

SAEC Consortium Board Meeting
Zoom Virtual Meeting
Meeting 11/03/20, 8:00 – 9:00 am
Co-chairs: Brent Calvin and Yolanda Valdez

In Attendance:

Brian Brazier, Corcoran Joint Unified School District; Brent Calvin, College of the Sequoias; Erika DeLaCruz, Farmersville Unified School District; Dennis Doane, Lindsay Unified School District; George Eddy, Exeter Unified School District; Robert Gonzales, Cutler-Orosi Joint Unified School District; Troy Hayes, Alpaugh Unified School District; Heather Keran, Hanford Adult School; Ken Kurts, Proteus – WMSE; Barbara Marshall, Sequoias Adult Education Consortium; Rich Merlo, Corcoran Unified School District; Tami Olson, Visalia Adult School; Darin Pace, Exeter Unified School District; Adam Peck, Executive Director, WIB Tulare County; Tamara Ravalín, Visalia Unified School District; Tony Rodriguez, Tulare Joint Unified School District; Tom Rooney, Lindsay Unified School District; Victor Rosa, Hanford Joint Union High School District; Paul Sevillano, Farmersville Unified School District; Larriann Torrez, Tulare Joint Unified School District; Yolanda Valdez, Cutler-Orosi Joint Unified School District; John Werner, Sequoias Adult Education Director:

	Discussion Topic	Outcome	Action
1	Opening Business		
1.1	Call to Order	<ul style="list-style-type: none"> Called to order by Brent Calvin at 8:04am 	
1.2	Establish Quorum	<ul style="list-style-type: none"> Quorum Established 	
1.3	Welcome and Introductions		
2	Review and approval of meeting minutes:	<ul style="list-style-type: none"> Minutes from October 6, 2020 Board Meeting reviewed. 	<ul style="list-style-type: none"> Motioned by Victor Rosa, Hanford Joint Union High School District Seconded by Yolanda Valdez, Cutler-Orosi Joint Unified School District Vote: All approved None opposed Motion Carried
3	Public Comment	<ul style="list-style-type: none"> No Comments 	

4	Information Items		
4.1	SAEC High School Diploma Program Graduation Requirement Alignment – John Werner	<ul style="list-style-type: none"> ● COVID has changed things <ul style="list-style-type: none"> ➤ Adult schools have gone virtual ➤ Students can attend any school they wish with no boundaries to bind them ➤ Students want to get through the programs to get a job or transfer to a college ● Now is the time to align high school diploma requirements <ul style="list-style-type: none"> ➤ Most changes can be made in the elective requirements ➤ Would like to have implemented by spring semester but are prepared to move to fall if we need to ➤ Looking at power point <ul style="list-style-type: none"> ▪ Electives lowered to 175 ▪ Add CTE to Fine Arts/Foreign Language for some schools ● Next steps <ul style="list-style-type: none"> ➤ SAEC ABE/ASE committee review ➤ Further SAEC leadership committee review ➤ SAEC Board Action ➤ SAEC provides sample board language to individual members for LEA action ➤ Implementation spring semester 	
4.2	SAEC Allocation Planning 2021/2022 – John Werner	<ul style="list-style-type: none"> ● Will use the SAEC allocation planning time line <ul style="list-style-type: none"> ➤ November 1st is the trigger date ➤ Will meet with the Executive Budget Workgroup to look at budget procedures and make planning decisions ● CFAD needs to be submitted by May 2nd ● Currently we have new schools under the WIOA Title II <ul style="list-style-type: none"> ➤ Will continue to look for other funding sources 	
4.3	Tulare Adult School Member Effectiveness Report – Larriann Torrez, Director TAS	<ul style="list-style-type: none"> ● Have a new adult education campaign logo through COABE <ul style="list-style-type: none"> ➤ #MoveAheadwith ADULTED ● Tulare Adult Member Effectiveness Report <ul style="list-style-type: none"> ➤ Current programs <ul style="list-style-type: none"> ▪ Consistent with what they had last year 	

		<ul style="list-style-type: none"> ▪ Have cut a few course offerings after a few teachers retired ➤ New Program <ul style="list-style-type: none"> ▪ National External Diploma Program (NEDP) ▪ GED can now be taken on line at home <ul style="list-style-type: none"> ○ Tulare adults testing center is open for those who need it ➤ Modes of Instruction <ul style="list-style-type: none"> ▪ ABE/ESL/ASE <ul style="list-style-type: none"> ○ Distance Learning via Google Classroom and Zoom ▪ CTE <ul style="list-style-type: none"> ○ In person for skills labs ○ Distance Learning via Zoom for lectures ➤ Power Point Presentation showing <ul style="list-style-type: none"> ▪ Total Leveraged Funds by Program Area <ul style="list-style-type: none"> ○ Receives CAEP dollars, CalWORKS, Perkins, LCFF, Fees, WIOAll, Contracted Services and other State Grants ▪ Total Enrollment by Program Year <ul style="list-style-type: none"> ○ Enrollment is down due to COVID ▪ Progress Indicator #1 – SAEC program areas have maintained or exceeded current year enrollments ▪ Progress Indicator #2 – Demonstrate increased literacy rates ▪ Progress Indicator #3 – HSD programs will be WASC Accredited <ul style="list-style-type: none"> ○ Granted a six-year accreditation status through June 30, 2023 ▪ Progress Indicator #5 – Completed WIOA Title II Application <ul style="list-style-type: none"> ○ Received about a \$33,000 increase in this program year ▪ Progress Indicator #6 – All SAEC program areas will have implemented aligned curriculum <ul style="list-style-type: none"> ○ Aligned curriculum in ABE, ESL, HSD, HSE and CTE 	
4.4	Hanford Adult School Member Effectiveness	<ul style="list-style-type: none"> ● Hanford Adult Member Effectiveness Report <ul style="list-style-type: none"> ➤ WAS accredited through January 2023 ➤ Current Programs 	

	<p>Report – Heather Keran, Administrator HAS</p>	<ul style="list-style-type: none"> ▪ GED testing site and currently testing ▪ Welding coming back next Monday ▪ Nurse Assistance coming back in January <ul style="list-style-type: none"> ○ Not allowed to have students at lab ▪ Pottery class will not have students for awhile ▪ CNA is closed to students because they cannot get onto clinical sites ▪ ESL- They are at 44% of their normal enrollment ➤ Modes of Instruction <ul style="list-style-type: none"> ▪ Started by doing a drive through distribution for students ▪ We do a one-on-one study ▪ ESL classes are done with Zoom or Google meet as well as drive through distribution ➤ Power point presentation showing <ul style="list-style-type: none"> ▪ Funding per program ▪ Enrollment Comparison, October 2019 & 2020 <ul style="list-style-type: none"> ○ Currently down in enrollment ○ Jail education program <ul style="list-style-type: none"> ❖ Not allowing any extra people or proctors into the facilities ❖ Students have materials but they cannot go in and work with them ❖ Looking forward to getting back in ▪ Goal 1 - By June 2021 Hanford adult will: <ul style="list-style-type: none"> ○ Maintain or exceed current enrollment ○ Will retain 75% of students as evidenced by paired scores ○ Will maintain completer rates commiserate with prior year averages ○ Will have increased literacy rates as demonstrated advancing NRS levels measured through the CASAS testing system. (SAEC three year plan) ▪ Goal 3 - By June 2020, all SAEC program areas had implemented aligned curriculum <ul style="list-style-type: none"> ○ Currently updating course offerings ○ They have student transiting into colleges like COS 	
<p>4.5</p>	<p>CAEP Technical Update – John Werner</p>	<ul style="list-style-type: none"> ● Reminder of due dates <ul style="list-style-type: none"> ➤ https://caladulted.org/DueDates 	

		<ul style="list-style-type: none">• Professional resources are available for everyone	
5	Action Items	<ul style="list-style-type: none">• N/A	
6	Adjournment	<ul style="list-style-type: none">• Adjourned meeting at 9:00am• Next meeting will be the first Tuesday in December<ul style="list-style-type: none">➤ December 1, 2020 at 8:00am via Zoom	