

SAEC Leadership Committee Meeting Minutes

PRC, College of the Sequoias

915 South Mooney Blvd. Visalia, CA 93277

Meeting 12/04/18, 10:00am – 12:00 pm

Co-chairs: Heather Keran & Thad Russell

In Attendance: John Arriola, Corcoran Joint Unified School District; Dennis Doane, Lindsay Unified School District; Robert Gonzales, Cutler-Orosi Joint Unified School District; Heather Keran, Hanford Adult School; Tami Olson, Visalia Adult School; Thad Russell, College of the Sequoias; Larriann Torrez, Tulare Joint Unified School District; John Werner, SAEC Director

	Discussion Topic	Outcome	Action
1	Opening Business	<ul style="list-style-type: none"> • Heather Keran called the meeting to order and welcomed all to the meeting at 9:18am 	
2	Review and approval of meeting minutes: November 6, 2018	<ul style="list-style-type: none"> • Approval of November 6, 2018 Minutes 	<ul style="list-style-type: none"> • Motioned to Approve November 6, 2018 Minutes by Robert Gonzales, Cutler-Orosi Joint Unified School District • Seconded by Larriann Torrez, Tulare Joint Unified School District • Vote: <ul style="list-style-type: none"> ➤ All Approved: 7 ➤ None opposed: 0 ➤ Abstained: 1 (Dennis Doane, Lindsay Unified School District) ➤ Motion Carried
3	Public Comment	<ul style="list-style-type: none"> • Should GRID Alternatives be brought to the SAEC Board Meeting <ul style="list-style-type: none"> ➤ Will bring in after we see what a partnership will look like ➤ Voiced an interest in partnering in education training programs with SAEC 	<ul style="list-style-type: none"> • John Werner will facilitate getting them together with each school
4	Information Items		
4.1	Edgenuity – John Werner Contract Options for 2019/20	<ul style="list-style-type: none"> • Contract options <ul style="list-style-type: none"> ➤ 3 year plan billed separately vs 1 year plan reviewed • Options were discussed among the members <ul style="list-style-type: none"> ➤ 3 year plan will save a substantial amount of money ➤ Possible use of SAEC funds as a deferment for smaller schools who cannot pay for all 3 years at once <ul style="list-style-type: none"> ▪ Schools pay first year. SAEC will cover next two 	

		<ul style="list-style-type: none"> ▪ 2nd and 3rd will adjust the allocation of money for the schools to pay SAEC • Each school to email John with the actual seat numbers for Edgenuity you will need 	
4.2	2018/19 Q1 Expenditure Reporting – John Werner	<ul style="list-style-type: none"> • Due by December 15, 2018 so John Werner can certify by December 31, 2018 • Each school need to give John Werner a ledger to show everything has been spent by object code • Needs to be signed and dated by someone in your district • Scan and send it by email to John Werner • John Werner will compare NOVA and Ledger <ul style="list-style-type: none"> ➢ This is the certification process • Will need to report expenditures by program area by mid-February • Will need dollar amount by student for the February SAEC Board meeting <ul style="list-style-type: none"> ➢ John Werner and Larriann Torrez will work together to see what information will be needed from each school 	
4.3	AEP Three Year Plan Template Review – John Werner	<ul style="list-style-type: none"> • Members were give Guidance Document for 3 year plan • Members were given Template Overview • Members were given a Self-Assessment <ul style="list-style-type: none"> ➢ Everyone worked on self-assessment individually ➢ Information was shared so that John Werner can put it together for all to see and to submit it • Need to look at the referral process and the individual education plan <ul style="list-style-type: none"> ➢ Need dual enrollment ➢ Will be added as a strategy on our 3 year plan 	<ul style="list-style-type: none"> • Dennis Doan left at 10:45 am • Thad Russell left at 11:00pm
4.4	Member Effectiveness Reminder – Heather Keran	<ul style="list-style-type: none"> • February 5, 2019: Visalia and COS 	
4.5	SAEC Video Update – Heather Keran	<ul style="list-style-type: none"> • Person for El Diamante went out on maternity leave <ul style="list-style-type: none"> ➢ Visalia Adult School will get in touch with them to see if they are still willing to do the video for everyone 	
4.6	Next Leadership Committee Meeting 12/20/18 (?) Agenda – Heather Keran	<ul style="list-style-type: none"> • Meeting for December 20, 2018 will be cancelled • Meeting for January 18, 2018 will be cancelled • Next Leadership Meeting will be January 24, 2019 • Include Referral for the SAEC Board for the February Board Meeting <ul style="list-style-type: none"> ➢ Larriann Torrez will present 	
5	Action Items	N/A	
6	Adjournment	<ul style="list-style-type: none"> • Meeting adjourned at 11:20pm 	