

SAEC Consortium Board Meeting Minutes

December 6, 2022, 8:00am – 9:00am

Virtual Meeting: Zoom

Co-Chairs: Brent Calvin and Yolanda Valdez

In Attendance:

Brian Brazier, Corcoran Joint Unified School District; Brent Calvin, College of the Sequoias; Dr. Sergio Chavez, Farmersville Unified School District; George Eddy, Exeter Unified School District; Laura Gonzales, Woodlake Unified School District; Victoria Guzman, Cutler-Orosi Education Center; Troy Hayes, Alpaugh Unified School District; Heather Keran, Hanford Adult School; Amalia Lopez, Lindsay Adult School; Barbara Marshall, Sequoias Adult Education Consortium; Lori Morton, Tulare Adult School; Eduardo Ochoa, Corcoran Joint Unified School District; Tami Olson, Visalia Adult School; Darin Pace, Exeter Unified School District; Tom Rooney, Lindsay Unified School District; Victor Rosa, Hanford Joint Unified High School District; Kirk Shrum, Visalia Unified School District; Yolanda Valdez, Cutler-Orosi Joint Unified School District; Lucy Van Scyoc, Tulare Joint Union High School District; J Valencia; Arturo Villarreal, Farmersville Adult School; John Werner, Sequoias Adult Education Consortium

	Discussion Topic	Outcome	Action
1	Opening Business		
1.1	Call to Order	<ul style="list-style-type: none"> Called to order by Brent Calvin at 8:01am 	
1.2	Establish Quorum	<ul style="list-style-type: none"> Quorum Established 	
1.3	Welcome and Introductions	<ul style="list-style-type: none"> 	
2	Review and approval of meeting minutes:	<ul style="list-style-type: none"> Minutes from November 1, 2022 SAEC Board Meeting 	<ul style="list-style-type: none"> Motioned to approve minutes by Tom Rooney, Lindsay Unified School District Seconded by Eduardo Ochoa, Corcoran Joint Unified School District Vote: All approved None opposed Motion Carried
3	Public Comment	<ul style="list-style-type: none"> No Comments 	
4	Information Items		

<p>4.1</p>	<p>Visalia Adult School Member Effectiveness Report – Tami Olson, Principal, Visalia Adult School</p>	<ul style="list-style-type: none"> ● PowerPoint presentation by Hanford Adult <ul style="list-style-type: none"> ➤ Current Programs <ul style="list-style-type: none"> ▪ ABE, HSE, HSD, ESL, EL Civics and Citizenship Prep ▪ IET <ul style="list-style-type: none"> ○ Care Giver, Childcare and Nurse Assistant ○ Provides EL support for ESL students ▪ Career Technical Education Programs <ul style="list-style-type: none"> ○ Clinical and Administrative Medical Assisting, Combination Welding, Basic Construction, Custodial Training, Electrical/PLCs, Medical Billing and Coding, Nurse Assistant, Office Skills, Paraprofessional training, Small Business Ownership, Vocational Nursing ▪ Adults with Disabilities <ul style="list-style-type: none"> ○ ATP (VUSD), Creative Center and ABLE ▪ Justice Involved <ul style="list-style-type: none"> ○ HiSet, Basic Electrical and Warehouse Logistics ➤ Total leveraged funds by program area <ul style="list-style-type: none"> ▪ Programs they have received funding from ➤ Total enrollment by program year <ul style="list-style-type: none"> ▪ Saw a dip in 2019-20 ▪ Increase in 2020-21 <ul style="list-style-type: none"> ○ Due to parents in our school district that went through training of technology because of COVID (271 students) ○ Mental Health workshops ➤ Program enrollment comparison by year <ul style="list-style-type: none"> ▪ Currently they are back to 2018.2019 enrollments ▪ CTE programs are growing ➤ ASE EFL Gains and HSD/HSE earned <ul style="list-style-type: none"> ▪ ASE EFL Gains - 2019.20 had a huge dip with another in 2021.225 but students are coming in now ▪ HSD/HSE earned – 2021.22 high increase with lower graduation requirements that year ➤ ESL EFL Gains & COAAP Completion <ul style="list-style-type: none"> ▪ EL Civics types of trainings they do with their students ▪ Students pick what they want to learn and then offer ESL classes they can pick from ➤ ABE progress and transition to ASE 	
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4.2	<p>Corcoran Adult School Member Effectiveness Report – Brian Brazier, Administrator, CAS</p>	<ul style="list-style-type: none"> ● PowerPoint presentation by Corcoran Adult School <ul style="list-style-type: none"> ➤ Locations – Corcoran and Alpaugh ➤ Current Programs – HSD, GED, ESL, Citizenship, ABE ➤ Changes 2022-2023 <ul style="list-style-type: none"> ▪ Designated testing day for new students ▪ Hybrid ESL class in Alpaugh (paraprofessional support) <ul style="list-style-type: none"> ○ Currently has been shut down but hoping to start backup soon ▪ ABE Classes ▪ Increasing enrollment ➤ Leveraged funds by program area <ul style="list-style-type: none"> ▪ Alpaugh has not had a teacher consistently the last 3 years so it has affected the dollars spend ➤ Total enrollment by program years <ul style="list-style-type: none"> ▪ Numbers were best when COVID kept people home ▪ Now struggling without a teacher ➤ Demographics – by ages and race ➤ Enrollment program <ul style="list-style-type: none"> ▪ 2020.21 most populace year ▪ 2021.22 numbers dipped this year <ul style="list-style-type: none"> ○ Less technology ➤ NRS performance <ul style="list-style-type: none"> ▪ Met state goals ▪ ABE Level 5 fell below the numbers <ul style="list-style-type: none"> ○ Now have a system in place to get their data up ➤ Payment points <ul style="list-style-type: none"> ▪ ESL had a gain ▪ Will work on responding to surveys better 	
4.3	<p>WIOA Title II: AEFLA RFA Status Update – Heather Keran, Principal HAS</p>	<ul style="list-style-type: none"> ● All schools have been approved for the 2023-2027 reauthorization <ul style="list-style-type: none"> ➤ Funding is \$934,154.00 ● Next Steps <ul style="list-style-type: none"> ➤ Grant is now open for submissions ➤ All SAEC administrators are working with the consultant to 	

		<p>finalize narrative submission</p> <ul style="list-style-type: none"> ➤ Final submission is due by Thursday, December 15th ➤ Traditionally, a plan approval email is sent to the Superintendent or CBO/CFO for approval 	
4.4	CAEP Technical Update – John Werner	<ul style="list-style-type: none"> ● December 2022 Due Dates <ul style="list-style-type: none"> ➤ Dec 1: July 1, 2021 to June 30, 2022 Program Area Report (Instructional Hours and Expenses by Program Area; actuals) in NOVA and Certified by Consortium* ➤ Dec 1: 20/21, 21/22 & 22/23 Member Expense Report Due in NOVA (Q1) ➤ Dec 31: 20/21, 21/22 & 22/23 Member Expense Report certified by Consortia in NOVA (Q1) * ➤ Dec 31: End of Q2 ● January 2023 Due Dates <ul style="list-style-type: none"> ➤ Jan 31: Student Data due in TOPSPro (Q2) ➤ Jan 31: Employment and Earnings Follow-up Survey ● February 2023 Due Dates <ul style="list-style-type: none"> ➤ Feb 28: Preliminary allocations for 2022-23 and 2023-24 released by this date. 	
5	Action Items		
5.1	Virtual Meeting February 7, 2023 – Brent Calvin or Yolanda Valdez	<ul style="list-style-type: none"> ● Voting to continue SAEC Board meetings virtually in February 2023 	<ul style="list-style-type: none"> ● Motioned to approve by Yolanda Valdez, Cutler-Orosi Joint Unified School District ● Seconded by Tom Rooney, Lindsay Unified School District ● Vote: All approved None opposed Motion Carried
6	Adjournment	<ul style="list-style-type: none"> ● Next meeting 12/07/2022 at 8:00am <ul style="list-style-type: none"> ➤ No meeting in January ● Adjourned meeting at 8:52am 	