



ADULT EDUCATION CONSORTIUM

SAEC Leadership Committee Meeting

August 7, 2018 10am - 12:00pm

PRC, College of the Sequoias

915 South Mooney Blvd. Visalia, CA 93277

Co-Chairs: Heather Keran and Thad Russell

1. Opening Business
 - 1.1. Call to Order
 - 1.2. Welcome and Introductions
2. Approval of Minutes - Minutes from 7/19/18
3. Public Comment – General public comment on any SAEC related topic may be heard at this time. The SAEC Leadership Committee asks that any public comment on an item listed on today's agenda be addressed at the time the item comes up for discussion by the SAEC Leadership Committee. Pursuant to SAEC Policy the SAEC Leadership Committee may limit individual comments to no more 3 minutes and individual topics to 20 minutes. Please begin your comments by stating your name.
4. Information Items:
 - 4.1. Data and Fiscal Reporting Update--John Werner
 - 4.1.1. 17/18 Q4 Budget and Actuals
 - 4.1.2. Student Hours by Program
 - 4.1.3. Shifts from 17/18 to 18/19
 - 4.1.3.1. Quarterly Reporting
 - 4.1.3.2. Lindsay Reports in 18/19
 - 4.2. Navigator Update--John Werner
5. Action Items:
 - 5.1. N/A
6. Discussion Items:
 - 6.1. Member Effectiveness Reporting Schedule 2018/19
 - 6.2. HSD Graduation Requirements
 - 6.3. Aztec Training: Beginners. PM session and evening session. Week of 8/27 or 9/4
 - 6.4. September 4, 2018 SAEC Board Meeting Agenda
 - 6.5. Leadership Committee Meeting Agenda for 9/20/2018 10am meeting
7. Adjournment