



**SAEC Professional Development Summit 2022.23**  
**Thursday, AUGUST 18, 2023**  
**4:30PM - 7:30PM**

**If the link for your session does not work, highlight it and paste it in your browser address bar**

BREAKOUT SESSION	TIME	Session Title	Description	Presenter	Presenter(s) Bio	SESSION RECORDINGS / HAND OUTS	Recommended Audience	Program Area
<b>General Session Plenary</b>	<b>4:30PM - 4:40PM</b>	<b>Opening Session</b>	<b>Opening session with SAEC Executive Director, John Werner</b>	<b>John Werner</b>		<b>Join Zoom Meeting</b> <a href="https://us02web.zoom.us/j/82086887107?pwd=WDcyUTJyMHhsYkhQTl9GdmN3UDY3Zz09">https://us02web.zoom.us/j/82086887107?pwd=WDcyUTJyMHhsYkhQTl9GdmN3UDY3Zz09</a>  <b>Meeting ID: 820 8688 7107</b> <b>Passcode: 054038</b>	<b>All</b>	<b>All</b>
<b>TRANSITION BREAK</b>	<b>4:45PM-4:50PM</b>	<b>TRANSITION BREAK</b>						
Breakout Session 1	4:50PM - 5:50PM	Applied Digital Skills	Google's Applied Digital Skills is a free curriculum designed to help students learn digital skills while using them in practical life applications like budgeting, creating a resume, planning an event, or researching and writing a report.  The video-based course of lessons is easy to use and walks users through a project to completion - the final project is their's to keep and use.  The lessons, courses, creating accounts, and ways to include into a classroom or program setting will be covered and more discussed as time allows.	Melinda Holt	Melinda Holt has over 35+ years of experience in adult education. Currently as a Technology Integration specialist for OTAN (a CA leadership project)  Melinda coordinates trainers, facilitates workshops, and provides support for cloud-based applications. Specializing in Google, Melinda has facilitated over 200 virtual and face-to-face workshops and is a Google for Education Certified Educator Level 2, Google Trainer, Google Cloud Certified, Applied Digital Skills Ambassador, and a Google Workspace Administrator.	<a href="#">Recording of Applied Digital Skills Session</a>	Classified, Classified Management, Certificated Instructional, Certificated Management	Adult Basic Education, High School Equivalency, High School Diploma, Career Technical Education, Pre-apprenticeship and/or apprenticeship
Breakout Session 1	4:50PM - 5:50PM	Using Courseware to Engage and Support the Adult Learner	This training is designed to ensure returning and new users build a solid understanding of the program features, from both the educator and learner perspective.  Participants will then dive into progress monitoring and achievement metrics where they will discover key reports, learn how to identify learning gaps in both group and individual data, and leave equipped with ideas and resources for intervention.  Participants will explore how various reports and strategies can help engage the adult learner and build upon their autonomy for their academic success.	Allie Milton	Allie works with Imagine Learning as a Professional Development Specialist where she provide educators with the knowledge and skills necessary to leverage technology to support all learners.  Allie is a former elementary school teacher, has a background in psychology, and is currently working towards her Master's in Educational Technology.	<a href="#">Getting Started CW Guide 2022</a>  <a href="#">Dashboard Alerts</a>  Applicable Back-to-School Updates: <a href="#">What's New BTS 2022 Edgenuity review the flyer here</a>  Run weekly attendance reports and leveraging to keep learners engaged <a href="#">accessing attendance log</a> <a href="#">analyzing attendance log</a> <a href="#">Leveraging the attendance log to monitor and increase engagement</a>  Idle time versus active time <a href="#">analyzing student session log</a>  Course reports <a href="#">access course report</a> <a href="#">understand course report</a>  Understand the difference between overall, actual, and relative grades <a href="#">Video and Article: Overall, Actual, and Relative Grade</a>  Overview of the educator's access to student demo accounts <a href="#">enrolling your student self in a course</a> <a href="#">accessing your student self-account</a>  Deeper dive into the student experience <a href="#">(access recorded video here)</a>  <b>You may access the zoom recording as follows:</b>  <b>Recording Link:</b> <a href="https://imaginelearning.zoom.us/rec/share/1w1xVgTvHFKqHn6DvNTTPP1YqkadJFm7IgcGR">https://imaginelearning.zoom.us/rec/share/1w1xVgTvHFKqHn6DvNTTPP1YqkadJFm7IgcGR</a>  <b>Passcode:</b> cq%2zm?	Certificated Instructional, Certificated Management	Programs for recent immigrants, including ESL, Citizenship Prep, and IELCE/IET (voc ed ESL), Adults with disabilities including general AWD, 18-22 certificate programs, and supportive services, Adult Basic Education, High School Equivalency, High School Diploma
Breakout Session 1	4:50PM - 5:50PM	Recruitment, Retention, and Persistence	Recruitment, Retention, and Persistence  To support adult education professionals in exploring field-tested recruitment methods and implementing research-based strategies to improve learner persistence by supporting motivation and empowering learners to overcome their internal and external challenges	Sachiko Oates	Sachiko works as a TA consultant/CALPRO's regional training coordinator for the American Institutes for Research.  As an immigrant, and first-generation college graduate, Sachiko is passionate about adult education. She taught ESL for 12 years, and as the director of the ASE, ESL, and IET programs in Santa Barbara, she led their remote practices to be nationally recognized and to be one of CAEP's model programs in 2021.		Classified, Classified Management, Certificated Instructional, Certificated Management	Programs for recent immigrants, including ESL, Citizenship Prep, and IELCE/IET (voc ed ESL), Adults with disabilities including general AWD, 18-22 certificate programs, and supportive services, Adult Basic Education, High School Equivalency, High School Diploma, Career Technical Education, Pre-apprenticeship and/or apprenticeship
Breakout Session 1	4:50PM - 5:50PM	Progress for Burlington/English Courses	In this course, you will learn how to monitor class and individual student time, scores, and completion for each module and lesson.  You will also learn how to get students started checking their own progress.  Lastly, you will practice what you learned through a series of brief scenarios.	Grace Florez	Grace is the Customer Manager for BurlingtonEnglish in the Central Valley.  She has been serving Adult ESL programs for 2 and a half years.  Before joining the team at BE she has worked as a classroom teacher for 12 years teaching in various grade levels ranging from kindergarten to 8th grade as well as a middle school administrator.  She worked for AIMS center for Math and Science as a Research Associate assisting teachers in their classrooms and bring math research into the classroom.		Certificated Instructional, Certificated Management	Programs for recent immigrants, including ESL, Citizenship Prep, and IELCE/IET (voc ed ESL)
Breakout Session 1	4:50PM - 5:50PM	What CASAS Reports Can Do for YOU!	This session is designed for teachers and administrator to develop a stronger understanding and appreciation for how CASAS reports can make you better at your job.	Barbara Lehman	Barbara Lehman has been a California WIOA Title II: AEFLA CASAS Program Specialist for the last 14 years.  She has 32 years of experience with Fresno Unified School District with 22 years in adult education as an ESL/ABE/GED instructor, Coordinator and Vice Principal for Fresno Adult School.  She has a wide variety of experiences including grant writing, program development, and managing, training, and evaluating teachers.	<a href="#">CASAS Reports</a>	Certificated Instructional, Certificated Management	Programs for recent immigrants, including ESL, Citizenship Prep, and IELCE/IET (voc ed ESL), Adult Basic Education, High School Equivalency, High School Diploma
Breakout Session 1	4:50PM - 5:50PM	Questions about the HyFlex model? Here are some answers!	This session will address the pros/cons of the HyFlex model, what technology is required, what digital skills are needed by both teachers and students, what type of students this model is best for, and how to manage instruction using the HyFlex model.	Sarah Motola	For the past 15 years, Sarah Motola has taught all levels of ESL at Visalia Adult School. Out of necessity during the past two and a half years, the presenter has taught synchronous classes on Zoom. As in-person instruction increased, the presenter adapted her ESL classes to include in-person simultaneously with Zoom (the HyFlex model).  The presenter will share best practices learned through experience and trial and error.	<a href="#">Welcome to HyFlex</a>	Certificated Instructional	Programs for recent immigrants, including ESL, Citizenship Prep, and IELCE/IET (voc ed ESL)
<b>BREAK</b>	<b>5:50PM-6:00PM</b>	<b>TRANSITION BREAK</b>				<b>Time: This is a recurring meeting Meet anytime</b>		
Breakout Session 2	6:00PM- 7:00PM	Equity in Adult Education- The Importance of Cultural Competence and Inclusion	The goal of this introductory webinar is to support adult education staff at every level to explore their personal cultural competence and to find ways to examine local data and practices through an equity lens to foster a culturally responsive and equitable learning environment.	Sachiko Oates	Sachiko works as a TA consultant/CALPRO's regional training coordinator for the American Institutes for Research.  As an immigrant, and first-generation college graduate, Sachiko is passionate about adult education. She taught ESL for 12 years, and as the director of the ASE, ESL, and IET programs in Santa Barbara, she led their remote practices to be nationally recognized and to be one of CAEP's model programs in 2021.	<a href="#">Cultural Competence Self Assessment</a> <a href="#">Inclusive Classroom Self Assessment</a> <a href="#">Peel Back the Wallpaper Handout: https://bit.ly/PeelbackWP</a> <a href="#">PIAAC Skills Map: https://nces.ed.gov/survey/psiac/skillsmap/</a> <a href="#">US Census Data Tables: https://data.census.gov/cesdof</a> <a href="#">CAEP Fact Sheet: https://caladulthood.org/2021/FactSheets</a>	Classified, Classified Management, Certificated Instructional, Certificated Management	Programs for recent immigrants, including ESL, Citizenship Prep, and IELCE/IET (voc ed ESL), Adults with disabilities including general AWD, 18-22 certificate programs, and supportive services, Adult Basic Education, High School Equivalency, High School Diploma, Career Technical Education, Pre-apprenticeship and/or apprenticeship
Breakout Session 2	6:00PM- 7:00PM	Prepare your students for academic and career success!	In this session, we will explore ways to enhance your core curriculum and target language and soft skills to prepare adult learners for further study, job entry, or career advancement.  First, we will highlight Burlington's newly expanded English for Specific Careers courses and demonstrate how these resources will help students on their career journey.  Then, we will explore EL Civics resources to prepare you for your COAAPS!	Grace Florez	Grace is the Customer Manager for BurlingtonEnglish in the Central Valley.  She has been serving Adult ESL programs for 2 and a half years.  Before joining the team at BE she has worked as a classroom teacher for 12 years teaching in various grade levels ranging from kindergarten to 8th grade as well as a middle school administrator.  She worked for AIMS center for Math and Science as a Research Associate assisting teachers in their classrooms and bring math research into the classroom.		Classified, Classified Management, Certificated Instructional, Certificated Management	Programs for recent immigrants, including ESL, Citizenship Prep, and IELCE/IET (voc ed ESL)
Breakout Session 2	6:00PM- 7:00PM	Aztec Software Fall 2022 Update	As teachers prepare for the new school year, this session will present strategies, some new and some review, to help students and teachers.  Colin Swanson and Karyn Ruiz from Aztec Software will discuss these key processes that will improve a teacher's ability to monitor their students' learning, help them meet their learning goals, and increase student persistence.	Karyn Ruiz and Colin Swanson	Colin Swanson is the Aztec Software Field Service Representative for the state of California. Over the course of his career in education, Colin has served populations ranging from preschoolers with intellectual disabilities to tenured university professors. His passion for giving back to those in need and improving the lives of others has led him back to adult education where he proudly offers support and training to Aztec clients around the state.  Since 2005, Karyn Crowe Ruiz has taught Concurrent High School Diploma, ESL, ABE, GED, and HSD classes in addition to her roles as a site WASC Coordinator and Data Analyst. Currently, Ms. Ruiz is the National Senior Academic Specialist for Aztec Software and she teaches GED part-time in the Central Valley of California. She has facilitated several professional development presentations throughout California and nationally. Ms. Ruiz holds a Multiple Subject Teaching Credential, Preliminary Administrative Credential, and two MAE degrees - Curriculum & Instruction and Educational Leadership & Administration.	<a href="#">Aztec Software 2022 Video Recording</a>	Certificated Instructional, Certificated Management	Adult Basic Education, High School Equivalency
Breakout Session 2	6:00PM- 7:00PM	Student Goal and Career Planning (SCPs)	This session will cover how we connect with students and create their goals and career plans together. We will discuss how we highlight and support student success stories using our Student Spotlight and reach out to students to continue to persevere. See how we review program planning guides, community college prerequisites and college requirements when we meet with our students (connecting them to their next goal).	Milee Vang and Lydia Borquez	Lydia Borquez is the school counselor at Visalia Adult School. Milee Vang is an Assistant Principal at Visalia Adult School in the Student Services Office.	<a href="#">Student Goal and Career Planning Power Point</a>  <a href="#">Career Goal and Planning Video</a> <b>Passcode:</b> TXWPP+2a	Classified, Classified Management, Certificated Instructional, Certificated Management, Navigators,	Programs for recent immigrants, including ESL, Citizenship Prep, and IELCE/IET (voc ed ESL), Adults with disabilities including general AWD, 18-22 certificate programs, and supportive services, Adult Basic Education, High School Equivalency, High School Diploma, Career Technical Education, Pre-apprenticeship and/or apprenticeship
Breakout Session 2	6:00PM- 7:00PM	The Whys and Hows of EL Civics Needs Assessment	Have you always wondered why EL Civics has a Student Needs Assessment requirement?  This session will inform you about the purpose of EL Civics Instruction and Needs Assessment, why it is a requirement of the WIOA II Grant in California and how best to implement it. Examples and resources provided.	Lori Howard	Lori Howard is the California WIOA, Title II: AEFLA Program Specialist Coordinator for CASAS specializing in IELCE, Integrated English Literacy and Civics Education.  She is also an ESOL consultant, teacher educator and author of reading textbooks for adult ESOL learners. She has provided ESOL teacher education in California, Florida, Illinois, Maine and Singapore and is a frequent presenter at state, national and international conferences.  Her many years of experience in the field includes teaching ESOL and Vocational ESOL, being a TV/Video ESOL teacher and administering ESOL programs.	<a href="#">The Whys and Hows of EL Civics Needs Assessment Recording</a> <b>Passcode:</b> s1S@S@W  <a href="#">Thy Whys and Hows of EL Civics Needs Assessment Power Point</a>	Certificated Instructional, Certificated Management	Programs for recent immigrants, including ESL, Citizenship Prep, and IELCE/IET (voc ed ESL)

Transition	7:00-7:05PM	Transition						
Closing Session	7:05PM-7:20PM	Closing Session		SAEC Executive Director, John Werner		<b>Join Zoom Meeting</b> <a href="https://us02web.zoom.us/j/82086887107?pwd=WDcyUTJyMHhsYkhQTl9GdmN3UDY3Zz09">https://us02web.zoom.us/j/82086887107?pwd=WDcyUTJyMHhsYkhQTl9GdmN3UDY3Zz09</a> <b>Meeting ID: 820 8688 7107</b> <b>Passcode: 054038</b>	ALL	ALL