

SAEC Consortium Board Meeting
Zoom Virtual Meeting
Meeting 12/07/21, 8:00am – 9:00am
Co-chairs: Brent Calvin and Yolanda Valdez

In Attendance:

Brian Brazier, Corcoran Joint Unified School District; Hal Buckridge, Proteus; Brent Calvin, College of the Sequoias; Doug Cardoza, Visalia Unified School District; Erika DeLaCruz, Farmersville Adult; George Eddy, Exeter Unified School District; Laura Gonzalez, Woodlake Unified School District; Victoria Guzman, Cutler-Orosi Education Center; Heather Keran, Hanford Adult School; Ken Kurts, Proteus; Amalia Lopez, Lindsay Unified School District; Barbara Marshall, Sequoias Adult Education Consortium; Lori Morton, Tulare Adult School; Tami Olson, Visalia Adult School; Tom Rooney, Lindsay Unified School District; Victor Rosa, Hanford Joint Unified High School District; McKenna Salazar, TCOE; Paul Sevillano, Farmersville Unified School District; Larriann Torrez, Porterville Adult School; Yolanda Valdez, Cutler-Orosi Joint Unified School District; Juan Valencia, Proteus; Lucy VanScyoc, Tulare Joint Unified School District; John Werner, Sequoias Adult Education Director; Edward William, Tulare County

	Discussion Topic	Outcome	Action
1	Opening Business		
1.1	Call to Order	<ul style="list-style-type: none"> Called to order by Brent Calvin at 8:03am 	
1.2	Establish Quorum	<ul style="list-style-type: none"> Quorum Established 	
1.3	Welcome and Introductions	<ul style="list-style-type: none"> Introduced new attendees: Juan Valencia and Harl Buckridge from Proteus and McKenna Salazar from TCOE 	
2	Review and approval of meeting minutes:	<ul style="list-style-type: none"> Minutes from November 2, 2021 SAEC Board Meeting 	<ul style="list-style-type: none"> Motioned by Tom Rooney, Lindsay Unified School District Seconded by Yolanda Valdez, Cutler-Orosi Joint Unified School District Vote: All approved None opposed Motion Carried
3	Public Comment	<ul style="list-style-type: none"> No Comments 	
4	Information Items		
4.1	Visalia Adult School Member Effectiveness	<ul style="list-style-type: none"> Tami Olson, Principal of Visalia Adult School shared the following <ul style="list-style-type: none"> Current Programs <ul style="list-style-type: none"> ABE/ASE, GED (in Spanish & English), HiSET, HSD, ESL, 	

<p>Report – Tami Olson, Principal</p>	<p>EL Civics and Citizenship Preparation, IET (Care Giver, Childcare and Nurse Assistant)</p> <ul style="list-style-type: none"> ▪ HyFlex classes using the OWL technology to provide synchronize learning ▪ Career Technical Education <ul style="list-style-type: none"> ○ Clinical & Administrative Medical Assisting, Combination Welding, Basic Construction, Electrical/PLCs, Medical Billing and Coding, Nurse Assistant, Office Skills, Vocational Nursing, Warehouse Logistics ▪ Adults with Disabilities <ul style="list-style-type: none"> ○ ATP, Creative Center and ABLE Industries ▪ Justice Involved <ul style="list-style-type: none"> ○ HiSET, Basic Electrical and Warehouse Logistics ▪ Partnership with Probation <ul style="list-style-type: none"> ○ Focus on Justice Involved students taking HiSET and Warehouse logistics while they were incarcerated so they can finish <ul style="list-style-type: none"> ➤ Total leveraged funds by program area ➤ Total enrollment by program year <ul style="list-style-type: none"> ▪ On course to exceed enrollments of where they were pre-pandemic ➤ Progress Indicator #1- SAEC program areas have maintained or exceeded current year enrollments <ul style="list-style-type: none"> ▪ 2019-20 had a huge increase in enrollment in ABE ▪ 2020-21 CTE declined in enrollment due to social distancing but should increase as we have more students in classrooms ➤ Progress Indicator #2 – Demonstrate increased literacy rates <ul style="list-style-type: none"> ▪ Shows increase in gains by benchmark ▪ ABE showed some gains ➤ Progress Indicator #4 – HSD programs will be WASC Accredited <ul style="list-style-type: none"> ▪ Aligned CIP goals with our WASC goals <ul style="list-style-type: none"> ○ CIP Goal 1 - Completed so will come up with another one next year ○ CIP Goal 2 – Have increased the technology access so they will look at revising this goal or changing it ○ CIP Goal 3 – So far have increased ELL 	
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		<p style="text-align: center;">participation in IET/CTE by 20%, will keep this goal</p> <ul style="list-style-type: none"> ➤ Progress Indicator #5 – Completed WIOA Title II application <ul style="list-style-type: none"> ▪ Funds were decreased because there were more groups applying <ul style="list-style-type: none"> ○ Decrease in funding made up with CTE fees ➤ Progress Indicator #6 – All SAEC program areas will have implement aligned curriculum <ul style="list-style-type: none"> ▪ ABE – Aztec ▪ ESL – Burlington English and Stand Out ▪ HSD – Edgenuity ▪ HSE/GED – Aztec and GED Ready Practice Tests, GED Kaplan Prep Plus Books ▪ CTE <ul style="list-style-type: none"> ○ Combination Welding – AWS ○ Vocational Nursing – Ati ➤ What's new and coming to Visalia Adult School <ul style="list-style-type: none"> ▪ Tucoemas Pathways Program – financial literacy <ul style="list-style-type: none"> ○ Navigator Carmen Becerra working with Tucoemas to bring it to other schools in Tulare County ▪ Partnership with Probation Department <ul style="list-style-type: none"> ○ Connection Center ○ Navigator and HiSET classes starting in January ▪ Exeter providing own teachers at a new location in Exeter ▪ COS course CHILD 42 offering on Visalia Adult School Campus – Fall of 2022 ▪ COS course at VAS campus to help with the ESL transition to COS class development stage, projected Fall of 2023 ▪ COS courses counseling 25 and Counseling in development ▪ Modernization project – Completion July 31, 2022 <ul style="list-style-type: none"> ○ Additional lab for CNA, classroom space and restrooms 	
4.2	Corcoran Adult School Member Effectiveness Report – Brian Brazier, Administrator	<ul style="list-style-type: none"> ● Brian Brazier, Administrator of Corcoran Adult School shared the following <ul style="list-style-type: none"> ➤ Mission Statement <ul style="list-style-type: none"> ▪ Brand new ➤ 2 locations for classes in Corcoran and Alpaugh ➤ Current Programs 	

- HSD, ESL, Citizenship Prep (EL Civics), GED prep (New)
- Changes for 2020 – 2021
 - Improved post-testing
 - Big decline in HSD classes
 - Effect of COVID came later for them than it did other schools
 - ESL – Doing COAPP testing
 - GED – Starting in January
 - COS ESL – Continuing in person instruction on campus
 - Not providing devices as students can come in person
 - Went through WASC and expect to achieve accreditation
 - Created the Corcoran Adult Education Advisory Committee (CAEAC)
- Modes of instruction
 - In person and old style
 - Have stopped doing distance learning
 - Lost of devices were lost during the pandemic
- Total leveraged funds by program area 2020-2021
 - No District contribution
 - Received WIOA grant
- Enrollment by Gender and Race
- Highest School Year and Enrollment by Program
- Enrollment way down from last year
 - Second class is not up and running
 - Difficult to get teachers
- Progress Indicator #1 – Sustained Enrollment
 - Numbers are low
 - Contributing factors
 - Navigator out
 - Loss of distance learning
 - Students have taken jobs vs education
- Progress Indicator #3 – WIOA application
- Progress Indicator #4 – Align curriculum
 - ABE – Aztec
 - ESL – Burlington English
 - HSD – Edgenuity
 - Citizenship Prep – www.uscis.gov
- Graduates increased in 2021

4.3	CAEP Technical Update – John Werner	<ul style="list-style-type: none"> ● Will be talking about community assessment data in the Leadership Committee meeting ● Due dates <ul style="list-style-type: none"> ➢ December 1 – Instructional Hours and Expenses by Program Area due in NOVA and certified by Consortium ➢ December 1 – Member Expense Report due in NOVA (Q1) ➢ December 31 – Member Expense Report certified by Consortia in NOVA (Q1) ➢ December 21 – End of Q2 ● AB104 Graduation <ul style="list-style-type: none"> ➢ Adult education was not brought into this assembly bill ➢ Does not mean adult ed cannot be part of this ➢ Adult education can fit under alternative education or it will need a stand-alone board policy 	
5	Action Items		
5.1	SAEC Virtual Board Meeting 02.01.22 – Brent Calvin	<ul style="list-style-type: none"> ● AB361 was signed into law by the Governor on 09/17 ● AB361 allows public meetings to continue virtually as they have all during COVID-19 	<ul style="list-style-type: none"> ● Motioned by Tom Rooney, Lindsay Unified School District ● Seconded by Doug Cardoza, Visalia Unified School District ● Vote: All approved None opposed Motion Carried
6	Adjournment	<ul style="list-style-type: none"> ● Next meeting 02/01/2022 at 8:00am via Zoom <ul style="list-style-type: none"> ➢ No meeting in January 2022 ● Adjourned meeting 	