

SAEC Leadership Committee Meeting Minutes

November 19, 2020 3:00PM – 4:00PM

Zoom (Virtual On-Line Meeting)

Co-Chairs: Heather Keran and Jonna Schengel

In Attendance: Brian Brazier, Corcoran Joint Unified School District; Dennis Doane, Lindsay Unified School District; Erika DeLaCruz, Farmersville Unified School District; Robert Gonzales, Cutler-Orosi Joint Unified School District; Heather Keran, Hanford Adult School; Barbara Marshall, SAEC; Tami Olson, Visalia Adult School; Jonna Schengel, COS; Larriann Torrez, Tulare Adult School; John Werner, SAEC Director

	Discussion Topic	Outcome	Action
1	Opening Business		
1.1	Call to order	<ul style="list-style-type: none"> • Called to order at 3:02pm 	
1.2	Establish Quorum	<ul style="list-style-type: none"> • Quorum Established 	
1.3	Welcome and Introductions		
2	Review and approval of Minutes from 11/03/2020	<ul style="list-style-type: none"> • Approval of minutes for November 3, 2020 	<ul style="list-style-type: none"> • Motioned by Robert Gonzales, Cutler-Orosi Joint Unified School District • Seconded by Larriann Torrez, Tulare Adult School • Vote: <ul style="list-style-type: none"> ➢ All approved ➢ None opposed ➢ Motion Carried
3	Public Comment	<ul style="list-style-type: none"> • No comments 	
4	Information Items		
4.1	WIOA II – Larriann Torrez	<ul style="list-style-type: none"> • WIOA II and CAEP Data Integrity Report are due January 31st <ul style="list-style-type: none"> ➢ Start cleaning up data now ➢ Recommend getting students post tested especial before the holiday break • Discussion COABE elections <ul style="list-style-type: none"> ➢ John running for Region 6 Representative ➢ Larriann running for President Elect 	
4.2	HSD Graduation Requirements – John Werner	<ul style="list-style-type: none"> • Visalia Adult will be presenting their HSD graduation requirements to their VUSD Board on December 8th • Visalia Adult will send the language they are using to everyone 	

		<ul style="list-style-type: none"> ➤ Will highlight where they made changes ➤ Changed one line in their exemption policy <ul style="list-style-type: none"> ▪ Anytime SAEC Board approves a change it does not have to go back to the VUSD Board • Graduation requirement changes will be presented to the SAEC Board as an action item on December 1st 	
4.3	Member Effectiveness Reports	<ul style="list-style-type: none"> • Presentations going forward <ul style="list-style-type: none"> ➤ December: Cutler-Orosi and Corcoran ➤ February: Farmersville and Lindsay ➤ March: Visalia and COS ➤ Recommended that schools that will be presenting need to get information to John by Thursday or Friday before the meeting <ul style="list-style-type: none"> ▪ Monday or Tuesday for December's group because of the holidays ▪ Google slides work the best ▪ John Werner will get a template out to you to use 	
4.4	Edgenuity – John Werner	<ul style="list-style-type: none"> • 3 year contract <ul style="list-style-type: none"> ➤ Money was not collected for the schools that SAEC office paid for ➤ Decision to forgive the payment <ul style="list-style-type: none"> ▪ Recognition to the board that that this is a good gift of money to these schools ➤ Need to start planning for the next 3 year contract <ul style="list-style-type: none"> ▪ Keeps school aligned and is providing curriculum that is available to all of our students ▪ Cares money could be spent on this program <ul style="list-style-type: none"> • Recommend you check with your Districts to see if they have left over money 	
4.5	Transition to Post Secondary – John Werner	<ul style="list-style-type: none"> • https://www.calpassplus.org/Launchboard/Adult-Education-Pipeline.aspx <ul style="list-style-type: none"> ➤ Shows transition data for our consortium • John went over what counts as you transfer students <ul style="list-style-type: none"> ➤ Need to get this information out to all committees <ul style="list-style-type: none"> ▪ There is confusion as to what actually counts as transfer credit ➤ Would be a good training for counselors and navigators • There is a concern that there are duplication of courses <ul style="list-style-type: none"> ➤ Will add to agenda for next meeting 	

4.6	Professional Development – John Werner	<ul style="list-style-type: none"> • Reminder of CCAE Central Section Fall Conference 	
4.7	Navigator’s Calendars – John Werner	<ul style="list-style-type: none"> • Tulare, Visalia and Corcoran will be closed 	
4.8	Program Area Committee Meeting Dates – John Werner	<ul style="list-style-type: none"> • ESL <ul style="list-style-type: none"> ➢ 12/04/20, 02/26/21, 04/23/21 (2:00pm – 3:30pm) • ABE/ASE <ul style="list-style-type: none"> ➢ 11/02/20, 03/01/21, 04/19/21 (1:00pm – 3:00pm) • AWD <ul style="list-style-type: none"> ➢ To be determined/as needed 	
4.9	Set SAEC Data Community of Practice Meeting Dates for each quarter	<ul style="list-style-type: none"> • Data Community of Practice meeting dates <ul style="list-style-type: none"> ➢ 01/22/21, 04/23/2021, 07/15/21 (11:00pm – 12:00pm) <ul style="list-style-type: none"> ▪ All meetings align with the end of each quarter 	
4.10	Due Dates – John Werner	<ul style="list-style-type: none"> • https://caladulthood.org/DueDates 	
4.11	12/01/20 Leadership Committee Meeting Agenda – Heather Keran	<ul style="list-style-type: none"> • Next meeting will be 12/01/20 at 9:15am <ul style="list-style-type: none"> ➢ Will add questions for Jonna Schengel 	
5	Action Items	<ul style="list-style-type: none"> • NA 	
6	Adjournment	<ul style="list-style-type: none"> • Meeting adjourned at 4:05pm 	<ul style="list-style-type: none"> • Motioned by Tami Olson, Visalia Adult School • Seconded by Robert Gonzales, Cutler-Orosi Joint Unified School District • Vote: All approved None opposed Motion Carried