



**SEQUOIAS**  
ADULT EDUCATION CONSORTIUM  
**SAEC Leadership Committee Meeting**  
June 18, 2020 1:00PM-2:00PM  
ZOOM

Agenda and Minutes: [https://drive.google.com/drive/folders/1XVyR\\_SoYPtLwvTsVOWJgcJq7PGfrm2g](https://drive.google.com/drive/folders/1XVyR_SoYPtLwvTsVOWJgcJq7PGfrm2g)

Join Zoom Meeting

<https://us02web.zoom.us/j/89707966898?pwd=cmEvaTE2VFdJZjBiSkVqTSStNUGVBQT09>

Meeting ID: 897 0796 6898

Password: 518400

One tap mobile

+16699009128,,89707966898#,,,0#,,518400# US (San Jose)

Dial by your location

+1 669 900 9128 US (San Jose)

Meeting ID: 897 0796 6898

Password: 518400

Co-Chairs: Heather Keran and Vacant

- Opening Business
  - Call to Order
  - Welcome and Introductions
- Approval of Minutes - Minutes from 05/21/2020
- Public Comment – General public comment on any Consortium related topic may be heard at this time. The Leadership Committee asks that any public comment on an item listed on today’s agenda be addressed at the time the item comes up for discussion by the Leadership Committee. Please post any public comment using the chat function. Please begin your comments by posting your full name. Public comment will be read into the record by the Committee Chair in the order they are entered into the chat window. Public comment shall be limited to 3 minutes per comment and 20 minutes for all comments.
- Information Items:
  - What does Fall Semester 2020
    - Site Availability
      - Modifications to sites (What will your site look like when students and staff come on campus?)
      - Navigator Return Dates?
    - Enrollment Process
    - Programs and Master Schedules
    - Policy Updates (Do you need to update site policy documents (i.e. staff handbook, student handbook, student enrollment forms, safe school plan, etc.)
  - Program Evaluation Data Chats – Heather
    - Recommend tabling this discussion until summer

- WIOA II
  - Old Schools
  - New Schools
  
- 2020/21 Annual Plan/Current Three Plan/MOU
  - All plans in Drive: <https://drive.google.com/drive/folders/0B7anuMDOnc2NDIUemJ1LTkwZVU>
  - 2020/21 Plan Due 8/15/20
    - Needs to be written
  - 2019/21 Three Plan Needs to be updated to reflect changes caused by COVID-19
  - Our current MOU will need earmark amounts adjusted for provider/beneficiary districts.
  - Discussion on timeline for this work.
  
- AWS Curriculum--Heather Keran
  
- Due Dates--John Werner  
<https://caladulthood.org/DueDates>
  
- SAEC Leadership Committee 2020/21 meetings
  - Via Zoom
  - Agenda – Heather Keran
  
- Action Items  
N/A
  
- Adjournment