

SAEC Leadership Committee Meeting Minutes

March 5, 2019 10:00AM - 12:00PM

PRC, College of the Sequoias

915 South Mooney Blvd. Visalia, CA 93277

Co-Chairs: Heather Keran and Thad Russell

In Attendance: Robert Gonzales, Cutler-Orosi Joint Unified School District; Heather Keran, Hanford Adult School; Emily Koop, Farmersville Unified School District; Barbara Marshall, SAEC; Tami Olson, Visalia Adult School; Thad Russell, College of the Sequoias; John Werner, SAEC Director

	Discussion Topic	Outcome	Action
1	Opening Business		
2	Review and approval of meeting minutes: February 5, 2019	<ul style="list-style-type: none"> • Approval of February 5, 2019 Minutes • Amendment <ul style="list-style-type: none"> ➤ Correction of February 5, 2019 minutes showing Robert Gonzales, Cutler-Orosi Joint Unified School District as motioning for approval on the January 24, 2019 minutes 	<ul style="list-style-type: none"> • Motioned to Approve February 5, 2019 Minutes with amendment by Robert Gonzales, Cutler-Orosi Joint Unified School District • Seconded by Tami Olson, Visalia Adult School • Vote: <ul style="list-style-type: none"> ➤ All Approved ➤ None opposed ➤ Motion Carried
3	Public Comment	<ul style="list-style-type: none"> • SAEC Board Members asked the SAEC Leadership Committee to look at a system for revisiting how we use the money – MOU • Discussion by Leadership Committee to propose 3 methods that the SAEC Board can look at <ul style="list-style-type: none"> ➤ Method 1: Socio Economic Need Based Formula – Need Based Formula (example: AEBG Regional Need Formula) – Based on census and labor market data <ul style="list-style-type: none"> ▪ Educational Attainment ▪ Socio Economic Status ▪ Unemployment Rate ▪ # of Gumballs ➤ Method 2: Strategy Based Approach <ul style="list-style-type: none"> ▪ MOE 14/15 ▪ 15/16 Allocation ▪ COLAs ▪ LCFF ? as modern MOE possible \$ match ▪ 2.2 Model <ul style="list-style-type: none"> • Strategy based – Disregard MOE 	

- Method 3: ADA model
 - Each program costs varying amounts per school
 - Enrollment driven
 - Unduplicated counts
 - FTE Equivalent Value
- Method 4: Base and ADA
- It was suggest a survey of each Superintendents ideas and thought be done. This will give the Leadership Committee something to work with.
 - Explain the 5 models
 - Ask questions about each one
 - Rank Models
 - Why they like or don't like it
 - Get a sense of where their priorities lie
 - How soon do they want this in place
- Leadership Committee felt they need
 - Trigger
 - Add language in Governance Document to be the trigger
 - Time Line
 - When
 - Every year or every other year?
 - How
 - Methodology
 - Timeline process:
 - Frist Tuesday of November Trigger Date: Beginning of process
 - November 1st – First Budget Workgroup Meeting
 - December 1st Second Budget Workgroup Meeting
 - December 15 – January 15 – No work
 - January 15th – Third Budget Workgroup Meeting
 - February 15th – Program Area Report Due
 - March 1st – Preliminary or Draft CFAD
 - April 1st – CFAD approved with SAEC Board
 - May 2nd – CFAD Submission
 - Budget study committee after plan is developed
 - Data Analyst to provide technical support
 - 1 job = create a proposal
 - Director Convenes
 - Leadership
 - Superintendent or Designee
 - Only 2 superintendents at the most (Brown Act)

4	Information Items		
4.1	Budget – John Werner	<ul style="list-style-type: none"> • Will cover more program evaluation at next Leadership Committee Meeting 	
4.2	Program Evaluation – John Werner	<ul style="list-style-type: none"> • Jay will be at the Tulare Adult School on Wednesday, March 6, 2019 at 1:00pm • Will cover more program evaluation at next Leadership Committee Meeting 	
4.3	Edgenuity Contract – John Werner	<ul style="list-style-type: none"> • Schools will need to take it to their District Boards for approval • Small schools need to create a purchase order for total amount due on the line item even though they will only pay one years' worth <ul style="list-style-type: none"> ➢ Needs to be done and paid to Edgenuity by June 30th 	
4.4	SAEC Video Update – Tami Olson	<ul style="list-style-type: none"> • Cutler Orosi, Visalia Adult are completed • Farmersville and Exeter Tulare and Hanford are online for completion • Have not heard from Lindsay and Corcoran • Video needs to be completed by end of month <ul style="list-style-type: none"> ➢ Deadline has been extended from Marth 6, 2019 • Video will only be 4 minutes long 	<ul style="list-style-type: none"> • Visalia will email Lindsay and Corcoran and cc John Werner
4.5	New Programs Classes or Offerings – John Werner	<ul style="list-style-type: none"> • Please let Navigators know when new programs are available <ul style="list-style-type: none"> ➢ This will help SAEC Navigators communicate with the public ➢ Let John Werner know about new summer programs or classes by the end of April or May <ul style="list-style-type: none"> ▪ Email information 	
4.6	RISDIS Data – John Werner	<ul style="list-style-type: none"> • Went over data tracking that the SAEC Navigators have set up in Google Forms 	
4.7	SAEC Board Meeting 05/07/19 Agenda, 04/02/19 cancelled – John Werner	<ul style="list-style-type: none"> • No Leadership Committee meeting on May 7, 2019 	

4.8	Next Leadership Committee Meeting 03/21/19 Agenda – Heather Keran	<ul style="list-style-type: none"> • Discuss agenda item for SAEC Board meeting • Program evaluation data • Edgenuity • Video • RISDIS data • Velocity Tour • This meeting will be at 630 S. Atwood, Visalia in Room 12 	
5	Action Items	N/A	
6	Adjournment	<ul style="list-style-type: none"> • Meeting adjourned at 12:08pm by Heather Kern, Hanford Adult School 	