

SAEC Leadership Committee Meeting Minutes

September 3, 2019 10:00AM - 12:00PM

PRC, College of the Sequoias

915 South Mooney Blvd. Visalia, CA 93277

Co-Chairs: Heather Keran and Thad Russell

In Attendance: Brian Brazier, Corcoran Joint Unified School District; Erika DeLaCruz, Farmersville Unified School District; Robert Gonzales, Cutler-Orosi Joint Unified School District; Heather Keran, Hanford Adult School; Barbara Marshall, SAEC; Tami Olson, Visalia Adult School; Larriann Torrez, Tulare Adult School; John Werner, SAEC Director

	Discussion Topic	Outcome	Action
1	Opening Business		
2	Review and approval of meeting minutes: August 22, 2019	<ul style="list-style-type: none"> • Approval of August 22, 2019 Minutes <ul style="list-style-type: none"> ➢ Correction of spelling “joint” to join 	<ul style="list-style-type: none"> • Motioned to Approve Minutes for August 22, 2019 with corrections by Robert Gonzales, Cutler-Orosi Joint Unified School District • Seconded by Brian Brazier, Corcoran Joint Unified School District • Vote: <ul style="list-style-type: none"> ➢ All Approved ➢ None opposed ➢ Motion Carried
3	Public Comment		
4	Information Items		
4.1	SAEC Video Update – Tami Olson	<ul style="list-style-type: none"> • Still working on John Werner’s piece. 	
4.2	SAEC Fiscal Models – Heather Thad	<ul style="list-style-type: none"> • Status quo unless there is a windfall <ul style="list-style-type: none"> ➢ Fiscal committee can work out a model of how a windfall will be distributed • John Werner will re-write the Governance Document to articulate current fiscal policy for SAEC <ul style="list-style-type: none"> ➢ Will add Fiscal Committee to document ➢ Finalize at next Leadership meeting then present to the SAEC Board Members 	

4.3	Program Evaluation Data Chats – Heather/Thad	<ul style="list-style-type: none"> • Cutler-Orosis stated enrollment is down <ul style="list-style-type: none"> ➢ Only 5 students showed up at Woodlake • Farmersville had 31 show up for class with another 5 the next class • Tulare Adult stated that ESL numbers are down but GED and HSD are good • Hours in class is no longer important as long as students are completing work <ul style="list-style-type: none"> ➢ Aztec does not show hours students complete outside of class <ul style="list-style-type: none"> ▪ Teachers could capture hours by talking to students and put into TOPs <ul style="list-style-type: none"> • Not enough time ➢ Edgenuity shows the hours they are working at home • Schools would like to look at having classes early in the morning and Saturdays 	
4.4	Next Leadership Committee Meeting 09/19/19 Agenda – Heather Keran	<ul style="list-style-type: none"> • Tulare Adult will do spotlight at next meeting <ul style="list-style-type: none"> ➢ Will go over Federal Tables and NCR and do a comparison • Next meeting will go from 3:00pm – 5:00pm 	
4.5	PD Calendar – John Werner	<ul style="list-style-type: none"> • John Werner is still working on PD Calendar • Committee Meetings <ul style="list-style-type: none"> ➢ HSE/ABE has all meetings in place ➢ ESL is working on it ➢ CTE will have 1 or 2 meetings. Still working on date ➢ AWD has no meetings set • It was asked that the Leadership Committee get all the meeting dates so they can plan subs for instructors 	
4.6	Data Consulting – John Werner	<ul style="list-style-type: none"> • TAP.org is the email address for technical support providers • CASAS also has technical support • Cutler-Orosi is doing a Aztec webinar on September 9th from 4:00pm – 5:00pm at the Family Ed Center if anyone is interested in attending 	

		<ul style="list-style-type: none">• Visalia Adult had great response from elementary schools who wanted to use the services of our Navigators	
5	Action Items	<ul style="list-style-type: none">• NA	
6	Adjournment	<ul style="list-style-type: none">• Meeting adjourned at 11:27am	