March 20-22, 2023
- All SAEC program areas will have implemented aligned curriculum
 - Curriculum is aligned in the following areas
 - ABE and HSE – Aztec
 - ESL – Stand/Out & Burlington English
 - HSD – Edgenuity
 - CTE – Combination Welding Class has implemented American Welding Society (AWS) on line curriculum
- Questions
 - Notice CTE offerings had a cost
 - Fees are only charged for CTE classes
 - Fee is charged to help offset the cost of the program
 - Students pay substantial less that most schools
 - Schools has a lot of sponsors who help to pay student costs
 - Employment Connection, CSET, JTO and many other agencies
 - They even come to the students and qualify them on the spot as they register
 - None of the schools have a COE accreditation to help with financial aide to let students get student loans
 - COE accreditation is a massive lift
 - Our WIOA partners help to pay for classes

<p>4.3</p>	<p>CAEP Technical Update – John Werner</p>	<ul style="list-style-type: none"> ● Intersection of AB554, SB68 and Ability to Benefit <ul style="list-style-type: none"> ➤ AB554 <ul style="list-style-type: none"> ▪ Dual enrollment – usually a college class offered at adult education ➤ SB68 <ul style="list-style-type: none"> ▪ Financial support for students ➤ Eligible program has resided in the wrong place <ul style="list-style-type: none"> ▪ John will push the approval process one step further moving approval down to the state level so they can approve those eligible programs ▪ ATB gives us the ability to help those who need it ● Community College Only TAP RFA <ul style="list-style-type: none"> ➤ CAEP office is trying to stand up a community college only technical assistant program, on their own without information from the field <ul style="list-style-type: none"> ▪ Do not know who is applying but watching to see how it evolves ▪ Fearful how it will affect us in the field and erode what we have build <ul style="list-style-type: none"> ○ John Werner has been vocal on this point and it is labeling him ● 2022/23 Workplan and Budge Submission Status Update <ul style="list-style-type: none"> ➤ John is asking the schools to leave it in NOVA without submitting it ➤ John will look it over and make recommended changes if there are any ➤ Will come to the superintendents with a final draft in NOVA and ask them to click submit and John will then immediately submit all of them ➤ November 30th is the deadline ● WIOA II RFA <ul style="list-style-type: none"> ➤ Should see by November 6th if everyone is eligible to apply ➤ Mitch is finalizing the main application write ups ➤ Goal is to have everyone final drafted by Thanksgiving <ul style="list-style-type: none"> ▪ This should give everyone time to lad everything up for 	
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		<p>the application</p> <ul style="list-style-type: none"> ● AB1491 (McCarty): Carryover Cap <ul style="list-style-type: none"> ➤ Cannot carry over more than 20% allocation from year to year ➤ Waiting for state guidance <ul style="list-style-type: none"> ▪ Mean time will ask Leadership Committee to start drafting our policy on 20% cap ● Virtual Meetings in the future <ul style="list-style-type: none"> ➤ Virtual meetings go away in February 2023 and go personal otherwise <ul style="list-style-type: none"> ▪ You need to make the space you are meeting virtually open to the public ➤ Discussion <ul style="list-style-type: none"> ▪ Would like to meet every other month ▪ Email additional ideas to John Werner ▪ Leadership will bring a drafted calendar schedule <ul style="list-style-type: none"> ○ Vote on a revised schedule at the SAEC February 2023 meeting ● Reminder of due dates 	
5	Action Items		
5.1	Virtual Meeting December 6, 2022 – Brent Calvin or Yolanda Valdez	<ul style="list-style-type: none"> ● Voting to continue SAEC Board meetings virtually in November 	<ul style="list-style-type: none"> ● Motioned to approve by Laura Gonzales, Woodlake Unified School District ● Seconded by Eduardo Ochoa, Corcoran Joint Unified School District ● Vote: All approved None opposed Motion Carried
6	Adjournment	<ul style="list-style-type: none"> ● Next meeting 12/06/2022 at 8:00am ● Adjourned meeting at 9:01am 	