



SAEC Leadership Committee Meeting

April 16, 2020 3:00pm - 5:00pm

ZOOM

Co-Chairs: Heather Keran and Vacant

- Opening Business
 - Call to Order
 - Welcome and Introductions
- Approval of Minutes - Minutes from 03/19/2020
- Public Comment – General public comment on any Consortium related topic may be heard at this time. The Leadership Committee asks that any public comment on an item listed on today's agenda be addressed at the time the item comes up for discussion by the Leadership Committee. Please post any public comment using the chat function. Please begin your comments by posting your full name. Public comment will be read into the record by the Committee Chair in the order they are entered into the chat window. Public comment shall be limited to 3 minutes per comment and 20 minutes for all comments.
- Information Items:
 - COVID-19
 - Phase 2: Contingency Plans Best Practices Discussion:
 - Timeline Discussion: What are your return dates as of now? And what are you beneficiary districts saying? Summer school? Do we need an information campaign
 - What are you doing?
 - Gaps identified at previous meeting. What has been resolved
 - Student access:
 - Devices
 - GED Testing Centers are currently closed.
 - Allied Health program clinical access.
 - Alpaugh has no network connectivity or devices.
 - CASAS testing is canceled
 - Staff Access Gaps:
 - Curriculum Gaps:
 - Staff use of online tools
 - VAS teachers had to leave before they could get materials.
 - Student Supportive Services Gaps:
 - Collecting attendance in ASAP. Some schools are completely closed (not even staff on site--15 day shelter in place rule),
 - Needs
 - Student access: Devices. GED Testing sites open.
 - Staff access
 - Curriculum: PD for Aztec, Edgenuity, Burlington via Zoom

- Student Supportive Services:

- Resources Currently Available
 - How are you leveraging our SAEC Navigators
 - Hanford Navigator project status update. How did the drive through packet pick up on 4/14 and 4/16 go? We were fielding calls during the 4/14 event.
 - We had a lot of questions that only a teacher could answer.
 - Walk up vs car questions.
 - We had office hours questions that we could not answer.
 - Logistics questions were hard to answer...solution idea: give navigators a google maps image with the details.
 - We need access via phone to confirm details between the site and the navigator. A phone call works well to clean up details.
 - We got pushback from students when we ask for personal information, like email addresses. Like when the bank calls you and starts asking for personal information.
 - We needed to know which program they were in. A class roster with the teacher's name, program, would have helped.
 - How did the sharing of information via Google Sheets work?
 - Export any data as a .csv. PDF is hard because we don't all have adobe software on home devices.
 - Barbara can assist with walking you through the data harvest process on ASAP.
 - It takes us at least 48 hours to get to the point where we are calling people. Keep that in mind when planning.
 - Idea: Include Census materials with distributions. We have lots of bags. (We may need to get more bags from Barbara P. Do you want them?)
 - Curriculum
 - PD
 - Virtual Tools

- Implications
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- As a reminder, on the legislative front, the [Senate Special Budget and Fiscal Review Subcommittee on COVID-19 Response](#) will hold a hearing tomorrow, Thursday, April 16th, at 2 PM PDT, to provide oversight of the state's COVID-19 response. The Senate will livestream the hearing on their website at www.sen.ca.gov. The public may submit comments or testimony in writing to the committee, or participate via telephone at the conclusion of the hearing, during the public comment period.

- Program Evaluation Data Chats – Heather
 - Bring:
 - DIR Action Goals
 - Red Folders
 - Student Educational Plan

- Due Dates--John Werner
<https://caladulthood.org/DueDates>

- Next Leadership Committee Meeting 4/23/2020 Agenda – Heather Keran

- Action Items
N/A

- Adjournment