

SAEC Consortium Board Meeting
Zoom Virtual Meeting
Meeting 12/01/20, 8:00 – 9:00 am
Co-chairs: Brent Calvin and Yolanda Valdez

In Attendance:

Brian Brazier, Corcoran Joint Unified School District; Carla Calhoun, CSET; Brent Calvin, College of the Sequoias; Erika DeLaCruz, Farmersville Unified School District; Dennis Doane, Lindsay Unified School District; George Eddy, Exeter Unified School District; Robert Gonzales, Cutler-Orosi Joint Unified School District; Laura Gonzalez, Woodlake Unified School District; Troy Hayes, Alpaugh Unified School District; Heather Keran, Hanford Adult School; Ken Kurts, Proteus – WMSE; Barbara Marshall, Sequoias Adult Education Consortium; Rich Merlo, Corcoran Unified School District; Tami Olson, Visalia Adult School; Tamara Ravalín, Visalia Unified School District; Tony Rodriguez, Tulare Joint Unified School District; Tom Rooney, Lindsay Unified School District; Victor Rosa, Hanford Joint Union High School District; Paul Sevillano, Farmersville Unified School District; Larriann Torrez, Tulare Joint Unified School District; Yolanda Valdez, Cutler-Orosi Joint Unified School District; John Werner, Sequoias Adult Education Director:

	Discussion Topic	Outcome	Action
1	Opening Business		
1.1	Call to Order	<ul style="list-style-type: none"> Called to order by Brent Calvin at 8:04am 	
1.2	Establish Quorum	<ul style="list-style-type: none"> Quorum Established 	
1.3	Welcome and Introductions		
2	Review and approval of meeting minutes:	<ul style="list-style-type: none"> Minutes from November 3, 2020 Board Meeting reviewed. 	<ul style="list-style-type: none"> Motioned by Yolanda Valdez, Cutler-Orosi Joint Unified School District Seconded by Victor Rosa, Hanford Joint Union High School District Vote: All approved None opposed Motion Carried
3	Public Comment	<ul style="list-style-type: none"> No Comments 	

4	Information Items		
4.1	SAEC Allocation Planning 2021/2022 – John Werner	<ul style="list-style-type: none"> ● Will use the SAEC allocation planning time line <ul style="list-style-type: none"> ➢ November 1st is the trigger date ➢ Will meet with the Executive Budget Workgroup on December 4, 2020 <ul style="list-style-type: none"> ▪ Will bring updates to each SAEC Board meeting ● CFAD needs to be submitted by May 2nd ● Last year we approved the above based funding model to help smaller schools purchase Edgenuity. <ul style="list-style-type: none"> ➢ Reimbursement did not take place ➢ Leadership Committee agreed not to collect the money from the schools as it will benefit these schools 	
4.2	Cutler-Orosi Adult School Member Effectiveness Report – Robert Gonzalez, Principal CAS	<ul style="list-style-type: none"> ● Cutler – Orosi Adult School Member Effectiveness Report <ul style="list-style-type: none"> ➢ Shared Mission and Vision statement ➢ Current programs <ul style="list-style-type: none"> ▪ ABE, ASE, ESL ➢ Changes for 2020-2021 <ul style="list-style-type: none"> ▪ Online registration and assessment ▪ Hybrid learning <ul style="list-style-type: none"> ○ Have small groups doing direct learning ▪ Adoption of Burlington English <ul style="list-style-type: none"> ○ Students are able to work on their own ○ Instructors like it ▪ Decline in enrollment ➢ PowerPoint presentation in: <ul style="list-style-type: none"> ▪ Total leveraged funds by program area ▪ Enrollment comparison 2019 and 2020 <ul style="list-style-type: none"> ○ Plan to maintain or exceed current enrollment by June 6, 2021 ○ Will retain 75% of students by June 6, 2021 ○ Will maintain completer rates by June 6, 2021 ○ Will have increased literacy rates as demonstrated advancing NRS levels measured through the CASAS testing system by June 5, 2021 ▪ All program areas have implemented aligned curriculum 	

		<ul style="list-style-type: none"> ○ ABE - Aztec, ○ ESL - StandOut ○ HSD - Edgenuity ○ HSE - Aztec ○ ESL - Burlington English 	
4.3	Corcoran Adult School Member Effectiveness Report – Brian Brazier, Administrator CAS	<ul style="list-style-type: none"> ● Corcoran Adult School Member Effectiveness Report <ul style="list-style-type: none"> ➤ Shared Mission and Vision statement ➤ Not WASC accredited but did receive a candidacy status ➤ Locations <ul style="list-style-type: none"> ▪ Corcoran and Alpaugh ➤ Current Programs <ul style="list-style-type: none"> ▪ HSE – 2 courses ▪ ESL – 2 courses ▪ Citizenship prep (EL Civics) – multi-leveled ➤ Changes for 2020 - 2021 <ul style="list-style-type: none"> ▪ Hybrid learning ▪ Streamlined pre-testing ▪ Intervention offered through MyPath (Edgenuity) ▪ Job/Career resource through Nepris ▪ Citizenship is open and running ▪ Slight decline in overall enrollment ➤ PowerPoint presentation showing <ul style="list-style-type: none"> ▪ Leveraged funds by program 2019-20 ▪ Enrollment by gender ▪ Enrollment by race ▪ Goal #1 (Sustain enrollment) <ul style="list-style-type: none"> ○ COVID caused a 16% drop ▪ Goal #4 (Align curriculum) <ul style="list-style-type: none"> ○ ABE – Aztec ○ ESL – Burlington ○ HSD – Edgenuity ○ Citizenship Prep – www.uscis.gov ▪ SAEC progress indicators <ul style="list-style-type: none"> ○ Indicator #1 - Will maintain or exceed current year enrollments ○ Indicator #2 - Will demonstrate increased literacy rates as demonstrated through the CASAS testing system <ul style="list-style-type: none"> ❖ Make sure students are pre and post 	

		<ul style="list-style-type: none"> ○ tested <ul style="list-style-type: none"> ○ Indicator #3 – Have completed a WIOA II application <ul style="list-style-type: none"> ❖ Are now WIOA funded ○ Indicator #4 – Have implemented an aligned curriculum 	
4.4	CAEP Technical Update – John Werner	<ul style="list-style-type: none"> ● Reminder of due dates <ul style="list-style-type: none"> ➢ https://caladulthood.org/DueDates ● Program Area report will be certified in NOVA today ● January 31 – Student data is due in TOPSPro (Q2) ● February 28 – Preliminary allocations for 2021-22 and 2022-23 released by this date 	
5	Action Items	<ul style="list-style-type: none"> ● N/A 	
5.1	SAEC High School Diploma Program Graduation Requirement Alignment – John Werner	<ul style="list-style-type: none"> ● Now is the time to align high school diploma requirements <ul style="list-style-type: none"> ➢ Most changes can be made in the elective requirements ➢ Would like to have implemented by spring semester but are prepared to move to fall if we need to ➢ VUSD has already started the process ● Next steps <ul style="list-style-type: none"> ➢ SAEC Board Action today ➢ If approved SAEC provides sample board language to individual members for LEA action ➢ Implementation Spring Semester 	<ul style="list-style-type: none"> ● Motioned by George Eddy, Exeter Unified School District ● Seconded by Tamara Ravalín, Visalia Unified School District ● Vote: All approved None opposed Motion Carried
6	Adjournment	<ul style="list-style-type: none"> ● Adjourned meeting at 8:57am ● Next meeting will be the first Tuesday in February <ul style="list-style-type: none"> ➢ February 2, 2021 at 8:00am via Zoom 	