

SAEC Leadership Committee Meeting Minutes

February 5, 2019 10:00AM - 12:00PM

PRC, College of the Sequoias

915 South Mooney Blvd. Visalia, CA 93277

Co-Chairs: Heather Keran and Thad Russell

In Attendance: John Arriola, Corcoran Joint Unified School District; Robert Gonzales, Cutler-Orosi Joint Unified School District; Heather Keran, Hanford Adult School; Emily Koop, Farmersville Unified School District; Barbara Marshall, SAEC; Tami Olson, Visalia Adult School; Thad Russell, College of the Sequoias; John Werner, SAEC Director

	Discussion Topic	Outcome	Action
1	Opening Business		
2	Review and approval of meeting minutes: January 24, 2019	<ul style="list-style-type: none"> • Approval of January 24, 2019 Minutes 	<ul style="list-style-type: none"> • Motioned to Approve January 24, 2019 Minutes by Robert Gonzales, Cutlet-Orosi Joint Unified School District • Seconded by Tami Olson, Visalia Adult School • Vote: <ul style="list-style-type: none"> ➤ All Approved ➤ None opposed ➤ Motion Carried
3	Public Comment		
4	Information Items		
4.1	Budget – John Werner	<ul style="list-style-type: none"> • Discussion regarding what was presented to the SAEC Board on past and current budget information <ul style="list-style-type: none"> ➤ Baring new influx of money will probably not see substantial changes ➤ Enrollment counts do not address the picture • If we get influx of new money we should be prepared with information <ul style="list-style-type: none"> ➤ Break down the data ➤ Cost to expand our strategies ➤ Adding an Administrator or ESL counselors ➤ Pull apart CTE to see what the expenses are ➤ Look at in kind value <ul style="list-style-type: none"> ▪ i.e. cost to use a building by the hour 	<ul style="list-style-type: none"> • Suggest we could use Andrew from COS to help with this

4.2	Program Evaluation – John Werner	<ul style="list-style-type: none"> • Data points – What data do we want to bring to Leadership Committee meetings? <ul style="list-style-type: none"> ➤ Need to follow up with Larriann on ideas she had ➤ Enrollments ➤ Participants ➤ Completers ➤ Payment point summary ➤ Grown – how many tested and grew one ore more levels ➤ CASAS indicators ➤ Federal NRS tables by programs ➤ Data on all program areas ➤ Curriculum <ul style="list-style-type: none"> ▪ Is it being utilized <ul style="list-style-type: none"> • By students – hours of use • By teachers • State is look at strategy 3 & 5, transition and acceleration of student progress 	<ul style="list-style-type: none"> • Continue to cover this information at the next meeting until we have a process
4.3	Edgenuity Contract – John Werner	<ul style="list-style-type: none"> • Edgenuity <ul style="list-style-type: none"> ➤ Two renewal options <ul style="list-style-type: none"> ▪ 1 year contract \$111,000 ▪ 3 year contract \$238,650 ➤ Leadership Committee recommendation <ul style="list-style-type: none"> ▪ 3 year contract – saves 1/3 over 3 years ▪ Deferred costs model for schools that cannot afford to pay for the whole 3 years at once ▪ SAEC office will help to defer costs <ul style="list-style-type: none"> • Money will be pulled back the next 2 years from each school • Deadline to get Edgenuity is June 30th but should be ready by May <ul style="list-style-type: none"> ➤ Visalia Adult needs to make adjustment to the contract ➤ Action needs to be taken at the Board meeting of each school district ➤ Exeter will work with Visalia Adult School to see what they will have to pay to start using Edgenuity 	<ul style="list-style-type: none"> • Need to take action at SAEC School Board on recommendation • John Werner will revise the number and get a revised quote
4.4	SAEC Video Update – Tami Olson	<ul style="list-style-type: none"> • On February 13th footage will be done for Farmersville, Cutler-Orosi and the jail • Would like all schools to be filmed for mid-March • Will be stand-alone commercials for each school so and individual schools piece can be pulled out for other uses 	

4.5	Leadership Committee Meeting 02/21/19 Cancelled Rescheduled? – John Werner	<ul style="list-style-type: none"> • COS, Hanford, Visalia and SAEC will not be available for meeting <ul style="list-style-type: none"> ➤ Meeting cancelled. ➤ Next meeting 03/05/19 	
4.6	SAEC Committee Meeting Dates – John Werner	<ul style="list-style-type: none"> • SAEC Leadership Committee Meeting <ul style="list-style-type: none"> ➤ April 25, 2019 <ul style="list-style-type: none"> ▪ State CCAE Conference is on this date, will need to cancel leadership meeting • ESL, ABE/ASE, AWD and CTE dates handed out to everyone <ul style="list-style-type: none"> ➤ Will have a CTE meeting in May to let them know what the 3 year plan is • Navigator calendars discussed <ul style="list-style-type: none"> ➤ Administrators would like calendars by Fridays for the following week ➤ Would like navigators to look into COS Tours for students 	
4.7	SAEC Board Meeting 03/05/19 Agenda – John Werner	<ul style="list-style-type: none"> • Visalia Adult School will give their member effectiveness report • Bring draft of 3 year plan • Update MOU and Governance document in March • Final action on Edgenuity contract 	
4.7	Next Leadership Committee Meeting 03/05/19 Agenda – Heather Keran	<ul style="list-style-type: none"> • Everyone agree to meet this day 	
5	Action Items	N/A	
6	Adjournment	<ul style="list-style-type: none"> • Meeting adjourned at 12:01pm 	