

SAEC Leadership Committee Meeting Minutes

August 20, 2020 3:00PM – 4:00PM

Zoom (Virtual On-Line Meeting)

Co-Chairs: Heather Keran and Vacant

In Attendance: Brian Brazier, Corcoran Joint Unified School District; Dennis Doane, Lindsay Unified School District; Robert Gonzales, Cutler-Orosi Joint Unified School District; Heather Keran, Hanford Adult School; Barbara Marshall, SAEC; Tami Olson, Visalia Adult School; Jonna Schengel, College of the Sequoias; Larriann Torrez, Tulare Adult School; John Werner, SAEC Director

	Discussion Topic	Outcome	Action
1	Opening Business		
1.1	Call to order	<ul style="list-style-type: none"> • Called to order at 3:06pm 	
1.2	Establish Quorum	<ul style="list-style-type: none"> • No Quorum 	
1.3	Welcome and Introductions		
2	Review and approval of Minutes from 05/21/2020, Review Notes from: 07/23/20	<ul style="list-style-type: none"> • Approval of minutes for August 4, 2020 	<ul style="list-style-type: none"> • Motioned by Robert Gonzales, Cutler-Orosi Joint Unified School District • Seconded by Brian Brazier, Corcoran Joint Unified School District • Vote: All approved None opposed Motion Carried
3	Public Comment		
4	Information Items		
4.1	COVID-19	<ul style="list-style-type: none"> • How are schools doing <ul style="list-style-type: none"> ➢ Visalia <ul style="list-style-type: none"> ▪ Childcare an issue for a lot of students ▪ Low enrollments ➢ Cutler <ul style="list-style-type: none"> ▪ Transitioning to online enrollment and assessment ▪ Teachers trained last week ▪ Classes will start September 1, 2020 ▪ ESL program offered day care but students still are not coming 	

		<ul style="list-style-type: none"> ➤ Lindsay <ul style="list-style-type: none"> ▪ Had walk-ins the last 2 weeks <ul style="list-style-type: none"> • Numbers are low • Students have preconceived ideas that they cannot go to school ➤ Corcoran <ul style="list-style-type: none"> ▪ Low numbers but not all classes are open ▪ Getting devices out to students ➤ Tulare <ul style="list-style-type: none"> ▪ Moved to online enrollment ▪ CTE programs are approved to be on site for the skilled piece ▪ Putting a Back to School slide show together to welcome students back ➤ Hanford <ul style="list-style-type: none"> ▪ Doing distance learning ▪ Drive through registration for all programs ▪ In person testing in groups of 16 ▪ No CTE programs running right now ▪ Online charter high school students have been coming in so they are able to register parents at the same time <ul style="list-style-type: none"> • All schools have low enrollments 	
4.2	SAEC Leadership Calendar for 2019-2020	<ul style="list-style-type: none"> • Do we want to make changes to the Leadership calendar for 2019-2020 <ul style="list-style-type: none"> ➤ Keep to 1 hour – 3:00pm – 4:00pm ➤ Keep Thursdays as scheduled • Will email out updated calendar 	
4.3	Program Evaluation Data Chats - Heather	<ul style="list-style-type: none"> • PowerPoint presentation on 2019-20 cumulative performance data shared with committee • Data reports will help us look own practices as a school as it relates to the student experience <ul style="list-style-type: none"> ➤ Student Pathway ➤ Total Reportable Individuals: Adults served ➤ Persistence ➤ Progress ➤ Completion • Would like to present to SAEC Board in October how our data looks to kick off member effectiveness reports 	

4.4	2020/21 Member Annual Budget and Workplan in NOVA	<ul style="list-style-type: none"> • Due in NOVA on September 30, 2020 • Consortium certified by October 30, 2020 	
4.5	2019/20 Q4 Expenditure Report	<ul style="list-style-type: none"> • Due in NOVA by September 1, 2020 <ul style="list-style-type: none"> ➤ Back-up needs to be signed and dated and given to John Werner 	
4.6	2019/20 Program Area Report by Each Member	<ul style="list-style-type: none"> • Due in NOVA by September 1, 2020 • Consortium certified by December 1, 2020 	
4.7	Due Dates – John Werner	<ul style="list-style-type: none"> • https://caladulthood.org/DueDates 	
4.8	09/01/2020 SAEC Board Meeting Agenda	<ul style="list-style-type: none"> • Do not have a lot to go over for the September meeting 	
5	Action Items	<ul style="list-style-type: none"> • None 	
6	Adjournment	<ul style="list-style-type: none"> • Meeting adjourned at 4:05pm 	<ul style="list-style-type: none"> • Motioned by Robert Gonzales, Cutler-Orosi Joint Unified School District • Seconded by Tami Olson, Visalia Adult School • Vote: All approved None opposed Motion Carried