

## SAEC Leadership Committee Meeting Minutes

PRC, College of the Sequoias

915 South Mooney Blvd. Visalia, CA 93277

Meeting 09/04/18, 10:00am – 12:00 pm

Co-chairs: Heather Keran & Thad Russell

**In Attendance:** John Arriola, Corcoran Joint Unified School District; Dennis Doane, Lindsay Unified School District (*Signed in but was not in attendance at meeting*); Robert Gonzales, Cutler-Orosi Joint Unified School District; Heather Keran, Hanford Adult School; Tami Olson, Visalia Adult School; John Werner, Sequoias Adult Education Consortium Director

	Discussion Topic	Outcome	Action
1	<b>Opening Business</b>	<ul style="list-style-type: none"> <li>• Heather Keran called the meeting to order and welcomed all to the meeting at 9:36am</li> <li>• Introductions were made                             <ul style="list-style-type: none"> <li>➤ Introduced Tami Olson, principal of Visalia Adult School to members who have not met her</li> </ul> </li> </ul>	
2	<b>Review and approval of meeting minutes: August 23, 2018</b>	<ul style="list-style-type: none"> <li>• Approval of August 23, 2018 minutes with the following changes in 6.3                             <ul style="list-style-type: none"> <li>➤ Culter-Orosi: 175 credits</li> <li>➤ Corcoran: 180 credits</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Motioned to Approve August 23, 2018 Minutes with changes made to 6.3 by Robert Gonzales, Cutler-Orosi Joint Unified School District</li> <li>• Seconded by John Arriola, Corcoran Joint Unified School District</li> <li>• Vote:                             <ul style="list-style-type: none"> <li>➤ All Approved</li> <li>➤ None opposed</li> <li>➤ Motion Carried</li> </ul> </li> </ul>
3	<b>Public Comment</b>		
4	<b>Information Items</b>		
4.1	<b>Adult Education Aspiration Video</b>	<ul style="list-style-type: none"> <li>• It was asked if schools at contacted their media arts department to help them create a video                             <ul style="list-style-type: none"> <li>➤ Corcoran was briefed on creating a video presentation about their adult school</li> </ul> </li> <li>• Visalia Adult will meet with El Diamante Arts Academy on September 17<sup>th</sup> <ul style="list-style-type: none"> <li>➤ VAS also stated that Exeter and Farmersville will work with their academy folks</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Will follow up with Tulare Adult at next meeting</li> </ul>

		<ul style="list-style-type: none"> <li>• Corcoran Adult knows someone in Porterville they can talk to and will get back to the Leadership Committee on it</li> <li>• Hanford Adult is still working on it <ul style="list-style-type: none"> <li>➤ Person they had is no longer available</li> </ul> </li> <li>• Information that was brought up <ul style="list-style-type: none"> <li>➤ Can we cross district lines and help each other <ul style="list-style-type: none"> <li>▪ Schools will check into it</li> </ul> </li> <li>➤ Do not forget closed captioning and releases need to be done</li> <li>➤ Each school can create the video they way they wish to do it</li> <li>➤ Navigators can use videos as a recruitment tool</li> <li>➤ John Werner felt Lindsay Adult was good to go</li> </ul> </li> </ul>	
4.2	<b>Update on Edgenuity</b>	<ul style="list-style-type: none"> <li>• Curriculum in the program has been updated and is ready to send out <ul style="list-style-type: none"> <li>➤ Visalia Adult will send it out by email</li> </ul> </li> <li>• SAEC will not be able to by license for everyone, it will be the local members responsibility <ul style="list-style-type: none"> <li>➤ Each school needs to find out how many licenses they really need</li> </ul> </li> <li>• Mandated alignment <ul style="list-style-type: none"> <li>➤ Leadership Committee makes that decision</li> <li>➤ If we decide alignment is not doable then we will need decide what they means</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• John Werner will get quotes and see if there are any discounts available</li> </ul>
4.3	<b>Aztec</b>	<ul style="list-style-type: none"> <li>• Aztec training on September 17, 2018 at Tulare Adult School, 575 W. Maple Ave, Tulare CA <ul style="list-style-type: none"> <li>➤ Let Larriann Torrez know how many you will have attending</li> <li>➤ There will be snacks available</li> <li>➤ 2 sessions: 1pm – 3:45 and 4:45 pm – 7:30pm</li> </ul> </li> </ul>	
4.4	<b>Status Update on NOVA and Fiscal Reporting Process</b>	<ul style="list-style-type: none"> <li>• Look for an email from John Werner in the next couple of days <ul style="list-style-type: none"> <li>➤ If your budget works for you then go ahead and put it in</li> </ul> </li> <li>• Any money left over in 17/18 will carryover to 18/19 budget <ul style="list-style-type: none"> <li>➤ You need to budget for the whole amount (18/19 budget + carryover)</li> </ul> </li> </ul>	
5	<b>Action Items</b>	N/A	
6	<b>Adjournment</b>	<ul style="list-style-type: none"> <li>• Meeting adjourned at 10:42am</li> </ul>	